



**AAI CARGO LOGISTICS & ALLIED SERVICES COMPANY LIMITED  
CHENNAI AIRPORT, CHENNAI - 600 016.**

**Name of Work : Painting of Cargo Buildings (Phase III i/c Warehouse Sheds & CUDCT) at Integrated Air Cargo Complex at Chennai Airport, Chennai.**

**BID NO: GEM/2026/B/7140923**

**e-TENDER DOCUMENT**

**Bid Manager : Jt.GM (Engg.-Civil)**

**Mobile Number : +91 87546 21089, 044-22569730**

**Email ID : cargocivilchn@aai.aero**

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Certified that this tender document contains pages A1 to A2, e-NIT 1 to E-NIT 28, 1 to 157 and SoQ 1 & BoQ 1 pages only.

**REGIONAL MANAGER,  
AAICLAS,  
INTEGRATED AIR CARGO COMPLEX,  
MEENAMBAKKAM, CHENNAI – 16.**

**AAI CARGO LOGISTICS & ALLIED SERVICES CO LTD**  
**INTEGRATED AIR CARGO COMPLEX, MEENAMBAKKAM, CHENNAI-16**

**NOTICE INVITING e-TENDER (TWO ENVELOPE OPEN TENDER)**

**(BID NO: GEM/2026/B/7140923)**

1. Item rate e-tenders are invited through the e-tendering GEM Portal by Regional Manager, AAICLAS, Integrated Air Cargo Complex, Chennai Airport, Chennai-600 016, on behalf of Chairman, AAICLAS from the eligible contractors for the work of **“Painting of Cargo Buildings (Phase III i/c Warehouse Sheds & CUDCT) at Integrated Air Cargo Complex at Chennai Airport, Chennai”** at an Estimated Cost of **Rs.2,70,56,650/- Including GST** with completion period of **06 (Six) Months (excluding rainy season)**.

The tendering process is online at GEM Portal URL address <https://gem.gov.in> Prospective Tenderers may download and go through the tender document. Aspiring bidders may go through the tender document by login the GEM Portal. The tenders will not be accepted in any other form.

Any amendment or corrigendum to the tender document will be posted on GeM Portal only. As the tendering process is online on GEM Portal, it is bidder's responsibility to check for any amendment/corrigendum on GEM portal before submitting the bid online on GEM portal. Also, the bidders are advised to get themselves acquainted with the e-tendering process on GEM portal which requires registration at GEM portal, obtain 'User ID' & 'Password' and go through the 'Bid for services – service provider side' available in the home page after login to the GEM Portal <http://gem.gov.in>.

Bidders shall submit their bids as per scheduled date and time through GEM-procurement portal at <http://gem.gov.in> only.

GEM - procurement portal system shall not allow bidders to submit their tender, after the schedule date and time. Bidders shall submit tender before the schedule deadline specified in GEM bid document or the extended deadline notified by issue of corrigendum, as the case may be.

EMD of **Rs.8,11,700/- (Including GST)** will be required to be paid offline in the form of Demand Draft in favour of AAICLAS payable at Chennai and drawn from Nationalized or any Scheduled Bank (but not from Co-operative or Gramin Bank). The original Demand Draft against Tender processing fee, EMD should reach by post/ courier/ given in person to the concerned officials, by the date as specified in the critical data sheet of Tender Documents ~~or within 3 days of the last date of bid submission~~. The details of Demand Draft / any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

EMD exemption: Bidders seeking EMD exemption must submit the valid supporting document for the relevant category as per GEM GTC with the bid. Under MSE category, only manufacturers for goods and service providers for services are eligible for exemption from EMD. Traders are excluded from the purview of this policy. MSME declaration to be submitted as mentioned as per Annex- V.

2. The Following 2 envelopes shall be submitted through online at GEM Portal by the Tenderer as per the following schedule:

### CRITICAL DATA SHEET

Published date	As Per GEM
Bid document download/ Sale start Date	As Per GEM
Clarification Start date	As Per GEM
Clarification End date	As Per GEM
Bid submission start date	As Per GEM
Bid submission end date	As Per GEM
Bid opening date (Envelope – I)	As Per GEM
Bid opening date (Envelope – II)	As Per GEM
EMD	<b>Rs.8,11,700/- (Including GST)</b> in the form of Demand Draft / <del>Bank Guarantee</del>

**Envelope -I** (Tender Processing fee, EMD, Technical Bid and Pre-qualification): -Bid Containing following:

**A. Technical Bid containing the following:-**

- i. Scanned copy of DD against Earnest Money Deposit (EMD) of value **Rs.8,11,700/- (Including GST) (Rupees Eight Lakhs Eleven Thousand Seven Hundred Only)**.
- ii. Scanned Copy of Tender Acceptance Letter on Bidder's Letter head of AAICLAS Tender Conditions (Annexure I)
- iii. Scanned Copy of 'undertaking' regarding Blacklisting/Debarment on Company Letter Head (Annexure II)
- iv. Scanned copy of permanent Account Number (PAN) and GST Registration Number.
- v. Scanned copy of GST undertaking on Bidder's Letter Head. (Annexure III).
- vi. Scanned copy of duly notarized affidavit regarding compliance of minimum wages on company letter head (Annexure IV)
- vii. Valid Registration certificate of MSMEs/MSEs should be submitted along with technical document by the bidders with similar nature of activity of work if applicable. (Invalid MSME Registration submission is liable for rejection of bid). MSME declaration to be submitted as mentioned as per (Annexure V).

Or

- Scanned copy of DD against Earnest Money Deposit (EMD) of value **Rs.8,11,700/-**
- viii. Scanned copy of details of similar works completed during last seven years with completion certificate issued by client **(Form-A)** (Annexure VI).
  - ix. Scanned Copy of Financial information (Turnover). Agency should have annualized average financial turnover of **Rs.81,16,995 /- ( including GST)** during last three years ending 31<sup>st</sup> March of the previous financial year. The Financial Information shall be submitted in the given format. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected **(Form –B)** (Annexure VII).
  - x. Scanned Copy of Net Worth certificate from Chartered Accountant which should have UDIN **(Form C)** (Annexure VIII)

- xi. Bidder shall submit scanned copy of 'undertaking' on company's letter head that I/we will deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer in Charge (E-I-C) to achieve the milestone/target and overall completion within the time period (Annexure IX)
- xii. Scanned Copy [in PDF Format] of EPF Registration certificate of the Firm.
- xiii. Scanned Copy [in PDF Format] of ESIC Registration certificate of the Firm.
- xiv. Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.
- xv. Bidders other than propriety firm shall submit, scanned copy of Authorized letter/ power of Attorney along with copy of certificate of incorporation of the company under companies act showing CIN/LLPIN/Name of Directors of the company & Copy of Board Resolution regarding Authority to assign Power of Attorney only if the tender is processed by a person other than proprietor.
- xvi. PQ Performa duly filled with Signed Declaration
- xvii. Signed AAICLAS Tender Document.
- xviii. Scanned copy of Performa for declaration by Bidder for compliance of order on Restriction under rule 144(xi) of the General Financial Rules (GFRs)-2017 as per Annexure-LBS.
- xix. Undertaking on Financial Bid document (Annexure XI)

**B. Qualifying requirements of contractors / tenderers containing the following:-**

- i) Should have successfully completed or substantially completed (# Phase/ Part Completion of the Scope of Work in a Contract shall not be considered. However pre-determined Phasing of the Work will be accepted) of similar nature i.e. **"Painting/Building Works (In case of Building Work, the value of painting work done should not be less than Rs.2,16,45,320/- in Single Work)"** during last seven years ending last day of month previous to the one in which tenders are invited. The eligibility criteria work values are including GST.

Sl. No.	Experience criteria in single contract per year on Estimated Cost	Amount (Including GST)	In case of completion certificate submitted by the bidder is silent / does not have segregation of the cost of GST, EPF, ESI/Medical claim etc., the eligibility criteria will be derived as follows:
1	Three Works for 40%	Rs.1,08,22,660/-	18% will be deducted from over all completion cost if it is including GST for calculating completion cost without GST.
2	Two Works for 50%	Rs.1,35,28,325/-	
3	One Work for 80%	Rs.2,16,45,320/-	

The details of similar works completed during last seven years ending last day of month previous to the one in which tenders are invited in the given format Form-A with supporting documents (completion certificate/substantial completion certificate for substantial completion value equal to or more than 80% of the award value) and other supporting documents (**Copy of Work Order/purchase order with BOQ/SOQ etc.,**) issued by the client.

Note:

- 1. ~~The Experience Certificate of works completed pre GST era completion amount will be divided by 1.12 (to excluded pre GST taxes) to make it at par with experience certificate of Post GST era but excluding GST.~~

2. ~~The Tenders invited for Annual Rate Contracts for O&M/ /CMC works, the works experience may be counted for the value of work for a completed one year on pro-rata basis to prequalify agency that has completed one year of AMC but work is still not completed due to longer period of AMC.~~
3. Experience gained by executing work on back-to-back contract/sub-contract basis is acceptable in the following conditions: (a) work should be actually executed by the second agency (sub-contractor) with due concurrence of the owner as tripartite agreement/written approval. It should be backed by valid agreement and experience certificate. (b) Payment received by second agency should be reflected in TDS certificate.
4. ~~Experience gained in composite works for the specialized nature of works were executed by main contractor either by in-house expertise & experience or by engaging the specialized agencies with the approval of main client as per contract conditions. In such cases, main contractor as well as specialized agency both get the experience certificate for the same work from their respective client(s) i.e. main contractor for composite work along with specialized works from owner and specialized agency for specialized work(s) from the main contractor.~~
5. Substantial completion shall be based on 80(eighty) percent of awarded cost or more value wise works completed under the contract.

~~In this situation, the experience certificate of either specialized agency or main agency having in-house expertise & experience, who has actually executed the specialized work(s), shall be considered for Technical/Pre-qualifying criteria in similar specialized nature of work(s).~~

**“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the late date of submission of bid”**

C. Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered chartered Accountant, Clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- i) Scanned Copy [in PDF Format] of Annual Turnover Details: The Agency should have annualized average financial turnover of **Rs.81,16,995/-** against works executed during Last three years ending 31st March of the previous financial year. As a proof copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the Tenderers should be submitted along with the application. Tenderer showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- ii) The tenderer should have a minimum net worth of **Rs.40,58,498/-** issued by certified chartered Accountants. The Certificate should be submitted in the given format. **Form-C.**
- iii) Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the GEM Portal. Original/Hard Copies of DD against Tender processing fee and DD/BG against EMD is required to be submitted/ sent to the Regional Manager/AAICLAS, Chennai Airport, Chennai- 600 016 on or before date & time mentioned in CRITICAL DATA SHEET. The tenderer, whose DD against

- Tender processing fee and DD/~~BG~~ against EMD are not received by the date & time mentioned in critical data sheet, then their tenders will be liable to be rejected. Any postal delay will not be entertained.
- iv) EMD of the value of **Rs.8,11,700/-** shall be accepted offline only in the form of Demand Draft /~~Bank Guarantee~~ from a Nationalized or any scheduled bank (but not from Co-Operative or Gramin bank).

## **ENVELOPE-II: THE FINANCIAL E-BID THROUGH GEM PORTAL**

Total Amount of bid is to be filled at GEM portal. In financial bid, the bidder has to quote the total amount carrying out the work of all BOQ items.

All Bidders, shall submit breakup rate of each item for total quoted amount as per format which is available for download as pdf file (Schedule - SOQ) and also upload the price breakup in excel file available at GEM portal. Bidder has to check and confirm the final amount, both in letters and words before submitting it to the Bid Manager, which should mandatorily match with the total amount quoted on GEM portal financial bid. Providing of this break-up on GEM portal as given in Schedule - SOQ shall be the responsibility of each bidder.

The basic unit rate of the items will be on FOR basis at AAICLAS, Integrated Air Cargo Complex, Meenambakkam, Chennai Airport & inclusive of any all other charges levied under any statute & inclusive of GST.

Price should not to be indicated anywhere in any PQQ/Technical Bid. Concessions to the bidders registered with NSIC/MSME/start up in relevant field shall be applicable as per the directives of Govt. of India (if applicable).

Purchase/service preference to central public sector undertaking shall be applicable as per the directives of Govt. of India prevalent on the date of acceptance. Bid once uploaded shall be final and no amendment there to shall be permitted thereof. One bidder shall be submit only one Bid.

Late Bids: Online tendering on GEM portal shall not permit uploading of Bids after scheduled date and time of submission.

Corrections/ Modifications and Withdrawal of Bids: the bidder may correct modify this signed bid after submission prior to the deadline, through provisions of GEM tendering portal. No bid shall be modified subsequent to the deadline for submission of bids.

### **3. REFUND OF EMD**

EMD amount of the rejected bidders will be refunded to their source account after submission of Technical /Financial evaluation report on GEM Portal by bid Manager.

EMD deposited by the lowest bidder and other MSE bidders who have quoted within 15% price band of lowest bid amount will be refunded after finalisation of the award of work. EMD of the successful bidder shall be returned on receipt of Security Deposit equivalent to EMD amount/ performance bank guarantee.

### **4. BID SUBMISSION**

The tenderer shall submit their application only at GEM Portal: <https://gem.gov.in>. Tenderer/Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

5. No more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same Contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
6. Tenderer who has downloaded the tender from Government e-Marketplace (GEM) website <https://gem.gov.in> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/ modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAICLAS.

**7. BID OPENING PROCESS:**

**Envelope-I (Technical Bid and Pre-Qualification):**

**Envelope-I** (Tender processing fee, EMD/EMD Declaration, Technical bid and Pre-qualification):

Envelope-I containing documents as per Para 2 (A) and (B) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the bid document of the work, they should use 'Representation' on GEM portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-1, he will be asked to provide it through Technical Clarification in GEM Portal. The tenderer shall upload the requisite clarification/documents within time specified by AAICLAS, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through GEM Portal.

**Envelope-II (Financial Bid):**

Financial bid of the tenderers found to be meeting the PQQ/technical criteria and qualifying requirements shall be opened electronically at GEM portal. The date and time for opening of financial bid shall be intimated through GEM portal.

Date of acceptance and opening of tender can be extended at sole discretion of AAICLAS, Integrated Air Cargo Complex, Meenambakkam, Chennai Airport, on GEM Portal.

AAICLAS reserves the right to disallow the working agencies whose performance at on-going project (s) is below par and usually poor and has been issued letter of restrain/Temporary or Permanent debarment/black listing by any department of AAICLAS or Central /State Govt. Depts./PSUs/World Bank/ ADB etc. AAICLAS reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any



information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAICLAS shall take the following action:

- a) Forfeit the entire amount of EMD submitted by the tenderer.
  - b) The tenderer shall be liable for debarment from tendering in AAICLAS, including termination of the contract apart from any other appropriate contractual/legal action.
10. Consortium/JV Companies shall not be permitted.
  11. Purchase Preference to central public sector undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
  12. Make in India (MII) Policy will be applicable as per prevalent Govt. of India guidelines up to date amended.
  13. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIB/Directorate of Handicraft and Handloom etc., to be given as per the provisions of Public Procurement policy for MSEs order 2012 with up to date amendments, shall be applicable for tenders of supply/services and shall not be extended to construction work(if applicable).
  14. Tenderers have to submit unique documents identification Number (UDIN) generated documents like balance sheet/turnover certificate, working capital certificate (works done during last 5 financial years & works in hand), net worth certificate, tax deduction at source (TDS) certificates for non-Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.
  15. In the event of inconsistency, conflict or ambiguity between the terms and condition of GeM and terms and conditions of uploaded E-Tender (AAI tender document), the terms and conditions of the uploaded E-Tender (AAI tender document) SHALL PREVAIL.
  16. Department of promotion of Industry and Internal trade (DPIIT), Ministry of commerce and Industry, Government of India, issued Public Procurement (Preference to make in India), Order 2017 vide OM No. P-45021/2/2017-PP (BE-II) dated 16.09.2020 up to date of amendment, if any is applicable.
  17. Requirement of registration by the bidder from a country sharing land border with India based on order no: F.No 6/18/2019-PPD dated 23.07.2020 of Government of India, Ministry of Finance, Department of Expenditure (Public Procurement Division) with up to date amendments, regarding restriction under rule 144(xi) of the General Financial Rules (GFR) 2017 shall be applicable. Bidder shall submit scanned copy of 'undertaking' on company's letter head in this regards. (Annexure LBS)

**REGIONAL MANAGER,  
AAICLAS,  
INTEGRATED AIR CARGO COMPLEX,  
CHENNAI AIRPORT, CHENNAI-600 016**

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**PQ PERFORMA/CHECKLIST**  
**(TO BE UPLOADED IN “COVER- I”)**

**Name of Work:** Painting of Cargo Buildings (Phase III i/c Warehouse Sheds & CUDCT) at Integrated Air Cargo Complex at Chennai Airport, Chennai.

Sl No	Qualifying Criteria	Particulars to be filled by the firm
1	Name of the agency / firm	
a.	Address	
b.	Contact Details	
c.	Mobile No. / Tel. No.	
d.	e-mail address	
2	<b>ENVELOPE – I shall contain scanned copy of</b>	
A.	<b>Tender Processing Fee ,EMD</b>	
1	Scanned copy of payment receipt [in PDF Format] of EMD Fee Paid through Offline.	Copy Enclosed Yes/No
B.	<b>Technical Bid</b>	
1	Scanned copy of unconditional acceptance of AAICLAS tender conditions ( <b>Annexure I</b> )	Copy Enclosed Yes/No
2	Undertaking regarding Blacklisting/Debarment of Firm on Bidder Letter Head ( <b>Annexure II</b> )	Copy Enclosed Yes/No
3	Permanent Account No (PAN) & GSTIN Registration certificate	Copy Enclosed Yes/No
4	Scanned copy of GST undertaking on company's Letter Head ( <b>Annexure III</b> )	Copy Enclosed Yes/No
5	Scanned copy of affidavit for payment of minimum wages in company letter head ( <b>Annexure IV</b> )	Copy Enclosed Yes/No
6	Valid Registration Certificate of MSMEs/MSEs in similar activities	Copy Enclosed Yes/No
7	Declaration for MSE units availing benefits of MSME as per ( <b>Annexure V</b> )	Copy Enclosed Yes/No
8	Scanned copy of Form-A – details of similar works completed during last seven years with completion certificate issued by client ( <b>Annexure VI</b> )	Copy Enclosed Yes/No
9	Scanned copy of Form-B ( <b>Annexure VII</b> ) Financial Information Rs.81,16,995/- (including GST) along with Proof of turnover enclosed (Abridged balance sheet and profit & loss Account)	Copy Enclosed Yes/No
10	Scanned copy of Form-C Net Worth Rs.40,58,498/- (including GST) ( <b>Annexure VIII</b> )	Copy Enclosed Yes/No

11	Scanned copy of undertaking on company letter head for plant & machinery ( <b>Annexure XI</b> )	Copy Enclosed Yes/No
12	Scanned copy of EPF and ESIC Registration	Copy Enclosed Yes/No
13	Authorization Letter/ Power of Attorney from proprietor (certificate of incorporation and Board Resolution if companies other than propriety firm).	Copy Enclosed Yes/No
14	Digitally Signed Tender Document	Copy Enclosed Yes/No
15	PQ Performa duly filled and signed	Copy Enclosed Yes/No
16	Scanned copy of Performa for declaration by bidder for compliance of order on restriction under rule 144(ix) of the General financial rules (GFRs)-2017 as per <b>Annexure - LBS</b>	Copy Enclosed Yes/No
17	Certificate issued by registered chartered accountant regarding experience criteria if experience certificate is from private parties	Copy Enclosed Yes/No
18	Undertaking on Financial Bid Document ( <b>Annexure XI</b> )	Copy Enclosed Yes/No
19	<div> <div> Certificate from clients of having satisfactorily completed similar works i.e. “<b>Painting/Building Works (In case of Building Work, the value of painting work done should not be less than Rs.2,16,45,320/- in Single Work)</b>”ending last day of month previous to the one in which tenders are invited. </div> <div> <b>Details of the work as applicable to clients:</b> </div> </div>	Copy Enclosed Yes/No
19.1	<b>Three works of value Rs.1,08,22,660/- (including GST)</b>	
i.	<b>a) Name of 1<sup>st</sup> Work</b>	
	b) Work Order/ Agreement no. & Date:	
	c) Cost	
	d) Stipulated date of completion as per contract agreement:	
	e) Actual Date of Completion:	
	f) Completion Cost:	
	g) Copy of Work order with BOQ	
ii.	<b>a) Name of 2<sup>nd</sup> Work</b>	
	b) Work Order/ Agreement no. & Date:	
	c) Cost	

	d) Stipulated date of completion as per contract agreement:	
	e) Actual Date of Completion:	
	f) Completion Cost:	
	g) Copy of Work order with BOQ	
iii.	<b>a) Name of 3<sup>rd</sup> Work</b>	
	b) Work Order /Agreement no. & Date:	
	c) Cost	
	d) Stipulated date of completion as per contract agreement:	
	e) Actual Date of Completion:	
	f) Completion Cost:	
	g) Copy of Work order with BOQ	
	<b>(OR)</b>	
19.2	<b>Two works of value Rs1,35,28,325/- (including GST)</b>	
i.	<b>a. Name of 1<sup>st</sup> Work</b>	
	b. Work Order/ Agreement no. & Date:	
	c. Cost	
	d. Stipulated date of completion as per contract agreement:	
	e. Actual Date of Completion:	
	f. Completion Cost:	
	g. Copy of Work order with BOQ	
ii.	<b>a. Name of 2<sup>nd</sup> Work</b>	
	b. Work Order/ Agreement no. & Date:	
	c. Cost	
	d. Stipulated date of completion as per contract agreement:	
	e. Actual Date of Completion:	
	f. Completion Cost:	
	g. Copy of Work order with BOQ	
	<b>(OR)</b>	
19.3	<b>One works each of value Rs.2,16,45,320/- (including GST)</b>	
i.	<b>a. Name of 1<sup>st</sup> Work</b>	
	b. Work Order/ Agreement no. & Date:	
	c. Cost	

	d. Stipulated date of completion as per contract agreement:		
	e. Actual Date of Completion:		
	f. Completion Cost:		
	g. Copy of Work order with BOQ		
20	Whether work experience is from private clients, TDS certificate to be uploaded.	Govt. Organization/Private clients (Tock whichever is applicable in case experience of Non-Govt/Non-PSU clients. TDS certificate from clients to be enclosed)	Tax deduction at source certificate enclosed:  YES/NO
21	Abridged Balance sheet along with profit and loss account statement		Signed scanned copy uploaded Yes /No
22	TDS amount, if applicable		Signed scanned copy uploaded Yes /No
23	Turnover: Annualized average financial turnover equivalent to Rs.81,16,995/- during last financial year		
a.	Financial Year 2022-23		
b.	Financial Year 2023-24		
c.	Financial Year 2024-25		
d.	Average		
24	UDIN generated documents like Balance Sheet / Turnover Certificate, Net worth Certificate, Tax Deduction at Source (TDS) Certificate for Non-Govt. works etc. as per NIT conditions duly certified by Chartered Accountant and having UDIN of the Institute of Chartered accountants of India		YES/NO
	<b>ENVELOPE –II</b>		
i.	Financial/Price Bid in BOQ format uploaded through GEM Portal		Uploaded on portal YES/NO

## **DECLARATION**

I, (\_\_\_\_\_) hereby declare that the documents attached to the application for tender are true to the best of my/our knowledge and belief. I/we further undertake that in case any of the documents submitted by me/us, is found to be forged/false at any stage. I/we may be debarred from AAICLAS for taking participation in all future AAICLAS works, my/our EMD may be forfeited & any other suitable action may be taken against our company/firm as deemed fit by AAICLAS.

Place:

Date:

Signature Authorized Signatory of the Contractor/ Firm

## **AAI CARGO LOGISTICS & ALLIED SERVICES CO LTD.,**

### **GENERAL GUIDELINES FOR THE BIDDER**

1. Item Rate Tenders are invited through GEM portal on behalf of chairman, AAICLAS for the work with estimated cost as mentioned in NIT. This estimate, however, is given merely as rough guide.
2. The Tenders shall be in the prescribed Form, are invited in open e-Tender Two Bid/envelope system
3. The work are required to be completed within the period as mentioned in NIT.
4. Not more than one Tender shall be submitted by a contractor or a firm. Not more than one concern in which an individual is interested as Proprietor and/or partner shall tender for the execution of the same work. If they do so, all such Tenders shall be liable to be rejected.
5. The Accepting Authority ~~as mentioned in Schedule "F"/2(viii)~~ (As per DOP of AAI in vogue) shall be the accepting officer hereinafter referred to such for the purpose of this contract.
6. Tender Documents consisting of Plans, Specifications, Schedule(s) of Quantities of the various Classes of Work to be done, the Conditions of Contract and other necessary documents will be available on e-tendering portal can be downloaded from the GEM Portal.
7. Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their Tenders as to the nature of the ground and sub soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require, working conditions including space for stacking of materials, installation of T&P, rates of various materials to be incorporated in works, conditions affecting accommodation and movement of labours etc. and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or effect their Tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.
8. Submission of a Tender by a Tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the works to be done and of conditions and rates at which land for stores, tools and plant, will be allotted to him by AAICLAS, local conditions, local material rates and other factors bearing on the execution of the works.
9. All rates shall be quoted as mentioned in eNIT on GEM portal and no other format is acceptable
10. As this tender is an Item rate Tender, rates for all items quoted shall only be considered.
11. Tenders shall be received through GEM portal up to the date and time and same shall be opened on the date and time as mentioned at e-NIT. Any change or extension of date shall be intimated through GEM Portal.
12. Earnest Money Deposit of Rs.8,11,700/- as mentioned in NIT shall be paid offline in the form of Demand Draft in favour of AAICLAS payable at Chennai Nationalized or any Scheduled Bank (but not from Co-operative or Gramin Bank)
13. Notification of Award of contract will be made in writing to the successful Bidder by the Accepting Authority or his representative. The Contract will normally be awarded to the qualified and

responsive Bidder offering lowest evaluated bid in conformity with the requirements of the specifications and contract documents and the Accepting Authority shall be the sole judge in this regard. The Accepting Authority does not bind himself to accept the lowest or, any tender or to give any reason for his decision

a. A responsive bidder is one who submits priced Tender and accepts all terms and conditions of the specifications and contract documents.

b. A major modification is one which affects in any way the quality, quantity and period of completion of the work or which limits in any way the responsibilities or liabilities of the Bidder or any right of AAICLAS as required in the specifications and contract documents. Any modification in the terms and conditions of the tender which are not acceptable to AAICLAS shall also be treated as a major modification.

c. A Tenderer shall submit a responsive bid, failing which his Tender will be liable to be rejected.

14. The Accepting Authority reserves the right of accepting the whole or any part of the Tender and Tenderer shall be bound to perform the same at the rates quoted. No claim whatsoever will be entertained on this account.

~~15. On acceptance of Tender, "Earnest money" will be treated as part of the security deposit as per Clause 1A of GCC.~~

16. AAICLAS shall return the earnest money where applicable to every unsuccessful Tenderer except as mentioned in the Tender document.

17. A Tenderer shall submit the Tender which satisfies each and every condition laid down in this notice failing which the tender will be liable to be rejected. Also, if the credential submitted by the firm found to be incorrect or have some discrepancy.

a) Forfeit the entire amount of EMD submitted by the firm and

b) The agency shall be liable for debarment from tendering in AAICLAS, apart from any other appropriate contractual / legal action

18. The site for the work is available & shall be handed over.

~~19. Prices Quoted shall be firm and consolidated **including of all applicable taxes, levies and GST.** GST amount paid to the statutory authorities by the contractor shall be reimbursed on actual basis throughout the contract period on submission of the documentary evidence in next bill or in the final bill.~~

GST shall be paid against tax invoice as per latest government notification in-force.

20. As this tender is an Item Rate Tender, rates for all items quoted shall only be considered. Any Tender containing percentage below/above the total estimated cost is liable to be rejected.

## **21. MODE OF SUBMISSION OF TENDERS:**

**21.1** Tender for the work shall be submitted online through GEM Portal only

Tenderer should download the Tender Documents from the GEM Portal, fill up the required information and upload the same after digitally signing well in time along with authorization letter /power of attorney, if any, required.

Late date for the online submission of e-bid (Envelope I & II) is as per e-NIT.



## **Refund of EMD**

The refund of EMD to the tenderers who failed to Qualified in the eligibility /Technical criteria shall be initiated as per NIT.

### **21.2**

- i) The bidders shall quote their item rates online through GEM Portal only.
  - ii) The price Bids/Financial Bids of those Bidders who are fulfilling the qualifying criteria shall be opened.
  - iii) All rates shall be quoted in the format provided and no other format is acceptable.
  - iv) All rates shall be quoted as per NIT conditions
  - v) AAI does not give any concessional forms/certificates/permits towards any taxes, duties & levies etc.,
- 21.3** Once the contractor has uploaded the digitally signed unconditional acceptance as an attachment, he is not permitted to upload any additional file or put any remark(s)/ conditions(s) in / along with the Tender Document.
- 21.4** In case, the condition 21.3 above is found violated, the tender shall be rejected and EMD shall be forfeited.
- 21.5** Only those tenderers who are meeting the eligibility criterion spelt out on Notice inviting e-tender and their Envelope-I is accepted by AAI, their (Envelope-II) shall be opened. The pre-qualification documents of technical bid documents will be examined and their techno-commercial bid shall be evaluated to determine whether they complete, meets tender requirements, free from computational errors, whether the data have been properly filled up and whether the requisite documents as detailed have been submitted in conformity to the tender specifications, drawings and conditions.

## **22. Clarifications**

If the bidder has any query related to the bid document of the work, they should seek clarification on GeM portal as per NIT. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in this uploaded documents in Envelope-I, he will be asked to provide it through GeM Portal. The tenderer shall be upload the requisite clarification/documents within time specified by AAICLAS, failing which it shall be presumed that the bidder does not have anything to submit and bid shall be evaluated accordingly.

## **23. PROCEDURE FOR OPENING OF TENDER**

**Following steps shall be followed for opening of tender documents**

- i) **Envelope-I:** Envelope-I shall be opened as mentioned in e-NIT
- ii) **Envelope-II:** Envelope-II will be opened only of those bidders who will be qualifying /meeting the eligibility criteria as per Envelope-I of eNIT.

## **24. REJECTION OF TENDER**

- a. AAICLAS reserves the right to reject any or part of tender without assigning any reason. The documents submitted by tenderers shall not be returned. AAICLAS also reserves the right at its sole discretion not to award any order under this tender call. This decision does not commit AAICLAS to

pay any costs or loss incurred directly or indirectly what so ever.

- b. If the tenderer deliberately gives wrong information in his tender, AAICLAS reserves the right to reject such tender at any stage or to cancel the contract, if awarded, and to suspend the agency from bidding in AAICLAS Tenders for 02 Year absolutely.
- c. Tender in which any of the particulars and prescribed information are missing or are incomplete, in any respect and/or prescribed conditions are not fulfilled, shall be considered non-responsive and is liable to be rejected.
- d. No correspondence shall be entertained from the tenderers after the opening of Price bid of the tender unless called by AAICLAS.
- e. Tenders with incomplete / ambiguous details are liable to be rejected without seeking any further clarification.

## **25. VALIDITY OF OFFER:**

The Tender for the work shall remain open for acceptance for a period of 90days from the date of opening of Envelope-II (Financial Bid). If any Tenderer withdraws his Tender before the said period or makes any modifications in the terms and conditions of the Tender which are not acceptable to the Department, then AAICLAS shall without prejudice to any other right or remedy, be at liberty to take suitable action and to forfeit the full said Earnest money absolutely.

Tenderers are advised to get themselves acquainted for e-tendering participation requirement, register themselves at GEM portal, obtain 'user ID' & 'Password' and go through the 'GEM manuals' available in the GEM Portal.

AAICLAS is not responsible for any postal delay or delay due to link failure /internet problem etc. in respect of submission /receipt of any documents or in submission of e-Bid. Bidders who are intending to submit responsive e-Bids are requested to submit the same well in advance before the due date & time. It is the responsibility of the Bidder to make sure that the required documents /e- Bid is submitted in time.

**TENDER ACCEPTANCE LETTER**  
**(To be given on Contractor's Letter Head)**

**To**

The Regional Manager,  
AAICLAS,  
Integrated Air Cargo Complex,  
Meenambakkam, Chennai Airport,  
Chennai – 600 016.

**Sub: Acceptance of Terms & Conditions of Tender.**

**Name of Work:** Painting of Cargo Buildings (Phase III i/c Warehouse Sheds & CUDCT) at Integrated Air Cargo Complex at Chennai Airport, Chennai.

**BID No: GEM/2026/B/7140923**

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/ Work' from GEM Portal web site(s) namely: <https://gem.gov.in> as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have inspected the site and read the entire terms and conditions of the tender documents, corrigendum(s) and reply to query if any made available to me/ us which shall form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. I / We hereby unconditionally accept the tender conditions of AAICLAS's tender documents in its totality / entirety for above mentioned work.
4. I/We declare that I/We have not paid and will not pay any bribe to any officer of AAICLAS for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAICLAS asks for bribe/gratification, I will immediately report it to the Appropriate Authority in AAICLAS'.
5. I/ We hereby submitted that I/ We paid/ submitted the required earnest money as per NIT conditions.
6. I / We certify that all information/ documents furnished by our Firm is true & correct and in the event at any stage, the information/ documents is found to be incorrect/ untrue or found violated, then we shall be liable for debarment from tendering in AAICLAS without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

**Annexure II**

**UNDERTAKING REGARDING DEBARMENT/BLACKLISTING**

**Name of Work:** Painting of Cargo Buildings (Phase III i/c Warehouse Sheds & CUDCT) at Integrated Air Cargo Complex at Chennai Airport, Chennai.

(BID No: : **GEM/2026/B/7140923**)

I/We ..... (Name and post of authorized signatory) on behalf of  
..... (Name of firm) do here by solemnly affirm and declare as follows:

- (i) Our firm is not restrained/ debarred/ blacklisted by AAI Cargo Logistics and Allied Services and Company Limited (AAICLAS)/ Ministry of Civil Aviation(MoCA)/ Dept. of Expenditure(DoE), Ministry of Finance and thedebarment/ blacklisting/ restraintment is not in force as on last date of opening oftender (Envelope-I, normally called as technical bid).
- (ii) None of Proprietor /Partners /Board Members /Directors of M/s..... (Name of firm) has remained Proprietor /Partner /Board Member /Director in any firm which stands debarred /blacklisted/restrained by AAICLAS/ MoCA/ DoE and the debarment/ blacklisting/ restraintment is not in force as on last date of opening of tender (Envelope- I, normally called as technical bid).
- (iii) Our firm understands that if our firm either debarred before the date of opening of tender (first bid, normally called as technical bid, in case of two packet/two stage bidding) or debarred before the date of contract by AAICLAS/ MoCA/ DoE (Debarment applicable for all Ministries/ Departments), our bid is liable to be rejected at that stage.
- (iv) Our firm understands that at any stage, if above statements are found to be false, our firm shall be liable for debarment from bidding in AAICLAS, apart from any other appropriate contractual legal action including debarment/ blacklisting/ restraintment, termination of the contract etc. as deemed fit.

Date:

[Signature and name of the  
authorized signatory of the firm]

Place:

Note: Above undertaking is to be given on company's letter head.

**GST UNDERTAKING**

**Name of Work:** Painting of Cargo Buildings (Phase III i/c Warehouse Sheds & CUDCT) at Integrated Air Cargo Complex at Chennai Airport, Chennai.

We hereby declare that we are registered under GST and comply with all provisions of GST Act.

Our GST details are furnished as below:

1	GST Registration No. (Enclose copy of GST Reg.)	:	
2	PAN	:	
3	Legal Name	:	
4	Trade Name	:	

Further, I / We hereby unconditionally accept the following conditions in its entirety for the above work.

1. We are registered under GST and compliant of GST provision.
2. We undertake that all input credits shall be passed on to AAICLAS.
3. In case of non-compliance of GST provisions and blockage of any input credit, we shall be responsible to indemnify AAICLAS.

(Signature with name and Company Seal.)

Date.....

Place.....

**AFFIDAVIT FOR PAYMENT OF MINIMUM WAGES**

**Name of work:** Painting of Cargo Buildings (Phase III i/c Warehouse Sheds & CUDCT) at Integrated Air Cargo Complex at Chennai Airport, Chennai.

I ..... (Name), aged..... Years, S/o..... (Name),  
Proprietor/ Managing Partner/ Managing Director of ..... (Name of  
the Agency) do hereby solemnly affirm and state as follows:

I am competent to swear this affidavit on behalf of..... (Name of  
Agency). I state that, in the event of work is awarded to our agency; the wages to be paid to the  
workers engaged shall not be less than the minimum wages determined by appropriate Govt.  
Authorities from time to time.

Dated this, the..... day of ..... month .....years.

**[Signature and name of the authorized  
signatory of the firm]**

Place:

Date:

**Note: a) This affidavit is to be attested by a First Class Magistrate / Notary Public on Non-Judicial Stamp paper of Rs. 100/- and affidavit should be submitted after award of work.**

**b) Scanned copy of duly notarized affidavit regarding compliance of minimum wages on company letter head (as per Annexure IV)**

**DECLARATION (For MSME units only)**

**(TO BE SUBMITTED IN ENVELOPE-I)**

I \_\_\_\_\_ on behalf of \_\_\_\_\_  
here declare that

1. Our MSE units is/are available extended by MSME, government of India to Micro and small enterprises (MSEs for the work vide bid no \_\_\_\_\_
2. Our MSE units has/have not been awarded any work /supply under MSME benefit during the current financial year.

(OR)

Our MSME unit(S) has/have been awarded work/supply for a total value of Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_ only) under MSME benefits as on date and same work(S)/supply is/are “In hand (progress)/incomplete” during the current financial year. Further we confirm that the value of work(s)/supply is /are in hand (awarded under MSME benefits) during the financial year plus estimated cost of this tender has not crossed the “Monetary Limited” mentioned in NSIC certificate.

3. Our firm is participating in this under MSE unit or “open bidder”

Note: Strike out the conditions in (2) or (3) whichever is not applicable. Decision on any discrepancy in this “DECLARATION” shall be at the discretion of AAICLAS and shall be final and binding.

SIGNATURE WITH COMPANY SEAL

ATTESTED BY NOTARY PUBLIC

Note: This is to be attested by a first-class Magistrate/Notary public on non-judicial stamp paper of Rs.100/-

**FORM-A****DETAILS OF SIMILAR WORKS SUCCESSFULLY COMPLETED OR SUBSTANTIALLY COMPLETED DURING THE LAST SEVEN YEARS ENDING ON 30-12-2025****NAME OF THE AGENCY:**

Sl. No.	Details	Work I	Work I	Work I
1	Name of Work / Project and Location			
2	Name and Address of Client			
3	Awarded Cost of Works (Rs. in Lakhs) (including GST)			
4	Date of Commencement as per Contract			
5	Stipulated Date of Completion			
6	Actual Date of Completion			
7	Completion Cost / Actual Value of Work Done (including GST)			
8	Whether the Work was done on Back-to-Back Basis: (Yes/No).			

SIGNATURE (S) OF BIDDER (S) (WITH STAMP)

**Note:** The contractor should give list of only of eligible category works of requisite amount with supporting documents issued from client.



**FORM-B**  
**FINANCIAL INFORMATION**

**NAME OF THE AGENCY/CONTRACTOR:.....**

1. Financial Analysis - Details to be furnished profit and loss account for the last three years duly certified by the Chartered Accountant as submitted by the applicant to the Income - Tax Department

Fig in lakhs Rs.

Sl. No	Particulars	Financial Year		
		2022-23	2023-24	2024-25
1	Gross Annual Turnover			
2	Turn-Over on Construction Works			
3	Profit/ loss after Taxes (standalone)			

2. Financial arrangements for carrying out the proposed work:

\_\_\_\_\_

\_\_\_\_\_

Unique Document Identification Number (UDIN).....

Signature of Chartered Accountant with Seal

SIGNATURE (S) OF BIDDER (S)

Note: The Contractor should upload Copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the Firm for the Last Three Financial Years.

**FORM-C****FORM FOR CERTIFICATE OF NETWORTH FROM CHARTERED ACCOUNTANT**

This is to certify that as per the audited balance sheet and profit & loss account during the financial year ....., the Net Worth of M/s.....  
 (Name & Registered Address of individual / firm / company), as  
 on..... (the date of certificate) is Rs..... after  
 considering all liabilities. It is further certified that the Net Worth of the company  
 has not eroded by more than 30% in the last three years ending on 31<sup>st</sup>  
 March..... (the relevant year)

Unique Document Identification Number (UDIN).....

Signature of Chartered Accountant

.....

Name of Chartered Accountant

.....

Membership No. of ICAI

.....

Date and Seal

(The relevant year shall be the financial year ending 31st March preceding the calendar year of bid submission or 31st March of the financial year preceding the previous financial year, if the balance sheet of the previous financial year has not been audited.)

(To be given on Contractor's Letter Head)

**UNDERTAKING FOR DEPLOYMENT OF T & P**

Name of Contractor / Firm: .....

I / we have applied for issue of tender for the work of "Painting of Cargo Buildings (Phase III i/c Warehouse Sheds & CUDCT) at Integrated Air Cargo Complex at Chennai Airport, Chennai" and hereby undertake that: -

- I/we have gone through the tender documents and drawings in its entirety, visited the site and have understood the nature of work to be executed.
- I/we will deploy adequate T&P in working condition with adequate standby arrangement for efficient / timely execution of the work.
- I / we have submitted the details of T&P owned by us and undertake to procure or take on lease the balance T&P for the work as per requirement of the work matching with the work programme.
- I/we will abide by any instructions by AAICLAS for such procurement / arrangement of T&P on lease as is considered necessary for efficient / timely execution of work.

Signature of Contractor

**PERFORMA FOR E-PAYMENT**

**To**

Regional Manager (Cargo)

AAICLAS

Chennai Airport

Chennai- 600016

**Subject:** Request for e-Payment

**Sir,**

The following particulars are given below for effecting E-payment in respect of our claim/bill

1. Beneficiary Name :
2. Beneficiary address :
3. PAN No :
4. Bank A/C No :
5. City of Bank :
6. Name of Bank :
7. Branch :
8. Address of Bank :
9. Account Type  
(Saving/ Current/ Over Draft) :
10. RTGS IFSC Code  
(Real Time Gross Settlement) :
11. NEFT IFSC Code : (Nation Electronic Fund Transfer)

Date:

Authorized Signatory

Name of the Agency Seal

**Undertaking on Financial Bid Document**

(Scanned copy to be submitted by Bidder in Cover-I on letter head of Company/Firm)

**Name of Work:** Painting of Cargo Buildings (Phase III i/c Warehouse Sheds & CUDCT) at Integrated Air Cargo Complex at Chennai Airport, Chennai.

(GeM Bid No: : **GEM/2026/B/7140923**)

I/We hereby (**Name of company/Firm**) shall submit the Schedule of Quantities on Page No. SOQ 1 having the total of all the items price value matching the value of total price bid value in the price bid submission.

I agree to cancel my Financial Bid in case of failing to comply it.

[Signature(s) of Bidder(S)]  
with rubber stamp

TO BE GIVEN IN CONTRACTOR'S LETTER HEAD

**Performa for declaration by Bidder for compliance of order on Restriction under Rule 144(xi) of the General Financial Rules (GFRs)-2017**

(Scanned copy to be submitted by Bidder in Cover-I on letter head of Company/Firm)

**Name of Work:** “Painting of Cargo Buildings (Phase III i/c Warehouse Sheds & CUDCT) at Integrated Air Cargo Complex at Chennai Airport, Chennai”

(Bid No :

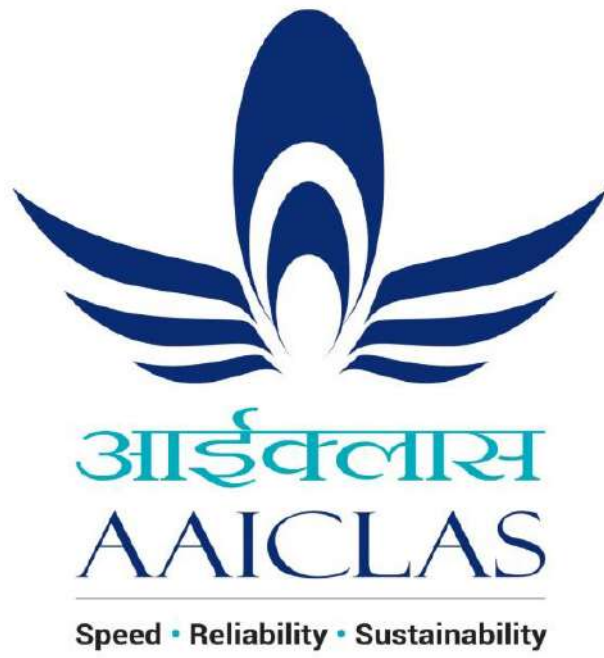
1. I am competent to swear this undertaking on behalf of .....

2. I have read the Order(s) on the subject of Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017 regarding restrictions on procurement from a bidder of a country which shares a land border with India and comply to all the provisions of the Order(s).

3. I certify that M/s ( \_\_\_\_\_ ) **is not from such a country / is from such a country, has been registered with the Competent Authority (strike out whichever is not applicable).** I hereby certify that this BIDDER fulfills all requirements in this regard and is eligible to be considered **[Where applicable, evidence of valid registration with the Competent Authority is attached].**

4. I understand that the submission of incorrect data and / or if certificate/ declaration given by M/s ( \_\_\_\_\_ ) is found to be false, this would be a ground for immediate termination and further legal action in accordance with law as per Clause 12 of the Public Procurement Order on Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017.

[Signature and name of authorized signatory of the firm]  
with rubber stamp



## **GENERAL CONDITIONS OF CONTRACT**

# AAICLAS Cargo Logistics& Allied Services Company Ltd

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## GENERAL GUIDELINES

1. This book of “General Conditions of Contract” is applicable to both types of tender’s i. e.” Percentage rate tenders and Item rate tenders”. Accordingly, alternative provisions for conditions Nos. 4, 10 & 12 of the General Rules and Directions are given in this book. The appropriate alternatives will be applicable in specific cases depending on whether this is used for percentage rate tenders or item rate tenders
2. Notice Inviting Tender, Schedules A to F, special conditions/specifications and drawings only will be issued to intending bidders. The standard form will not be issued along with the Tender Documents but the same shall form part of the agreement to be drawn and signed by both parties after acceptance of tender.
3. All blanks are confined to Notice Inviting Tender and Schedules A to F.
4. Authority approving the Notice Inviting Tenders (NIT) shall fill up all the blanks in Notice Inviting Tender and in Schedules B to F before issue of Tender documents.
5. The intending bidders will quote their rates in Schedule A.
6. The preform for registers and Schedules A to F are only for Information and guidance. These are not to be filled in the Standard form. The Schedules with all blanks, duly filled, shall be separately issued to all intending tenderers.



# AAICLAS

## TENDER FORM

~~Percentage Rate Tender~~/Item Rate Tender & Contract for Work

Airport: **CHENNAI**

Branch: **CIVIL**

Office of: **Regional Manager, AAICLAS**

Tender for the work of: **Painting of Cargo Buildings (Phase III i/c Warehouse Sheds & CUDCT) at Integrated Air Cargo Complex at Chennai Airport, Chennai.**

(i) To be submitted/uploaded in GEM Portal.

(ii) ~~To be opened in presence of tenders who may be present on \_\_\_\_\_ at \_\_\_\_\_ hrs. in the office of Regional Manager, AAICLAS, Meenambakkam.~~

Issued to

Signature of officer issuing documents \_\_\_\_\_ \*

Designation \_\_\_\_\_ \*

Date of issue \_\_\_\_\_ \*

**DELETED**

## TENDER

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F, Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, Clauses of Contract, Special Conditions, Schedule of Rates & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the Chairman AAICLAS within the time specified in Schedule 'F', viz., schedule of quantities and in accordance in all respects with the referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such material as are provided for, by and in respects in accordance with, such conditions so far as applicable.

We agree to keep the tender open for Ninety (90) days from the date of opening of financial bid in 2 bid system and not to make any modifications in its terms and conditions.

~~I/ We undertake and confirm that for eligibility of similar work(s) has / have not been got executed on back to back basis through another contractor. Further that, if such a violation comes to the notice of AAICLAS, then I/We shall accept the decision of AAICLAS if we are debarred for tendering in AAICLAS in future works. Also, if such a violation comes to the notice of AAICLAS before date of start of work, the Engineer in Charge shall be free to forfeit the entire amount of Earnest Money Deposit / Performance Guarantee.~~

I/ We further undertake and confirm that information/ documents submitted by us are genuine, and if at any stage such documents/ information found false, then we shall be liable for debarment from tendering in AAICLAS, and any other appropriate legal action



A EMD of **Rs.8,11,700/- (Rupees Eight Lakhs Eleven Thousand Seven Hundred only)** is here by submitted as Demand Draft/FDR/Bank Transfer/ RTGS/BG\* in the format prescribed in tender documents as earnest money (Appendix I C and I D). If I/we, fail to furnish the prescribed performance bank guarantee within prescribed period, I/we agree that the said Chairman, AAICLAS or his successors in office shall without prejudice to any other right or remedy, be at liberty to take appropriate action as per terms of contract. Further, if I/ we fail to commence work as specified, I/we agree that Chairman, AAICLAS or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money absolutely, otherwise the said earnest money shall be retained by AAICLAS towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein and to carry out such deviations as may be ordered, up to maximum of the percentage mentioned in Schedule 'F' and those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form. Further, I/We agree that in case of forfeiture of earnest money or ~~Performance Guarantee or both Earnest Money & Performance Guarantee~~ as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We hereby declare that I/we shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/we am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

(\* To be deleted which are not applicable)

Date:

Signatures of Contractor:

Witness:

Postal Address

Occupation:

## ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned here under) is accepted by competent authority on behalf of the Chairman, Airports Authority of India for sum of Rs. \_\_\_\_\_(Rupees\_).

The letters referred to below shall form part of this contract Agreement: -

- (i)
- (ii)
- (iii)

For & on behalf of Chairman, AAICLAS

Signature-----

Designation-----

Date-----



## AAICARGO LOGISTIC & ALLIED SERVICES COMPANY LTD.

### General Rules & Directions

1.	<b>General Rules &amp; Directions</b>	<p>All work proposed for execution by contract are notified in a form of invitation to tender pasted in public places /GeM Portal and signed by the officer inviting tender or <del>by publication in Newspapers and</del> posted on AAICLAS web-site and GeM Portal <a href="https://gem.gov.in">https://gem.gov.in</a> and <a href="http://www.aai.aero">www.aai.aero</a> (for reference only).</p> <p>This form will state the work to be carried out, as well as the date for submitting and opening tenders and the time allowed for carrying out the work, also the amount of earnest money to be deposited with the tender, and the amount of the security deposit <del>and Performance guarantee</del> to be deposited by the successful tenderer and the percentage, if any, to be deducted from bills. Copies of the specifications, designs and drawings and any other documents required in connection with the work signed for the purpose of identification by the officer inviting tender shall also be open for inspection by the contractor at the office of officer inviting tender during office hours.</p>
2.		<p>In the event of the e-tender being submitted by a firm, it must be digitally signed. Such tender will be treated as signed tender. For physical tender it must be signed separately by each partner thereof or in the event of the absence of any partner, it must be signed on his behalf by a person holding a power-of-attorney authorizing him to do so, such power of attorney to be produced with the tender, and it must disclose that the firm is duly registered under the Indian Partnership Act, 1952.</p>
2. (A)		<p><del>In case of the tender submitted by a Joint Venture / Consortium, a copy of joint venture / consortium agreement in the specified Proforma defining the lead partner should be submitted. The lead partner shall sign all the documents in respect of the works. The documents signed by any other person or firm other than the lead partner shall not be entertained.</del></p>
3.		<p>Receipts for payment made on account of work, when executed by a firm, must also be signed by all the partners, except where contractors are described in their tender as a firm, in which case the receipts must be signed in the name of the firm by one of the partners, or by some other person having due authority to give effectual receipts for the firm. Bank details shall be furnished by the firm through an application duly signed by all partners for payment to the firm through bank transfer.</p>
4.	<b>Applicable for item Rate Tender only.</b>	<p>Any person who submits a tender shall fill up the usual online form, stating at what rate he is willing to undertake each item of the work. Tenderers, which propose any alteration in the work specified in the said form of invitation to tender, or in the time allowed for carrying out the work, or which contain any other conditions of any sort, including conditional rebates, will be summarily rejected. <del>No single tender shall include more than one work, but contractors who wish to tender for two or more works shall submit separate tender for each. Tender shall have the name and number of the works to which they refer, written on the envelopes.</del></p> <p><del>The rate(s) must be quoted in decimal coinage. Amount must be quoted in full Rupees by ignoring 50 Paise and considering more than 50 Paise as Rupee one. In case the lowest tendered amount (worked out on the basis of quoted rate of Individual items) of two or more contractors is same, then such lowest contractors will be asked to submit revised offer quoting rate of each item of the schedule of quantity for all sub sections/sub heads as the case may be, but the revised quoted rate of each item of schedule of quantity for all subsections /sub heads should not be higher than their respective original rate quoted already at the time of submission of tender. The lowest tender shall be decided on the basis of revised offer.</del></p>



		<p>If the revised tendered amount (worked out on the basis of quoted rate of individual items) of two or more contractors received in revised offer is again found to be equal, then the lowest tender, among such contractors, shall be decided by draw of lots in the presence of RM(Cargo)/Jt. GM (Engg)/ DGM (Engg)/ AGM (Engg)/ Sr Manager (Engg) in Charge of major and minor component(s) work and the lowest contractors those have quoted equal amount of their tenders.</p> <p>In case of any such lowest contractor in his revised offer quotes rate of any item more than their respective original rate quoted earlier at the time of submission of tender, then such revised offer shall be treated invalid. Such case of revised offer of the lowest contractor or case of refusal to submit revised offer by the lowest contractor shall be treated as withdrawal of his tender before acceptance and 50% of his earnest money shall be forfeited.</p> <p>In case all the lowest contractors those have same tendered amount (as a result of their quoted rate of individual items), refuse to submit revised offers, then tenders are to be recalled after forfeiting 50% of EMD of each lowest contractor.</p> <p>Contractor, whose earnest money is forfeited because of non submission of revised offer, or quoting higher revised rate(s) of any item(s) than their respective original rate quoted already at the time of submission of his bid shall not be allowed to participate in the retendering process of the work.</p> <p><b>Note:</b> Till the time software supports the above provisions, revised offers from tenderers forming the tie shall be obtained and procedure prescribed for "Restricted call of tenders" shall be adopted (for e tenders).</p>
4. (A)	Applicable for Percentage Rate Tender only.	<p>In case of Percentage Rate Tenders, tenderer shall fill up the usual printed form, stating at what percentage below/above (in figures as well as in words) the total estimated cost given in Schedule of Quantities at Schedule-A, he will be willing to execute the work. The tender submitted shall be treated as invalid if;</p> <ol style="list-style-type: none"> <li>1. The contractor does not quote percentage above/below on the total amount of tender or any section/sub-head of the tender.</li> <li>2. The percentage above/below is not quoted in figures &amp; words both on the total amount of tender or any section/sub-head of the tender.</li> <li>3. The percentage quoted above/below is different in figures and words on the total amount of tender or any section/sub-head of the tender.</li> </ol> <p>Tenders, which propose any alteration in the work specified in the said form of invitation to tender, or in the time allowed for carrying out the work, or which contain any other conditions of any sort including conditional rebates, will be summarily rejected.</p> <p>No single tender shall include more than one work, but contractors who wish to tender for two or more works shall submit separate tender for each. Tender shall have the name and number of the works to which they refer, written on the envelopes.</p> <p>In case the lowest tendered amount (estimated cost + amount worked on the basis of percentage above/below) of two or more bidders is same, such lowest bidders will be asked to submit revised offer in the form of letter mentioning percentage above/ below on estimated cost of tender including all sub sections/sub heads as the case may be, but the revised percentage quoted above/below on tendered cost or on each sub section/ sub head should not be higher than the percentage quoted at the time of submission of tender. The lowest tender shall be decided on the basis of revised offers. In case any of such contractors refuses to submit revised offer, then it shall be treated as withdrawal of his tender before acceptance and 50% of earnest money shall be forfeited.</p> <p>If the revised tendered amount of two more bidders received in revised offer is again found to be equal, the lowest tender, among such bidders, shall be decided</p>



		<p>by draw of lots in the presence of Jt. GM (Engg)/ DGM (Engg)/ AGM (Engg)/ Sr Manager (Engg) in-Charge of work &amp; the lowest bidders those who have quoted equal amount of their tenders. In case all the lowest bidders those have quoted same tendered amount, refuse to submit revised offers, then tenders are to be recalled after forfeiting 50% of EMD of each bidder.</p> <p>Bidders, whose earnest money is forfeited because of non-submission of revised offer, shall not be allowed to participate in the re-tendering process of the work.</p> <p><b>Note: Till the time software supports the above provisions, revised offers from tenderers forming the tie shall be obtained and procedure prescribed for “Restricted call of tenders” shall be adopted.</b></p>
4. (B)		<p>In case the lowest tendered amount (estimated cost <math>\pm</math> amount worked on the basis of percentage above/below) of two or more contractor is same, such lowest contractor will be asked to submit sealed revised offer in the form of letter mentioning percentage above/below on estimated cost of tender including all sub section/sub heads as the case may be, but the revised percentage quoted above/below on tendered cost or on each sub section /sub head should not be higher than the percentage quoted at the time of submission of tender. The lowest tender shall be decided on the basis of revised offers.</p> <p>In case any of such contractor refuse to submit revised offer, then it shall be treated as withdrawal of tender before acceptance and 50% of earnest money shall be forfeited. If the revised tendered amount of two more contractors received in revised offers is again found to be equal, the lowest tender, among such contractor, shall be decided by draw of lots in the presence of Jt.GM (Engg)/DGM (Engg), AGM (Engg)/Sr. Manager (Engg) in -Charge of major &amp; minor component(s) of work &amp; the lowest bidders those who have quoted same tendered amount of their tenders.</p> <p>In case all the lowest contractors those have quoted same tendered amount, refuse to submit revised offers, then tenders are to be recalled after forfeiting 50% of EMD of each bidder.</p> <p>Bidders, whose earnest money is forfeited because of non-submission of revised offer, shall not be allowed to participate in the re-tendering process of the work.</p>
5.		<p><del>The officer inviting tender or his duly authorized representative will open tenders in the presence of any intending bidders who may be present at the time, and will enter the amounts of the several tenders in a comparative statement in a suitable form. In the event of a tender being accepted, a receipt for the earnest money shall thereupon be given to the contractor who shall thereupon for the purpose of identification sign copies of the specifications and other documents mentioned in Rule I.</del></p> <p>In the event of a tender being rejected, the earnest money shall there upon be returned to the contractor remitting the same, without any interest.</p>
6.		<p>The officer inviting tenders shall have the right of rejecting all or any of the tenders and will not be bound to accept the lowest or any other tender.</p>
7.		<p><del>The receipt of an accountant or clerk for any money paid by the bidder towards tender fee will not be considered as any acknowledgement or payment to the officer inviting tender and the bidder shall be responsible for seeing that he procures a receipt signed by the officer inviting tender or a duly authorized Cashier.</del></p>
8.		<p>The memorandum of work tendered for and the schedule of materials to be supplied by the department and their issue-rates, shall be filled and completed at office of the officer inviting tender before the tender form is issued. If a form is issued to an intending bidder without having been so filled in and incomplete, he shall request the officer to have this done before he completes and delivers his tender.</p>



9.		The bidders shall sign a declaration under the official Secret Act 1923, for maintaining secrecy of the tender documents drawings or other records connected with the work given to them. <del>The unsuccessful bidders shall return all the drawings given to them.</del>
9(A).		Use of correcting fluid anywhere in tender document is not permitted. Such tender is liable for rejection. If there is any correction it should be cut with a straight line and should be initialed and sealed with tape to be provided on all the rates quoted in case of physical tenders.
10.	<b>Applicable for Item Rate Tender Only.</b>	<p>In the case of Item Rate Tenders, only rates quoted shall be considered. Any tender containing percentage below / above the rates quoted is liable to be rejected. <del>Rates quoted by the bidder in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However,</del></p> <ol style="list-style-type: none"> <li><del>if a discrepancy is found between rates in figures and in words, then the rates which correspond with the amount worked out by the bidder shall unless otherwise proved be taken as correct.</del></li> <li><del>If the amount of an item is not worked out by the bidder or it does not correspond with the rates written either in figures or in words, then the rates quoted by the contractor in words shall be taken as correct.</del></li> <li><del>Where the rates quoted by the bidder in figures and in words tally, but the amount is not worked out correctly, the rates quoted by the contractor will unless otherwise proved be taken as correct and not the amount.</del></li> <li><del>In event no rate has been quoted for any item(s) leaving space blank both in figure(s) and word(s) or cancelled the quoted rate in figure(s), and word(s) but the amount corresponding to the item(s) is worked out by the bidder and added to the grand total, then rate(s) of the item(s) shall be derived from the amount(s) quoted by the contractor against such item(s).</del></li> <li><del>In event no rate has been quoted for any item(s), leaving space both in figure(s), word(s), and amount blank, it will be presumed that the bidder has included the cost of this/these item(s) in other items and rate for such item(s) will be considered as zero and work will be required to be executed accordingly.</del></li> </ol>
	<b>Applicable for percentage rate tender only.</b>	<p>In case of percentage Rate Tenders only percentage quoted shall be considered. Any tender containing item rates is liable to be rejected. <del>percentage</del> quoted by the bidder in percentage rate tender shall be accurately <del>filled in</del> in figures and words, so that there is no discrepancy.</p> <p>However, if the bidder has worked out the amount of the tender and if any discrepancy is found in the percentage <del>quoted</del> in words and figures,</p> <ol style="list-style-type: none"> <li><del>The percentage which corresponds with the amount worked out by the bidder shall, unless otherwise proved, be taken as correct.</del></li> <li><del>If the amount of the tender is not worked out by the bidder or it does not correspond with the percentage written either in figures or in words, then the percentage quoted by the bidder in words shall be taken as correct.</del></li> <li><del>Where the percentage quoted by the bidder in figures and in words tally but the amount is not worked out correctly, the percentage quoted by the bidder will, unless otherwise proved, be taken as correct and not the amount.</del></li> </ol>
11.		In the case of any tender where unit rate of any item / items appear unrealistic, such tender will be considered as unbalanced and in case the tenderer is unable to provide satisfactory explanation, such a tender is liable to be disqualified and Rejected.
12.	<b>Applicable for Item Rate Tender only.</b>	<del>All rates shall be quoted on the tender form. The amount for each item should be worked out and requisite totals given. Special care should be taken to write the rates in figures as well as in words and the amount in figures only, in such away That interpolation is not possible. The total amount should be written both in</del>





		<p>figures and in words. In case of figures, the word 'Rs' should be written before the figure of rupees and word 'P' after the decimal figures, e.g. 'Rs. 2.15 P' and in case of words, the word 'Rupees' should precede and the word 'Paise' should be written at the end. Unless the rate is in whole rupees and followed by the word 'only' it should in variably be up to two decimal places. While quoting the rate in schedule of quantities, the word 'only' should be written closely following the amount and it should not be written in the next line.</p>
12(A).	<b>Applicable for percentage rate tender only.</b>	<p>In Percentage Rate Tender, the tenderer shall quote percentage below / above (in figures as well as in words) at which he will be willing to execute the work. He shall also work out the total amount of his bid. The same should be written in figures as well as in words in such a way that no interpolation is possible. In case of figures, the word 'Rs' should be written before the figure of rupees and work 'P' after the decimal figures, e.g. 'Rs. 2.15 P' and in case of words, the word 'Rupees' should precede and the word 'Paise' should be written at the end. (quoting of rates in Paise is not applicable in e-tenders)</p>
13	<b>Acceptance of abnormally low quoted bid (Capital &amp; Revenue Expenditure Contract)</b>	<p>An Abnormally Low Bid is one in which the Bid price, in combination with other elements of the Bid, appears so low that it raises material concerns as to the capability of the Bidder to perform the contract at the offered price. Processing of such bid shall be as follows:</p> <ul style="list-style-type: none"> <li>i) The Bid Manager shall seek written clarifications from the lowest Bidder with approval of Technical Sanctioning authority, including detailed price analyses of its Bid price in relation to scope, schedule, resource mobilization, allocation of risks and responsibilities and any other requirements of the bids document.</li> <li>ii) If, after evaluating the price analyses, the Tender Accepting Authority determines that the Bidder has substantially failed to demonstrate its capability to deliver the contract at the offered price, then the bid/ proposal may be rejected.</li> <li>iii) Such contracts if accepted, shall be closely monitored that final payments in such cases do not abnormally increases due to extra items. Further, there is no abnormal increase in quantities of the item for which contractors have initially quoted very high rates.</li> </ul>





14	<p><del>i. The bidder, whose tender is accepted, will be required to furnish performance guarantee of 5% (Five Percent) of the tendered amount within the period specified in Schedule F. This guarantee shall be in the form of Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank but not co-operative or Gramin Bank, in accordance with the prescribed form, provided confirmatory advice is enclosed.</del></p> <p><del>ii. The bidder, whose tender is accepted, will also be required to furnish by way of Security Deposit for the fulfillment of his contract, an amount equal to 5% of the contract amount of the work.</del></p> <p>iii. In works where condition of submission of Performance Guarantee is not applicable, the security deposit @ 10% of the tendered value shall be deducted.</p> <p>iv. The Security deposit (under <del>ii</del> &amp; iii above) will be collected by deductions from the running bills of the contractor at the rates mentioned above and the earnest money deposited at the time of tenders, will be treated as a part of the Security Deposit.</p> <p>v. Security deposit will also be accepted in form of <del>Fixed Deposit Receipts /</del> Guarantee Bonds of any Scheduled Bank but not co-operative or Gramin Bank in accordance with the prescribed form, provided confirmatory advice is enclosed.</p> <p>vi. <b>Additional Performance security:</b> The contractor shall submit an irrevocable additional performance security in the form of an irrevocable Insurance Surety bond, demand draft, bank guarantee issued from Scheduled Commercial Bank (i.e. Indian or Foreign Banks included in the Second Schedule of Reserve Bank of India Act, 1934 excluding Co-operate / Regional Rural banks, if the bid price offered by the selected bidder is lower than 10% of the estimated cost put to tender. This clause shall be binding and enforceable in relation to all works, irrespective of their nature, scope, or value.</p> <p><b>Additional performance security amount and treatment-</b> The additional performance security shall be calculated as below:</p> <ol style="list-style-type: none"> <li>i) <b>Where the bid price is below 10% but not below 20% of the project cost put to bid,</b> the additional performance security percentage shall be incremented by 0.25% for every percentage of bid price below 10% of the project cost put to bid starting at 11% with the additional performance security being 0.25% and this additional performance security percentage shall be applied on the bid price;</li> <li>ii) <b>Where the bid price is below 20% but not below 25% of the project cost put to bid,</b> the additional performance security percentage shall be incremented by 0.50% for every percentage of bid price below 20% of the project cost put to bid starting at 21% with the additional performance security being 0.50% and this additional performance security percentage shall be applied on the bid price;</li> <li>iii) <b>Where the bid price is below 25% but not below 30% of the project cost put to bid,</b> the additional performance security percentage shall be incremented by 0.75% for every percentage of bid price below 25% of the project cost put to bid starting at 26% with the</li> </ol>
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		<p>additional performance security being 0.75% and this additional performance security percentage shall be applied on the bid price;</p> <p>iv) <b>Where the bid price is below 30%</b>, the additional performance security percentage shall be incremented by 1% for every percentage of bid price below 30% of the project cost put to bid starting at 31% with the additional performance security being 1% and this additional performance security percentage shall be applied on the bid price;</p> <p>v) The additional performance security percentage shall be rounded off to the next lower percentage based on whether the decimal point of percentage of bid price is below 0.5% or next higher percentage based on whether the decimal point of the percentage of bid price is 0.5% or more.</p> <p>vi) All matters pertaining to validity, extension, claims, forfeiture and any other conditions in relation to the additional performance security shall be governed by the provisions of clause 1: performance security.</p>
15.		On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Engineer-in-Charge shall be communicated in writing to the Engineer-in-Charge.
16.		<p>1. Rates to be quoted by the Parties should be inclusive of all Taxes, Duties, CESS, Fee, Royalty Charges etc., levied under any Statute and Inclusive of GST for all the Items.</p> <p>2. However, GST, as applicable, shall be paid to the Contractor, for any taxable Supply/Services/Construction rendered by the Agency to AAICLAS, against a valid GST Invoice as per Terms and Conditions of the Contract.</p> <p>3. <del>In case Supplies/Services/Works involve Imports, the same should be identified separately. Basic Custom Duty &amp; IGST will be paid directly by AAICLAS by utilizing EPCG License/Duty Credit Scrip under Service Export from India Scheme (SEIS) of Govt. of India.</del></p>
17.		The contractor/ bidder shall give a list of AAI/AAICLAS employees related to him.
18.		The tender for the work shall not be witnessed by a contractor or contractors/ bidders who himself / themselves has / have tendered or who may and has / have tendered for the same work. Failure to observe this condition would render, tenders of the contractors tendering, as well as witnessing the tender, liable to summary rejection.
19.		<del>The tender for composite work includes, in addition to building work, all other works such as sanitary and water supply installations drainage installation, electrical work, horticulture work, roads and paths etc. The tenderer apart from being a registered contractor (B&amp;R) of appropriate class, must associate himself with agencies of appropriate class which are eligible to tender for sanitary and water supply drainage, electrical and horticulture works in the composite tender.</del>
20.		The contractor/bidder shall submit list of works completed in last 7 years as well as works in hand (in progress) in the format as mentioned in <b>Envelope-I</b> for assessing bidding capacity of the bidders: -
21.		The contractor/bidder shall comply with the provisions of the Apprentices Act 1961, and the rules and orders issued there under from time to time. If he fails to do so, his failure will be a breach of the contract and the Executive Director (Engg.) may in his discretion, without prejudice to any other right or remedy



		available in law, cancel the contract. The contractor shall also be liable for any pecuniary liability arising on account of any violation by him of the provisions of the said Act.
22		<p>If complete site is available for work, the work shall be completed in the manner specified here in special condition of contract and NIT specifications.</p> <p><b>Note:</b> In such case para 23 below may be deleted by NIT approving authority</p>
23		<p><del>If complete site is not available for taking up the work, the same shall be made available in phases. The scope of work covered in each phase, time for completion of work in each phase and methodology of taking over completed work in phased manner has been specified under special conditions of contract. The completion time for each phase shall be applicable as indicated in tender documents. The work shall also be taken over by Engineer In Charge in phases. The warranty for the works executed in each phase shall be applied independently w.e.f. date of completion /taking over of individual phase.</del></p> <p><b>Note:</b> In such case para 22 above may be deleted by NIT approving authority</p>



## CONDITIONS OF CONTRACT

### Definitions:

1.		<p>The contract means the documents forming the tender and acceptance thereof and the formal agreement / agreements executed between the competent <b>authority(s)</b> on behalf of the Chairman, Airports Authority of India and the Contractor, together with the documents referred to therein including these conditions, the specifications, designs, drawings and instructions issued from time to time by the Engineer-in-Charge and all these documents taken together, shall be deemed to <b>form one contract</b> / <del>two contracts and shall be complimentary to one another.</del> Contractor has to sign two agreements, one consisting BOQ for Civil works and another one for SITC and O&amp;M / AMC / AICMC part. Engineer in charge could be common for both the agreements. Separate invoices for the civil / construction works and SITC / O&amp;M / AICMC / AMC works have to be raised by the agency referring to the respective agreements to facilitate AAI to claim input tax credit on such SITC / O&amp;M / AICMC / AMC works as mentioned in Schedule 'F' para 2(v).</p>
2.		<p>In the contract, the following expressions shall, unless the context otherwise requires, have the meanings, hereby respectively assigned to them :-</p>
		<ol style="list-style-type: none"> <li>i. The expression <b>works</b> or <b>work</b> shall, unless there be something either in the subject or context repugnant to such construction, be construed and taken to mean the works by or by virtue of the contract contracted to be executed whether temporary or permanent, and whether original, altered, substituted or additional.</li> <li>ii. The <b>site</b> shall mean the land / or other places on, into or through which work is to be executed under the contract or any adjacent land, path or street through which work is to be executed under the contract or any adjacent land, path or street which may be allotted or used for the purpose of carrying out the contract.</li> <li>iii. The <b>Contractor/tenderer/bidder</b> shall mean the individual, firm or company whether incorporated or not, Joint Venture / Consortium undertaking the works and shall include the legal personal representative of such individual or the persons constituting such firm or company, or the successors of such firm or company and the permitted assignees of such individual, firm or company.</li> <li>iv. <b>The Chairman</b> means the Chairman AAICLAS and his Successors.</li> <li>v. The <b>Engineer-in-Charge</b> means the Engineering Officer who shall supervise the work and be in charge of the work <del>and who shall sign the contract</del> on behalf of the RM (Cargo) &amp; Chairman, AAICLAS <del>as mentioned in Schedule 'F' here under.</del></li> <li>vi. <b>AAICLAS</b> shall mean the Chairman AAICLAS.</li> <li>vii. The terms <b>CEO</b> means the head of Department of AAICLAS.</li> <li>viii. <b>Accepting Authority</b> shall mean the authority mentioned in Schedule 'F'.</li> <li>ix. <b>Excepted Risk</b> are risks due to riots (other than those on account of contractor's employees), war (whether declared or not) invasion, act of foreign enemies, hostilities, civil war, rebellion revolution, insurrection, terrorism, military or usurped power, any acts of AAICLAS, damages from aircraft, acts of God, such as earthquake, lightening and unprecedented floods, and other causes over which the contractor has no control and accepted as such by the Accepting Authority or causes solely due to use or occupation by AAICLAS of the part of the works in respect of which a certificate of completion has been issued or a cause solely due to AAICLAS's faulty design of works.</li> <li>x. <b>Market Rate</b> shall be the rate as decided by the Engineer-in-Charge on the basis of the prevailing cost of materials and labour at the site where the work is to be executed plus the percentage mentioned in Schedule 'F' to cover, all overheads and profits. Provided that no extra overheads and profits shall be payable on the parts of works assigned to other agency(s) by the contractor as per terms of contract.</li> </ol>



		<p>xi. <b>Schedule(s)</b> referred to in these conditions shall mean the relevant schedule(s) annexed to the tender papers or the standard Schedule of Rates of the government mentioned in Schedule 'F' hereunder, with the amendments thereto issued up to the date of receipt of the tender.</p> <p>xii. <b>Department</b> means AAICLAS, which invites tender on behalf of Chairman, AAICLAS.</p> <p>xiii. <b>Tendered value</b> means the value of the entire work as stipulated in the letter of award.</p>
3.	<b>Scope and Performance</b>	Where the context so requires, words imparting the singular only also include the Plural and vice versa. Any reference to masculine gender shall whenever required include feminine gender and vice versa.
4.		Headings and Marginal notes to these General Conditions of Contract shall not be deemed to form part thereof or be taken into consideration in the interpretation or Construction thereof or of the contract.
5.		The contractor shall be furnished, free of cost one certified copy of the contract documents except standard specifications, Schedule of Rates and such other printed and published documents, together with all drawings as may be forming part of the tender papers. None of these documents shall be used for any purpose other than that of this contract.
6.	<b>Works to be carried out</b>	The work to be carried out under the Contract shall, except as otherwise provided in these conditions, include all labour, materials, tools, plants, equipment and transport which may be required in preparation of and for and in the full and entire execution and completion of the works. The descriptions given in the Schedule of Quantities (Schedule – A) shall, unless otherwise stated, be held to include wastage on materials, carriage and cartage, carrying and return of empties, hoisting, setting, fitting and fixing in position and all other labours necessary in and for the full and entire execution and completion of the work as aforesaid in accordance with good practice and recognized principles.
7.	<b>Sufficiency of Tender</b>	The Contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in the Schedule of Quantities, which rates and prices shall, except as otherwise provided, cover all his obligations under the Contract and all matters and things necessary for the proper completion and maintenance of the works.
8.	<b>Discrepancies and Adjustment of Errors</b>	The several documents forming the Contract are to be taken as mutually explanatory of one another, detailed drawings being followed in preference to small scale drawing and figured dimensions in preference to scale and special conditions in preference to General Conditions.
8.1		In the case of discrepancy between the Schedule of Quantities, the Specifications and / or the Drawings, the following order of preference shall be observed: -
		<p>i. Description of Schedule of Quantities.</p> <p>ii. Particular/ technical Specification and Special Condition, if any.</p> <p>iii. Drawings.</p> <p>iv. C P W D Specifications.</p> <p>v. Indian Standard Specifications of B I S./ IRC Code of Practice / ASTM standards.</p> <p>vi. Sound Engineering practice as directed by the Engineer-in-charge, whose decision in this regard shall final and binding on the contractor.</p>
8.2		If there are varying or conflicting provisions made in any one document forming part of the contract, the Accepting Authority shall be the deciding authority with regard to the intention of the document and his decision shall be final and binding on the contractor.
8.3		Any error in description, quantity or rate in Schedule of Quantities or and submission there from shall not vitiate the Contractor release the Contractor from the execution of the whole or any part of the works comprised therein according to drawings and specifications or from any of his obligations under the contract.



8.4	<b>Payment for similar items with different quoted rates in different subheads of the contract agreement</b>	If the contractor has quoted different rates for the same item appearing in two or more subheads, then the lowest of the rates quoted shall only be considered for payments during execution of work. In case of deviation of quantity of such item, payments shall be made at the lowest quoted rate for quantity executed up to the deviation limit specified in the contract. Beyond the deviation limit the rate shall be derived as per relevant contract provision.
9.	<b>Reverse Auction for purchase tenders</b>	AAICLAS may opt for reverse auction in case of purchase tender if value of supplies put to tender is more than Rs.2Cr.
10.	<b>Signing of Contract</b>	The successful tenderer / contractor, on acceptance of his tender by the Accepting Authority, shall, within 15 days from the stipulated date of start of the work, shall sign the contract consisting of:
i)		<p>i. The notice inviting tender, all the documents including drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.</p> <p>ii. Standard AAICLAS Form as mentioned in Schedule 'F' consisting of:</p> <ul style="list-style-type: none"> <li>a. Various standard clauses with corrections up to the date stipulated in Schedule 'F' along with annexures thereto.</li> <li>b. AAICLAS Safety Code.</li> <li>c. Model Rules for the protection of health, sanitary arrangements for workers employed by AAICLAS or its contractors.</li> <li>d. AAICLAS Contractor's Labour Regulations.</li> <li>e. List of Acts and omissions for which fines can be imposed.</li> </ul> <p>iii. <b>No payment for the work done will be made unless contract in form of agreement is signed by the contractor.</b></p>



## CLAUSES OF CONTRACT

### CLAUSE 1 (This clause is not applicable for this work)

	<b>Performance Guarantee</b>	This clause is applicable for the works for which the estimated cost put to tender is more than Rs.5 crores. However, this clause shall be applicable for Additional Performance Guarantee in case of low quoted bid below 10% below the estimated cost put to tender.
		i. The contractor shall submit an irrevocable Performance Guarantee of 5% (Five percent) of the Tendered amount in addition to other deposits mentioned elsewhere in the contract for his proper performance of the contract agreement, (not withstanding and/or without prejudice to any other provisions in the contract) within period specified in Schedule 'F' from the date of issue of award letter. This guarantee shall be in the form of Insurance Surety Bonds, Account Payee Demand Draft, or Bank Guarantee (including e-Bank Guarantee) from any of the Scheduled Commercial Banks (i.e. Indian or Foreign Banks included in the Second Schedule of Reserve Bank of India Act, 1934 excluding Co-Operative/ Regional Rural Banks) in accordance with the form annexed hereto. (Appendix-XI).
		ii Performance guarantee should be furnished within 30 days of issue of award letter. In case the contractor fails to deposit performance guarantee within the stipulated period, no payment will be released to the contractor for the work done in respect of 1 <sup>st</sup> running account bill. Moreover, interest @10% per annum on performance guarantee amount would be levied (non-Refundable) for delayed period of submission.
		iii. The Performance Guarantee shall be initially valid upto the stipulated date of completion plus 180 days beyond that. In case the time for completion of work gets enlarged, the contractor shall get the validity of Performance Guarantee extended to cover such enlarged time for completion of work. After recording of the completion certificate for the work by the competent authority, the performance guarantee shall be returned to the contractor, without any interest. However, in case of contracts involving maintenance of buildings and services / any other work thereafter, 50% of Performance Guarantee shall be retained as Security Deposit as per contract conditions. The same shall be returned on successful completion of commitment year wise proportionately.
		iv. The Engineer-in-Charge shall not make a claim under the performance guarantee except for amounts to which the AAICLAS is entitled under the contract (not withstanding and/or without prejudice to any other provisions in the contract agreement) in the event of: <ol style="list-style-type: none"> <li>a. Failure by the contractor to extend the validity of the Performance Guarantee as described herein above, in which event the Engineer-in- Charge may claim the full amount of the Performance Guarantee.</li> <li>b. Failure by the contractor to pay the Chairman, AAICLAS any amount due, either as agreed by the contractor or determined under any of the Clauses/ Conditions of the agreement, within 30 days of the service of notice to this effect by Engineer-in-Charge.</li> </ol>
		v. In the event of the contract being determined or rescinded under provision of any of the Clause/Condition of the agreement, the performance guarantee shall stand forfeited in full and shall be absolutely at the disposal of the Chairman, AAICLAS.



**CLAUSE 1 A**

	<b>Recovery of Security Deposit</b>	<p>The person/persons whose tender(s) may be accepted (hereinafter called the contractor) shall permit AAI at the time of making any payment to him for work done under the contract to deduct a sum at the rate of 5% of the gross amount of each running and final bill till the sum deducted will amount to security deposit of 5% of the tendered value of the work. Such deductions will be made and held by AAI by way of Security Deposit unless he/they has/have deposited the amount of Security at the rate mentioned above in the form of Bank Guarantee (including e-Bank Guarantee) from any of the Commercial Bank (i.e. Indian or Foreign Banks included in the Second Schedule of Reserve Bank of India Act, 1934 excluding Co-Operative/Regional Rural Banks). In case a Guarantee Bonds of any Bank is furnished by the contractor to the AAI as part of the security deposit and the Bank is unable to make payment against the said Guarantee Bond, the loss caused thereby shall fall on the contractor and the contractor shall forthwith on demand furnish additional security to the AAI to make good the deficit. In works where condition of submission of performance guarantee is not applicable, the security deposit at the rate of 10% (Ten Percent) of gross amount of each running bill shall be deducted instead of 5%, till the sum will amount to security deposit of 10% of the contract value of work. Other conditions shall remain same as stated above. All compensations or the other sums of money payable by the contractor under the terms of this contract may be deducted from, or paid by the sale of a sufficient part of his security deposit or from the interest arising therefrom, or from any sums which may be due to or may become due to the contractor by AAI on any account whatsoever and in the event of his Security Deposit being reduced by reason of any such deductions or sale as aforesaid, the contractor shall within 10 days make good in <del>Fixed Deposit Receipt, Insurance Surety Bonds,</del> Account Payee Demand Draft or Bank Guarantee from any of the Commercial Bank (if deposited for more than 12 months) endorsed in favour of the Airports Authority of India, any sum or sums which may have been deducted from, or raised by sale of his security deposit or any part thereof. The security deposit shall be collected from the running bills and the final bill of the contractor at the rates mentioned above. The security deposit as deducted above can be released against Bank Guarantee issued by any Commercial Bank (i.e. Indian or Foreign Banks included in the Second Schedule of Reserve Bank of India Act, 1934 excluding Co-Operative /Regional Rural Banks), on its accumulations to a minimum of Rs. 5 lakhs to the condition amount of such bank guarantee, except last one, shall not be less than Rs. 5 lakhs.</p> <p>Note 1: Provided further that the validity of Bank Guarantee shall be in conformity with provisions contained in the clause 17 which shall be extended from time to time depending upon extension of contract under provision of Clause 2 &amp; Clause 5.</p> <p>Note 2: Note 1 above shall be applicable for both clause 1 and 1 A.</p>
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**Clause 1B**

		<p><b>Additional Performance security:</b> The contractor shall submit an irrevocable additional performance security in the form of an irrevocable Insurance Surety bond, demand draft, bank guarantee issued from Scheduled Commercial Bank (i.e. Indian or Foreign Banks included in the Second Schedule of Reserve Bank of India Act, 1934 excluding Co-operate / Regional Rural banks, if the bid price offered by the selected bidder is lower than 10% of the estimated cost put to tender. This clause shall be binding and enforceable in relation to all works, irrespective of their nature, scope, or value.</p> <p><b>Additional performance security amount and treatment-</b> The additional performance security shall be calculated as below:</p> <ul style="list-style-type: none"> <li>i) <b>Where the bid price is below 10% but not below 20% of the project cost put to bid,</b> the additional performance security percentage shall be incremented by 0.25% for every percentage of bid price below 10% of the project cost put to bid starting at 11% with the additional performance security being 0.25% and this additional performance security percentage shall be applied on the bid price;</li> <li>ii) <b>Where the bid price is below 20% but not below 25% of the project cost put to bid,</b> the additional performance security percentage shall be incremented by 0.50% for every percentage of bid price below 20% of the project cost put to bid starting at 21% with the additional performance security being 0.50% and this additional performance security percentage shall be applied on the bid price;</li> <li>iii) <b>Where the bid price is below 25% but not below 30% of the project cost put to bid,</b> the additional performance security percentage shall be incremented by 0.75% for every percentage of bid price below 25% of the project cost put to bid starting at 26% with the additional performance security being 0.75% and this additional performance security percentage shall be applied on the bid price;</li> <li>iv) <b>Where the bid price is below 30%,</b> the additional performance security percentage shall be incremented by 1% for every percentage of bid price below 30% of the project cost put to bid starting at 31% with the additional performance security being 1% and this additional performance security percentage shall be applied on the bid price;</li> <li>v) The additional performance security percentage shall be rounded off to the next lower percentage based on whether the decimal point of percentage of bid price is below 0.5% or next higher percentage based on whether the decimal point of the percentage of bid price is 0.5% or more.</li> <li>vi) All matters pertaining to validity, extension, claims, forfeiture and any other conditions in relation to the additional performance security shall be governed by the provisions of clause 1: performance security.</li> </ul>
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**Clause 2**

	<b>Compensation for Delay</b>	<p>If the contractor fails to maintain the required progress in terms of clause 5 or to complete the Work and clear the site on or before the contract or justified extended date of completion as per clause 5(excluding any extension under clause 5.5) as well as any extension granted under clause 12 and 15, he shall, without prejudice to any other right or remedy available under the law to the AAICLAS on account of such breach, pay as compensation the amount calculated at the rates stipulated below as the authority specified in schedule ‘F’ may decide on the amount of Tendered Value of the work for every completed day/month (as determined) that the progress remains below that specified in Clause 5 or that the work remains incomplete. This will also apply to items or group of items for which a separate period of completion has been specified.</p>
	<p>i) Compensation for delay of work</p>	<p>If the completion of work is delayed due to reasons attributed to contractor, AAICLAS shall be entitled for compensation for delay as detailed below:</p> <p><b>i. For works costing up to Rs.10.00 Lac:</b> 1.0% (one percent) of tendered value per week of delay or lesser amount as decided by the competent authority subject to a maximum of 10% of contract value.</p> <p><b>ii For the works costing more than Rs.10Lac</b> 0.5% (half percent) of tendered value per week of delay or lesser amount as decided by the competent authority subject to a maximum of 10% of the tendered value.</p>
		<p>Provided always that the total amount of compensation for delay to be paid under this condition shall not exceed 10% of the Tendered Value of work or of the Tendered Value of the Sectional part of work as mentioned in schedule ‘F’ for which a separate period of completion is originally given.</p> <p>In case no compensation has been decided by the authority in Schedule ‘F’ during the progress of work, this shall be no waiver of right to levy compensation by the said authority if the work remains incomplete on final justified extended date of completion. If the Regional Manager decides to give further extension of time allowing performance of work beyond the justified extended date, the contractor shall be liable to pay compensation for such extended period. If any variation in amount of contract takes place during such extended period beyond justified extended date and the contractor becomes entitled to additional time under clause 12, the net period for such variation shall be accounted for while deciding the period for levy of compensation. However, during such further extended period beyond the justified extended period, if any delay occurs by events under sub clause 5.2, the contractor shall be liable to pay compensation for such delay.</p>



		<p>Provided that compensation during the progress of work beyond the justified extended date of completion for delay under this clause shall be for non- achievement of sectional completion or part handing over of work on stipulated / justified extended date for such part work or if delay affects any other works/services. This is without prejudice to right of action by Regional Manger under clause 3 for delay in performance and claim of compensation under that clause.</p> <p>In case action under clause 2 has not been finalized and the work has been determined under clause 3, the right of action under this clause shall remain post determination of contract but levy of compensation shall be for days the progress is behind the schedule on date of determination, as assessed by the authority in schedule 'F', after due consideration of justified extension. The compensation for delay, if not decided before the determination of contract, shall be decided after of determination of contract.</p> <p>The amount of compensation may be adjusted or set-off against any sum payable to the' Contractor under this or any other contract with AAICLAS. In case, the contractor does not achieve a particular milestone mentioned in schedule F, or the re-scheduled milestone(s) in terms of Clause 5.4, the amount shown against that milestone shall be withheld, to be adjusted against the compensation levied as above. With-holding of this amount on failure to achieve a milestone, shall be automatic without any notice to the contractor. However, if the contractor catches up with the progress of work on the subsequent milestone(s), the withheld amount shall be released. In case the contractor fails to make up for the delay in subsequent milestone(s), amount mentioned against each mile stone missed subsequently also shall be withheld. However, no interest, whatsoever, shall be payable on such withheld amount.</p>
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**Clause 2A (This clause is not applicable for this work)**

	<b>Incentive for early completion</b>	<p><del>In case, the contractor completes the work ahead of stipulated date of completion so provided in 'Schedule F', a bonus @ 1 % (one per cent) of the tendered value per month computed on per day basis, shall be payable to the contractor, subject to a maximum limit of 5% (five per cent) of the tendered value. The amount of bonus, if payable, shall be paid along with final bill after completion of work. Bonus/ Incentive shall be applicable for the contract completed before stipulated dated of completion and shall not be applicable for the contract extended beyond the stipulated period even with justified hindrance and without any action of compensation for delay. This clause shall not be applicable for the works which estimated cost put to tender is less than Rs. 50.00 Cr.</del></p>
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**Clause 2B**

	<b>Release of withheld amount against compensation for delay.</b>	<p><del>Withheld amount towards compensation for delay over and above Rs. 50.00 laes, can be released against Bank Guarantee (on the format given at Appendix 1) or in the form of fixed deposit receipts or guarantee bonds of any Scheduled Bank but not Co-operative or Gramin Bank, pending finalization of case of extension of time by competent authority as per delegation of powers. Concerned Executive Director (Engg) will authorize such action on receipt of proposal from the Engineer In Charge through proper channel.</del></p>
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**Clause 3**

	<b>When Contract can be Determined</b>	<p>Subject to other provisions contained in this clause, the Regional Manger may, without prejudice to his any other rights or remedy against the contractor in respect of any delay, inferior workman ship, any claims for damages and/ or any other provisions of this contract or otherwise, and whether the date of completion has or has not lapsed, by notice in writing absolutely determine the contract in any of the following cases:</p>
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		<p><b>i.</b> If the contractor having been given a notice by the Regional Manager in writing to rectify, reconstruct or replace any defective work or that the work is being performed in an inefficient or otherwise improper or un-workman like manner shall omit to comply with the requirement of such notice for a period of seven days thereafter.</p> <p><b>ii.</b> If the contractor has, without reasonable cause, suspended the progress of the work or has failed to proceed with the work with due diligence and continues to do so after a notice in writing of seven days from the Regional Manager.</p> <p><b>iii.</b> If the contractor fails to complete the work or section of work with individual date of completion on or before the stipulated or justified extended date on or before such date of completion, and the Regional Manger without any prejudice to any other right or remedy under any other provision in the contract has given further reasonable time in a notice given in writing in that behalf as either mutually agreed or in absence of such mutual agreement by his own assessment making such time essence of contract and in the opinion of Regional Manager, the contractor will be unable to complete the same or does not complete the same within the period specified.</p> <p><b>iv.</b> If the contractor persistently neglects to carry out his obligations under the contract and / or commits default in complying with any of the terms and conditions of the contract and does not remedy it or take effective steps to remedy it within 7 days after a notice in writing is given to him in that behalf by the Regional Manager</p> <p><b>v.</b> If the contractor shall offer or give or agree to give to any person in AAICLAS service or to any other person on his behalf any gift or consideration of any kind as an inducement or reward for doing or for bearing to do or for having done or forborne to do any act in relation to the obtaining or execution of this or any other contract for AAICLAS.</p> <p><b>vi.</b> If the contractor shall enter into a contract with AAICLAS in connection with which commission has been paid or agreed to be paid by him or to his knowledge, unless the particulars of any such commission and the terms of payment thereof have been previously disclosed in writing to the Regional Manger</p> <p><b>vii.</b> If the contractor shall obtain a contract with AAICLAS as a result of wrong tendering or other non-Bonafide methods of competitive tendering or commits any breach of Integrity Pact.</p> <p><b>viii.</b> If the contractor being an individual, or if a firm, any partner thereof shall at any time be adjudged insolvent or have a receiving order or order for administration of his estate made against him or shall take any proceedings for liquidation or composition (other than a voluntary liquidation for the purpose of amalgamation or reconstruction) under any Insolvency Act for the time being in force or make any conveyance or assignment of his effects or composition or arrangement for the benefit of his creditors or purport so to do, or if any application be made under any Insolvency Act for the time being in force for the sequestration of his estate or if a trust deed be executed by him for benefit of his creditors.</p> <p><b>ix.</b> If the contractor being a company shall pass a resolution or the court shall make an order that the company shall be wound up or if a receiver or a manager on behalf of a creditor shall be appointed or if circumstances shall arise which entitle the court or the creditor to appoint a receiver or a manager or which entitle the court to make a winding up order.</p> <p><b>x.</b> If the contractor shall suffer an execution being levied on his goods and allow it to be continued for a period of 21 days.</p> <p><b>xi.</b> If the contractor assigns (excluding part(s) of work assigned to other agency(s) by the contractor as per terms of contract), transfers, sublets (engagement of labour on a piece-work basis or of labour with materials not to be incorporated in the work, shall not be deemed to be subletting) or otherwise parts with or attempts to assign, transfer, sublet or otherwise parts with the entire works or any portion thereof without the prior written approval of the Regional Manager. When the contractor has made himself liable for action under any of the cases aforesaid, the Regional Manager on behalf of the CEO/Chairman, AAICLAS shall have powers:</p>
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		<p>a. To determine the contract as aforesaid so far as performance of work by the Contractor of work is concerned (of which determination notice in writing to the contractor under the hand of the Regional Manager shall be conclusive evidence). Upon such determination, the Earnest Money Deposit, Security Deposit already recovered <del>and Performance Guarantee</del> under the contract shall be liable to be forfeited and shall be absolutely at the disposal of the AAICLAS.</p> <p>b. After giving notice to the contractor to measure up the work of the contractor and to take such whole, or the balance or part thereof, as shall be un-executed out of his hands and to give it to another contractor or any other means to complete the work. The contractor, whose contract is determined as above, shall not be allowed to participate in the tendering process for the balance work. In the event of above courses being adopted by the Regional manager/Engineer-in-Charge, the contractor shall have no claim to compensation for any loss sustained by him by reasons of his having purchased or procured any materials or entered into any engagements or made any advances on account or with a view to the execution of the work or the performance of the contract. And in case action is taken under any of the provision aforesaid, the contractor shall not be entitled to recover or be paid any sum for any work thereof or actually performed under this contract unless and until the Regional Manager/Engineer-in-Charge has certified in writing the performance of such work and the value payable in respect thereof and he shall only be entitled to be paid the value so certified.</p>
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**CLAUSE 3 A**

		<p>In case, the work cannot be started due to reasons not within the control of the contractor within 1/8th of the stipulated time for completion of work or one month whichever is higher, either party may close the contract by giving notice to the other party stating the reasons. In such eventuality, the Earnest Money Deposit <del>and the Performance Guarantee</del> of the contractor shall be refunded within 30 days.</p> <p>Neither party shall claim any compensation for such eventuality. This clause is not applicable for any breach of the contract by either party.</p>
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**CLAUSE 4**

	<p><b>Contractor liable to pay compensation even if action not taken under Clause-3</b></p>	<p>In any case in which any of the powers conferred upon the Engineer-in-Charge by Clause-3 thereof, shall have become exercisable and the same are not exercised, the non-exercise thereof shall not constitute a waiver of any of the conditions hereof and such powers shall notwithstanding be exercisable in the event of any future case of default by the contractor and the liability of the contractor for compensation shall remain unaffected. In the event of the Engineer-in-Charge putting in force all or any of the powers vested in him under the preceding clause he may, if he so desires after giving a notice in writing to the contractor, take possession of (or at the sole discretion of the Engineer-in-Charge which shall be final and binding on the contractor) use as on hire (the amount of the hire money being also in the final determination of the Engineer-in-Charge) all or any tools, plant, materials and stores, in or upon the works, or the site thereof belonging to the contractor, or procured by the contractor and intended to be used for the execution of the work/ or any part thereof, paying or allowing for the same in account at the contract rates, or, in the case of these not being applicable, at current market rates to be certified by the Engineer-in-Charge, whose certificate thereof shall be final, and binding on the contractor, clerk of the works, foreman or other authorized agent to remove such tools, plant, materials, or stores from the premises (within a time to be specified in such notice) in the event of the contractor failing to comply with any such requisition, the Engineer- in-Charge may remove them at the contractor's expense or sell them by auction or private sale on account of the contractor and his risk in all respects and the certificate of the Engineer-in-Charge as to the expenses of any such removal and the amount of the proceed said expenses of any such sale shall be final and conclusive against the contractor.</p>
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**CLAUSE 5**

	<b>Time and Extension for Delay</b>	<p>The time allowed for execution of the Works as specified in the Schedule 'F' or the extended time in accordance with these conditions shall be the essence of the Contract. The execution of the works shall commence from such time period as mentioned in schedule 'F' or from the date of handing over of the site whichever is later. If the Contractor commits default in commencing the execution of the work as aforesaid, AAICLAS shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the earnest money <del>&amp; performance guarantee</del> absolutely.</p>
5.1		<p>After the Contract is awarded, within 15 days, the Contractor shall submit a Time and Progress Chart for each mile stone and get it approved by the Engineer-in-charge. The Chart shall be prepared in direct relation to the time stated in the Contract documents for completion of items of the works. It shall indicate the forecast of the dates of commencement and completion of various trades of sections of the work and may be amended as necessary by agreement between the Engineer-in-Charge and the Contractor within the limitations of time imposed in the contract documents, and further to ensure good progress during the execution of the work, the contractor shall in all cases in which the time allowed for any work, exceeds one month (save for special jobs for which a separate programme has been agreed upon) complete the work as per mile stones given in Schedule 'F'.</p> <p>Project Management shall be done.</p> <ol style="list-style-type: none"> <li>For works costing up to Rs. 5.00 Cr. -- CPM/ PERT Chart</li> <li>Works costing more than Rs. 5.00 Cr. -- By using Project Management Software like Primavera /MS Project or any other software with the approval of Engineer-in-charge.</li> </ol> <p>b. Contractor shall submit monthly progress reports (2 copies) highlighting status of various activities and physical completion of work.</p> <p><b>PROGRAMME CHART</b></p> <ol style="list-style-type: none"> <li>The Contractor shall prepare an integrated programme chart in Project Management Software for the execution of work, showing clearly all activities from the start of work to completion, with details of manpower, equipment and machinery required for the fulfillment of the programme within the stipulated period or earlier and submit the same for approval to the Engineer-in- Charge within fifteen days of award of the contract. A recovery of Rs. 2500/- (for works costing up to Rs. 5.00 Crores) / Rs. 5000/- (for works costing more than Rs. 5.00 Crores) shall be made on per day basis in case of delay in submission of the above programme.</li> <li>The programme chart should include the following: <ol style="list-style-type: none"> <li>Descriptive note explaining sequence of the various activities.</li> <li>Network (PERT / CPM / BARCHART).</li> <li>Programme for procurement of materials by the contractor.</li> </ol> <p>Programme for deployment of machinery / equipment's having adequate capacity, commensurate with the quantum of work to be done within the stipulated period, by the contractor. <del>In addition to above, to achieve the progress of work as per programme, the contractor must bring at site adequate shuttering material required for cement concrete and R.C.C. works etc. for three floors within one month from the date of start of work till the completion of RCC work as per requirement of work. The contractor shall submit shuttering schedule adequate to complete structure work within laid down physical milestone.</del></p> </li> <li>If at any time, it appears to the Engineer-in-Charge that the actual progress of work does not conform to the approved programme referred above or after rescheduling of milestones, the contractor shall produce a revised programme within 7 (seven) days, showing the modifications to the approved programme to ensure timely completion of the work. The modified schedule of programme shall be approved by the Engineer in Charge. A recovery of Rs. 2500/- (for works costing upto Rs.5.00 Crores) / Rs. 5000/- (for works costing more than Rs.5.00 Crores) shall be made on per day basis in case of delay in submission of the modified programme.</li> <li>The submission for approval by the Engineer-in-Charge of such programme or such particulars shall not relieve the contractor of any of the duties or responsibilities under the contract. This is without prejudice to the right of Engineer-in-Charge to</li> </ol>





# Clauses of Contract

		<p>take action against the contractor as per terms and conditions of the agreement.</p> <p>v. The contractor shall submit the progress report using MS Project/Primavera software with base line program referred above for the work done during previous month to the Engineer-in-charge on or before 5th day of each month failing which a recovery Rs.2500/- (for works costing up to Rs.5.00 Crores) / Rs. 5000/- (for works costing more than Rs.5.00 Crores) shall be made on per day basis in case of delay in submission of the monthly progress report.</p>
5.2		<p>If the work(s) be delayed by: -</p> <ol style="list-style-type: none"> <li>Force majeure, or an act of terrorism</li> <li>Abnormally bad weather, or</li> <li>Serious loss or damage by fire, or</li> <li>Civil commotion, local commotion of workmen, strike or lockout, affecting any of the trades employed on the work, or</li> <li>Delay on the part of other contractors or tradesmen engaged by Engineer-in-Charge for executing work not forming part of the Contract, or</li> <li>Non-availability of stores, which are the responsibility of AAICLAS to supply or</li> <li>Non-availability or break down of tools and Plant to be supplied or supplied by AAICLAS or</li> <li>Any other cause which, in the absolute discretion of the Engineer-in-Charge is beyond the Contractor's control. then upon the happening of any such event causing delay, the contractor shall immediately give notice thereof in writing to the Engineer-in-Charge but shall nevertheless use constantly his best endeavors to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the Engineer-in-charge to proceed with the works. The contractor shall also sign the hindrance register at appropriate place for each Hindrance.</li> </ol>
5.3		<p>Request for rescheduling of Milestones and extension of time, to be eligible for consideration, shall be made by the contractor in writing within fourteen days of the happening of the event causing delay on the prescribed form to the authority indicated in schedule 'F'. The contractor may also, if practicable, indicate in such a request the period for which extension is desired.</p>
5.4		<p>In any such case the Engineer-in-Charge with the approval of authority indicated in Schedule 'F' may give a fair and reasonable extension of time and reschedule the Milestones for completion of work. Such extension or re- scheduling of the milestone shall be communicated to the contractor by the Engineer-in-charge in writing, within 1 month or 4 weeks of the date of receipt of such request respectively. Non-application by the contractor for extension of time/ re-scheduling of milestones shall not be a bar for giving a fair and reasonable extension/ re-scheduling of milestones by the Engineer-in-charge with the approval of authority indicated in schedule 'F' and this shall be binding on the contractor.</p>

**CLAUSE 6 - (This clause is not applicable for this work)**

<p><b>Measurements of Work Done</b></p>	<p>Engineer-in-charge shall, except as otherwise provided, ascertain and determine by measurement, the value in accordance with the contract of work done.</p> <p>All measurement of all items having financial value shall be entered in Measurement Book and/or level field book so that a complete record is obtained of all works performed under the contract.</p> <p>All measurements and levels shall be taken jointly by the Engineer-in-Charge or his authorized representative and by the contractor or his authorized representative from time to time during the progress of the work and such measurements shall be signed and dated by the Engineer-in-Charge and the contractor or their representatives in token of their acceptance. If the contractor objects to any of the measurements recorded, a note shall be made to that effect with reason and signed by both the parties.</p> <p>If for any reason the contractor or his authorized representative is not available and the work of recording measurements is suspended by the Engineer-in-Charge or his representative, the Engineer-in-Charge and the Department shall not entertain any claim from contractor for any loss or damages on this account. If the contractor or his authorized representative does not remain present at the time of such measurements after the contractor or his authorized representative has been given a notice in writing three (3) days in advance or fails to countersign or to record objection within a week from the date of the measurement, then such measurements recorded in his absence by the Engineer-in-Charge or his representative shall be deemed to be accepted by the Contractor.</p> <p>The contractor shall, without extra charge, provide all assistance with every appliance, labour and other things necessary for measurements and recording levels.</p> <p>Except where any general or detailed description of the work expressly shows to the contrary, measurements shall be taken in accordance with the procedure set forth in the specifications notwithstanding any provision in the relevant Standard Method of measurement or any general or local custom. In the case of items which are not covered by specifications, measurements shall be taken in accordance with the relevant standard method of measurement issued by the Bureau of Indian Standards and if for any item no such standard is available, then a mutually agreed method shall be followed.</p> <p>The contractor shall give, not less than seven days' notice to the Engineer-in-Charge or his authorized Representative of the work, before covering up or otherwise placing beyond the reach of measurement any work in order that the same may be measured and correct dimensions thereof be taken before the same is covered up or placed beyond the reach of measurement and shall not cover up and place beyond reach of measurement any work without consent in writing of the Engineer-in-Charge or his authorized representative of the work who shall within the aforesaid period of seven days inspect the work, and if any work shall be covered up or placed beyond the reach of measurements without such notice having been given or the Engineer-in-Charge's consent being obtained in writing, the same shall be uncovered at the Contractor's expense, or in default thereof no payment or allowance shall be made for such work or the materials with which the same was executed.</p> <p>Engineer-in-Charge or his authorized representative may cause either themselves or through another officer of the department to check the measurements recorded jointly or otherwise as aforesaid and all provisions stipulated herein above shall be applicable to such checking of measurements or levels.</p> <p>It is also a term of this contract that recording of measurements of any item of work in the measurement book and/or its payment in the interim, on account or final bill shall not be considered as conclusive evidence as to the sufficiency of any work or material to which it relates nor shall it relieve the contractor from liabilities from any over measurement or defects noticed till completion of the defects liability period.</p>
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**Clause 6 A**

	<b>Computerized Measurement Book</b>	<p>Computerized measurement is mandatory for works costing more than Rs 5.00 Lacs. However, in case of works costing lesser than Rs. 5.00 Lacs Engineer-in- Charge may decide for adopting computerized measurement if required, except as otherwise provided, ascertain and determine by measurement the value of work done in accordance with the contract. All measurements of all items having financial value shall been entered by the contractor and compiled in the shape of the Computerized Measurement Book having pages of A-4 size as per the format of the department so that a complete record is obtained of all the items of works performed under the contract.</p> <p>All such measurements and levels recorded by the contractor or his authorized representative from time to time, during the progress of the work, shall be got checked by the contractor from the Engineer-in-Charge or his authorized representative as per interval or program fixed in consultation with Engineer-in- Charge or his authorized representative. After the necessary corrections made by the Engineer-in- Charge, the measurement sheets shall be returned to the contractor for incorporating the corrections and for resubmission to the Engineer-in-Charge for the dated signatures by the Engineer-in-Charge and the contractor or their representatives in token of their acceptance.</p> <p>Whenever bill is due for payment, the contractor would initially submit draft computerized measurement sheets and these measurements would be got checked/test checked <i>from</i> the Engineer-in-Charge and/or his authorized representative. The contractor will, thereafter, incorporate such changes as may be done during these checks/test checks in his draft computerized measurements, and submit to the department a computerized measurement book, duly bound, and with its pages machine numbered. The Engineer-in-Charge and/or his authorized representative would thereafter check this MB, and record the necessary certificates for their checks/test checks.</p> <p>The final, fair, computerized measurement book given by the contractor, duly bound, with its pages machine numbered, should be 100% correct, and no cutting or overwriting in the measurements would thereafter be allowed. If at all any error is noticed, the contractor shall have to submit a fresh computerized MB with its pages duly machine numbered and bound, after getting the earlier MB cancelled by the department. Thereafter, the MB shall be taken in the records of Engineer-in-charge, and allotted a number as per the Register of Computerized MBs. This should be done before the corresponding bill is submitted to the Engineer-in-charge for payment. The contractor shall submit two spare copies of such computerized MB's for the purpose of reference and record by the various officers of the department.</p> <p>The contractor shall also submit to the department separately his computerized Abstract of Cost and the bill based on these measurements, duly bound, and its pages machine numbered along with two spare copies of the "bill. Thereafter, this bill will be processed by the Engineer-in-charge and allotted a number as per the computerized record in the same way as done for the measurement book meant for measurements.</p> <p>The contractor shall, without extra charge, provide all assistance with every appliance, labour and other things necessary for checking of measurements / levels by the Engineer-in-charge or his representative.</p> <p>Except where any general or detailed description of the work expressly shows to the contrary, measurements shall be taken in accordance with the procedure set forth in the specifications notwithstanding any provision in the relevant Standard Method of measurement or any general of local custom. In the case of item which are not covered by specifications, measurements shall be taken in accordance with the relevant standard method of measurement issued by the Bureau of Indian Standards and if for any item no such standard is available then a mutually agreed method shall be followed.</p> <p>The contractor shall give not less than seven days' notice to the Engineer-in- Charge or his authorized representative of the work before covering up or otherwise placing beyond the reach of checking and / or test checking the measurement of any work in order that the same be checked and / or test checked and correct dimensions thereof be taken before the same is covered up or placed beyond the reach of checking and/or test checking measurement and shall not cover up and place beyond reach of measurement any work without consent in writing of the Engineer-in-charge or his authorized representative of the work who shall within the aforesaid period of seven</p>
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		<p>days inspect the work, and if any work shall be covered up or placed beyond the reach of checking and / or test checking measurements without such notice having been given or the Engineer-in charge's consent being obtained in writing the same shall be uncovered at the contractor's expense, or in default thereof no payment or allowance shall be made for such work or the materials with which the same was executed Engineer-in-charge or his authorized representative may cause either themselves or through another officer of the department to check the measurements recorded by contractor and all provisions stipulated herein above shall be applicable to such checking of measurements or levels. It is also a term of this contract that checking and/or test checking the measurements of any item of work in the measurement book and/or its payment in the interim, on account of final bill shall not be considered as conclusive evidence as to the sufficiency of any work or material to which it relates nor shall it relieve the contractor from liabilities from any over measurement or defects noticed till completion of the defect's liability period.</p>
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## CLAUSE 7

	<p><b>Payment on Intermediate Certificate to be regarded as Advances</b></p>	<p>No payment shall be made for work, estimated to cost Rs. One lac or less till after the whole of the work shall have been completed and certificate of completion given. For works estimated to cost over Rs. One lac, the interim or running account bills shall be submitted by the contractor for the work executed on the basis of such recorded measurements in the format of the Department in triplicate on or before the date of every month fixed for the same by the Engineer-in-Charge. The contractor shall not be entitled to be paid any such interim payment if the gross work done together with net payment/ adjustment of advances for material collected, if any, since the last such payment is less than the amount specified in Schedule 'F', in which case the interim bill shall be prepared on the appointed date of the month after the requisite progress is achieved. Engineer-in-Charge shall arrange to have the bill verified by taking or causing to be taken, where necessary, the requisite measurements of the work. In the event of the failure of the contractor to submit the bills, Engineer-in- Charge shall prepare or cause to be prepared such bills in which event no claims whatsoever due to delays on payment including that of interest shall be payable to the contractor. Payment on account of amount admissible shall be made by the Engineer-in-Charge certifying the sum to which the contractor is considered entitled by way of interim payment at such rates as decided by the Engineer-in Charge. An amount of ad-hoc payment not less than 75% of the net amount of the bill under check, shall be made within 10 working days of submission of the bill by the Contractor to the Engineer-in-Charge or his Authorized Engineer together with the account of the material issued by the department, or dismantled materials, if any. The remaining payment is also to be made after final checking of the bill within 28 working days of submission of bill by the contractor. In case of delay in payment of intermediate bills after 30 days of submission of bill by the contractor, provided the bill submitted by the contractor found to be in order, a simple interest @ prevailing rate of interest of General Provident Fund shall be paid to the contractor from the date of expiry of prescribed time limit.</p> <p>All such interim payments shall be regarded as payment by way of advances against final payment only and shall not preclude the requiring of bad, unsound and imperfect or unskilled work to be rejected, removed, taken away and reconstructed or re-erected. Any certificate given by the Engineer-in-charge relating to the work done or materials delivered forming part of such payment, may be modified or corrected by any subsequent such certificate(s) or by the final certificate and shall not by itself be conclusive evidence that any work or materials to which it relates is are in accordance with the contract and specifications. Any such interim payment, or any part thereof shall not in any respect conclude, determine or affect in any way powers of the Engineer-in- charge under the contract or any of such payments be treated as final settlement and adjustment of accounts or in any way vary or affect the contract.</p> <p>Pending consideration or extension of date of completion, interim payments shall continue to be made as herein provided without prejudice to the right of the department to take action under the terms of this contract for delay in the completion of work, if the extension of date of completion is not granted by the competent authority.</p> <p>The Engineer-in-Charge in his sole discretion on the basis of a certificate from the Asstt</p>
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## Clauses of Contract

		Manager / Manager (Engg) to the effect that the work has been completed up to the level in question make interim advance payments without detailed measurements for work done (other than foundations, items to be covered under finishing items) up to lintel level (including sunshade etc.) and slab level, for each floor working out at 75% of the assessed value. The advance payments so allowed shall be adjusted in the subsequent interim bill(s) to be submitted by the contractor within 10 days of the interim payment. In case of delay in submission of bill by the contractor a simple interest @ 10% (percent) per annum on the advance payment made shall be paid to the AAI from the date of expiry of prescribed 10 days.
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### Clause 7A

		No Running Account Bill shall be paid for the work till the applicable labour licenses, registration with EPFO, ESIC and BOCW Welfare Board, whatever applicable are submitted by the contractor to the Engineer-in-Charge
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### CLAUSE 8

	<b>Completion Certificate and Completion Plans</b>	<p>Within ten days of the completion of the work, the contractor shall give notice of such completion to the Engineer-in-Charge and within thirty days of the receipt of such notice, the Engineer-in-Charge shall inspect the work and if there is no defect in the work, shall furnish the contractor with a final certificate of completion, otherwise a provisional certificate of physical completion indicating defects (a) to be rectified by the contractor and/or (b) for which payment will be made at reduced rates, shall be issued. But no final certificate of completion shall be issued, nor shall the work be considered to be complete for 'Civil Construction Works' until the contractor shall have removed from the premises on which the work shall be executed all scaffolding, surplus materials, rubbish and all huts and sanitary arrangements required for his/their work people on the site in connection with the execution of the works as shall have been erected or constructed by the contractor(s) and cleaned off the dirt from all wood work, doors, windows, walls, floor or other parts of the building, in, upon, or about which the work is to be executed or of which he may have had possession for the purpose of the execution; thereof, and not until the work shall have been measured by the Engineer-in-charge. If the contractor shall fail to comply with the requirements of this Clause as to removal of scaffolding, surplus materials and rubbish and all huts and sanitary arrangement as aforesaid and cleaning off dirt on or before the date fixed for the completion of work, the Engineer-in-charge may at the expense of the contractor remove such scaffolding, surplus materials and rubbish etc., and dispose of the same as he thinks fit and clean off such dirt as aforesaid, and the contractor shall have no claim in respect of scaffolding or surplus materials as aforesaid except for any sum actually realized by the sale thereof.</p> <p>a. For electrical and mechanical capital works: The contractor shall remove the rubbish from the site. Following conditions must be met before recording completion certificate: Submits completion plan, maintenance manual, manufactures catalogue and gives performance test for system.</p> <p>b. For repair works: The performance of the repaired system has been tested and found satisfactory.</p> <p>c. For AMC work: The system has been tested for its performance/ completeness and taken over by AAICLAS/ next agency for operation and maintenance.</p>
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**CLAUSE 8A**

	<b>Contractor to keep site clean</b>	<p>When the annual repairs and maintenance of works are carried out, the splashes and droppings from white washing colour washing, painting etc., on walls, floor, windows etc. shall be removed and the surface cleaned simultaneously with the completion of these items of work in the individual rooms, quarters or premises etc.</p> <p>Where the work is done without waiting for the actual completion of all the other items of work in the contract, in case the contractor fails to comply with the requirements of this clause, the Engineer-in-charge shall have the right to get this work done at the cost of the contractor either departmentally or through any other agency. Before taking such action, the Engineer-in-charge shall give ten days' notice in writing to the contractor.</p>
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**CLAUSE 8B**

	<b>Completion Plans to be Submitted by the Contractor</b>	<p>The contractor shall submit completion plan as required vide General Specifications for Electrical works (Part-I internal) 2013 and (Part -II External) 1994 or latest available specifications, as applicable within thirty days of the completion of the work.</p> <p>The contractor shall submit completion plan for building works, all services, and obtain occupancy certificate from local bodies on the basis of completion drawings within a period of 30 days from the date of completion.</p> <p>The contractor shall also submit catalogues of all equipment's and maintenance manual for the complete E &amp; M systems. If contractor fails to submit completion plans of all works, he shall be liable to pay compensation @ 0.5% of the tendered value of works costing up to Rs. 5 Crores subject to maximum of Rs. 1.00 Lac and 0.25% for works costing more than Rs. 5 crores subject to maximum of Rs.1.5. Lac. The decision of Project-in-charge in this regard shall be final and binding on the contractor.</p>
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**CLAUSE 9**

<b>Payment of Final bill</b>		
		<p>The corrected final bill shall be submitted by the contractor in the same manner as specified in interim bills within three months of physical completion of the work or within one month of the date of the final certificate of completion furnished by the Engineer-in-charge whichever is earlier. No further claims shall be made by the contractor after submission of the final bill and these shall be deemed to have been waived and extinguished. Payments of those items of the bill in respect of which there is no dispute and for those items which are in dispute on account of quantity and/or rates shall be paid at approved quantity and/ or rates by the Engineer-in-charge, <b>within three months period</b> reckoned from the date of receipt of the bill by the Engineer in- Charge or his authorized representative, complete with account of materials issued by the Department and dismantled materials.</p>
		<p>if the final bill is submitted by the contractor within the period specified above and payment of final bills is made by the AACLAS within above prescribed time limit, if delay in payment, a simple interest @ prevailing rate of interest of General Provident Fund shall be paid to the contractor from the date of expiry of prescribed time limit, provided the final bill submitted by the contractor is found to be in order The Final bill shall be prepared for both L1&amp;L2 bidders for all tendered items (excluding Extra Items based on market rate) and payment shall be made on the basis of lower of the two.</p>

**CLAUSE 9 A**

	<b>Payment of contractor's bills to Banks</b>	<p>Payments due to the contractor and refund of various nature may, if so desired by him and wherever possible in banks be made through electronic payment mechanism instead of direct to him, provided that the contractor furnishes to the Engineer-in-Charge.</p> <ol style="list-style-type: none"> <li>Information's as per proforma attached.</li> <li>An authorization in the form of a legally valid document such as power of attorney conferring authority on the bank to receive payments and</li> <li>His own acceptance of the correctness of the amount made out as being due to him by Authority or his signature on the bill or other claim preferred against Authority before settlement by the Engineer-in-charge of the account or claim by payment to the bank. While the receipt given by such banks shall constitute a full and sufficient discharge for the payment, the contractor shall whenever possible present his bills duly receipted and discharged through his bank.</li> </ol> <p>Nothing herein contained shall operate to create in favour of the bank any rights or equities vis-à-vis the AAICLAS.</p>
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**CLAUSE 10 (This clause is not applicable for this work)**

	<b>Materials supplied by Authority</b>	<p>Materials which Authority will supply are shown in Schedule 'B' which also stipulates quantum, place of issue and rate(s) to be charged in respect thereof. The contractor shall be bound to procure them from the Engineer-in-charge.</p> <p>As soon as the work is awarded, the contractor shall finalize the programme for the completion of work as per clause 5 of this contract and shall give his estimates of materials required on the basis of drawings/ or schedule of quantities of the work. The contractor shall give in writing his requirement to the Engineer-in-charge, which shall be issued to him keeping in view the progress of work as assessed by the Engineer-in-Charge in accordance with the agreed phased programme of work indicating monthly requirements of various materials. The contractor shall place his indent in writing for issue of such materials at least 7 days in advance of his requirement.</p> <p>Such materials shall be supplied for the purpose of the contract only and the value of the materials so supplied at the rates specified in the aforesaid schedule shall be set off or deducted, as and when materials are consumed in items of work (including normal wastage) for which payment is being made to the contractor, from any sum then due or which may therefore become due to the contractor under the contract or otherwise or from the security deposit. At the time of submission of bills, the contractor shall certify that balance of materials supplied is available at site in original good condition.</p> <p>The contractor shall submit along with every running bill (on account or interim bill) material-wise reconciliation statements supported by complete calculations reconciling total issue, total consumption and certified balance (diameter/ section-wise in the case of steel) and resulting variations and reasons thereof. Engineer-in-charge shall (whose decision shall be final and binding on the contractor) be within his rights to follow the procedure of recovery in clause 42 at any stage of the work if reconciliation is not found to be satisfactory.</p> <p>The contractor shall bear the cost of getting the material issued, loading, transporting to site, unloading, storing under cover as required, cutting assembling and joining the several parts together as necessary. Notwithstanding anything to the contrary contained in any other clause of the contract and all stores / materials so supplied to the contractor or procured with the assistance of the AAICLAS shall remain the absolute property of Authority and the contractor shall be the trustee of the stores/ materials, and the said stores/ materials shall not be removed/ disposed off from the site of the work on any account and shall be at all times open to inspection by the Engineer-in-charge or his authorized agent. Any such stores/ materials remaining unused shall be returned to the Engineer- in-charge in as good a condition in which they were originally supplied at a place directed by him, at a place of issue or any other place specified by him as he shall require, but in case it is decided not to take back the stores/ materials the contractor</p>
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	<p>shall have no claim for compensation on any account of such stores/ materials so supplied to him as aforesaid and not used by him or for any wastage in or damage to in such stores/materials.</p> <p>On being required to return the stores/ materials, the contractor shall hand over the stores/ materials on being paid or credited such price as the Engineer-in-charge shall determine, having due regard to the condition of the stores/ materials. The price allowed for credit to the contractor, however, shall be at the prevailing market rate not exceeding the amount charged to him, excluding the storage charge, if any. The decision of the Engineer-in-charge shall be final and conclusive. In the event of breach of the aforesaid condition, the contractor shall in addition to throwing himself open to account for contravention of the terms of the licenses or permit and/or for criminal breach of trust, be liable to Authority for all advantages or profits resulting or which in the usual course would have resulted to him by reason of such breach. Provided that the contractor shall in no case be entitled to any compensation or damages on account of any delay in supply or non-supply thereof all or any such materials and stores provided further that the contractor shall be bound to execute the entire work if the materials are supplied by the Authority within the original scheduled time for completion of the work plus 50% thereof or schedule time plus 6 months whichever is more if the time of completion of work exceeds 12 months, but if a part of the materials only has been supplied within the aforesaid period, then the contractor shall be bound to do so much of the work as may be possible with the materials and stores supplied in the aforesaid period. For the completion of the rest of the work, the contractor shall be entitled to such extension of time as may be determined by the Engineer-in-charge whose decision in this regard shall be final and binding on the contractor.</p> <p>The contractor shall see that only the required quantities of materials are got issued. Any such material remaining unused and in perfectly good/ original condition at the time of completion or determination of the contract shall be returned to the Engineer-in-charge at the stores from which it was issued or at a place directed by him by a notice in writing. The contractor shall not be entitled for loading transporting, unloading and stacking of such unused material except for the extra lead, if any involved, beyond the original place of issue.</p>
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**CLAUSE 10 A**

	<b>Materials to be provided by the contractor and Mandatory Tests</b>	<ol style="list-style-type: none"> <li>1. The contractor shall, at his own expense, provide all materials, required for the works other than those which are stipulated to be supplied by the Authority.</li> <li>2. The contractor shall, at his own expense and without delay; supply to the Engineer in- charge samples of materials to be used on the work and shall get these approved in advance. All such materials to be provided by the contractor shall be in conformity with the specifications laid down or referred to in the contract. The contractor shall, if requested by the Engineer-in-charge furnish proof, to the satisfaction of the Engineer-in- charge that the materials so comply. The Engineer-in-charge shall within thirty days of supply of samples or within such further period as he may require intimate to the Contractor in writing whether samples are approved by him or not. If samples are not approved, the Contractor shall forthwith arrange to supply to the Engineer-in charge for his approval, fresh samples complying with the specifications laid down in the contract. When materials are required to be tested in accordance with specifications, approval of the Engineer-in-charge shall be issued after the test results are received.</li> <li>3. The contractor shall at his risk and cost submit the samples of materials to be tested or analyzed and shall not make use of or incorporate in the work any materials represented by the samples until the required tests or analysis have been made and materials finally accepted by the Engineer-in-charge.</li> <li>4. If any additional tests apart from mandatory tests specified in the contract are required to be carried out at the instance of AAICLAS or any other advisory body, to ensure conformity of the item to the contract specifications, the cost of such tests shall be borne by AAICLAS. In case the material / equipment fails in the above tests, the expenditure incurred by AAICLAS on testing of such material or equipment along with incidental charges borne by AAICLAS (if any) shall be recovered from the dues of the contractor and action shall be taken under Clause 16 and other relevant clauses of the contract.</li> <li>5. The contractor shall not be eligible for any claim or compensation either arising out of any delay in the work or due to any corrective measures required to be taken on account of and as a result of testing of materials.</li> <li>6. The contractor shall, at his risk and cost, make all arrangements and shall provide all facilities as the Engineer-in-charge may require for collecting and preparing the required number of samples for such tests at such time and to such place or places as may be directed by the Engineer-in-charge and bear all charges and cost of testing unless specifically provided for otherwise elsewhere in the contract or specifications. The Engineer-in- charge or his authorized representative shall at all times have access to the works and to all workshops and places where work is being prepared or from where materials manufactured, articles or machinery are being obtained for the works and the contractor shall afford every facility and every assistance in obtaining the right to such access.</li> <li>7. The Engineer-in-charge shall have full powers to require the removal from the premises of all materials which in his opinion are not in accordance with the specifications and in case of default, the Engineer-in-charge shall be at liberty to employ at the expense of the contractor, other persons to remove the same without being answerable or accountable for any loss or damage that may happen or arise to such materials. The Engineer-in-charge shall also have full powers to require other proper materials to be substituted thereof and in case of default, the Engineer-In-Charge may cause the same to be supplied and all costs which may be attracted for such removal and substitution shall be borne by the Contractor.</li> <li>8. The contractor shall at his own expense, provide a material testing lab at the site for conducting routine field tests. The lab shall be equipped at least with the testing equipment as specified in Schedule F.</li> <li>9. Details in respect of all mandatory tests shall be maintained in the desired format and attached with each Running Account Bill.</li> </ol>
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**CLAUSE 10 B**

(1)	<b>Secured Advance on Nonperishable materials</b>	<p>1. The Contractor, on signing an indenture in the form to be specified by the Engineer-in-charge, shall be entitled to be paid during the progress of the execution of the work up to 75% of the assessed value of any materials which are in the opinion of the Engineer-in-charge nonperishable, non-fragile and noncombustible and are in accordance with the contract and which have been brought on the site in connection therewith and are adequately stored and/ or protected against damage by weather or other causes but which have not at time of advance been incorporated in the works. When materials on account of which an advance has been made under this sub-clause are incorporated in the work, the amount of such advance shall be recovered/ deducted from the next payment made under any of the clause or clauses of this contract.</p> <p>Such secured advance shall also be payable on other items of perishable nature, fragile and combustible with the approval of the Engineer-in-charge provided the contractor provides a comprehensive insurance cover for the full cost of such materials. The decision of the Engineer-in-charge shall be final and binding on the contractor in this matter. No secured advance, shall however, be paid on high-risk materials such as ordinary glass, sand, petrol, diesel etc.</p> <p>The secured advance shall also be payable against items brought at site for use in electrical and mechanical systems. Such secured advance shall be paid on submission of Collateral Bank Guarantee submitted by the vendor against the payment in case equipment/system fails to perform on testing and commissioning. Normally secured advance is paid up to 75% of the assessed value of items but in any case, it shall not exceed 80% of cost of items indicated for supply of equipment.</p>
(II)	<b>Mobilization Advance</b>	<p>Mobilization advances not exceeding 10% of the tendered value may be given, if requested by the contractor in writing within six months of the order to commence the work. Such advance shall be released in two or more instalments to be determined by the Engineer-in-Charge at his sole discretion. The first instalment of such advance shall be released by the Engineer-in-charge to the contractor on a request made by the contractor to the Engineer in-Charge in his behalf. The second and subsequent instalments shall be released by the Engineer-in-Charge only after the contractor furnishes a proof of the satisfactory utilization of the earlier instalment(s) to the satisfaction of the Engineer-in-Charge.</p> <p>Before any instalment of advance is released, the contractor shall execute Bank Guarantee Bonds not more than 6 (six) in number from commercial Bank for the amount equal to 100% of the amount of advance and valid for the period till recovery of advance. This Bank Guarantee from commercial Bank on prescribed format for the amount equal to 110% of the balance amount of advance) shall be kept renewed from time to time to cover the balance amount and likely period of complete recovery.</p>





	<b>Interest on Mobilization advance</b>	The mobilization advance bear simple interest at the rate as mentioned in <b>Schedule-F</b> per annum and shall be calculated from the date of payment to the date of recovery, both days inclusive, on the outstanding amount of advance.
	<b>Recovery of Mobilization advance</b>	Recovery of such sums advanced shall be made by the deduction from the contractor's bills commencing after first ten percent of the gross value of the work is executed and paid, on pro-rata percentage basis to the gross value of the work billed beyond 10% in such a way that the entire advance is recovered by the time, eighty percent of the gross value of the contract is executed and paid, together with interest due on the entire outstanding amount up to the date of recovery of the installment. If the circumstances are considered reasonable by the Engineer-in-Charge, the period mentioned for request by the contractor in writing for grant of mobilization advance may be extended at the discretion of the Engineer-in-Charge.

**CLAUSE 10 C**

	<b>Payment on Account of Increase in Prices/ Wages due to Statutory Order(s)</b>	<p>If after submission of the tender, the price of any material incorporated in the works (excluding the materials covered under Clause 10CA and not being a material supplied from the Engineer-in-charge's stores in accordance with Clause 10 thereof) and/ or wages of labour increases as a direct result of the coming into force of any fresh law or statutory rule or order (but not due to any variation of rates in GST applicable on such materials being considered under this clause) beyond the prices / wages prevailing at the time of last stipulated date for receipt of the tenders including extensions, if any, for the work, during contract period including the justified period extended under the provisions of the Clause 5 of the Contract without any action under Clause 2, then the amount of the contract shall accordingly be varied.</p> <p>If after submission of the tender, the price of any material incorporated in the works (excluding the material covered under clause 10CA and not being a material supplied from the Engineer-in-charge's stores in accordance with clause 10 thereof) and / or wages of labour as prevailing at the time of last stipulated date of receipt of tender including extensions, if any, is decreased as a direct result of the coming into force of any fresh law or statutory rule or order (not due to any changes in GST /Custom duty). Authority shall in respect of materials incorporated in the works (excluding the material covered under clause 10CA and not being materials supplied from the Engineer-in-charge's stores in accordance with Clause 10 hereof) and/ or labour engaged on the execution of the work after the date of coming into force of such law, statutory rule or order be entitled to deduct from the dues of the contractor, such amount as shall be equivalent to the difference between the prices of the materials and/ or wages as prevailed at the time of the last stipulated date for receipt of tenders including extensions if any for the work and the prices of materials and/ or wages of labour on the coming into force of such law, statutory rule or order. This will be applicable for the contract period including the justified period extended under the provisions of clause 5 of the contract without any action under clause 2.</p> <p>Engineer-in-charge shall call books of account and other relevant documents from the contractor to satisfy himself about reasonability of increase in prices of materials and wages. The contractor shall, within a reasonable time of his becoming aware of any alteration in the price of any such materials and/ or wages of labour, give notice thereof to the Engineer-in-charge stating that the same is given pursuant to this condition together with all information relating thereto which he may be in position to supply. For this purpose, the labour component of 85% of the value of the work executed during period under consideration shall not exceed the percentage as specified in Schedule F, and the increase / decrease in labour shall be considered on the minimum daily wages in rupees of any unskilled mazdoor, fixed under any law, statutory rule or order.</p> <p>The cost of work for which escalation applicable (w) is same as cost of work done as worked out as indicated in clause 10 CC minus the amount of full assessed value of secured advances.</p>
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**CLAUSE 10 CA (This clause is not applicable for this work)**

<p><b>Payment due to variation in prices of materials after receipt of tender</b></p>	<p>If after submission of the tender, the price of materials specified in Schedule-F increases/ decreases beyond the base price(s) as indicated in schedule F for the work, then the amount of the contract shall accordingly be varied and provided further that any such variations shall be affected for stipulated period of contract including the justified period extended under the provisions of clause 5 of the contract without any action under Clause 2.</p> <p>However, for work done/ during the justified period extended as above, it will be limited to indices prevailing at the time of updated stipulated date of completion considering the effect of extra work (Extra time to be calculated on pro-rata basis only as cost of extra work X stipulated period/ tendered cost).</p> <p>The increase/ decrease in prices of cement, steel reinforcement, structural steel, Bitumen and POL shall be determined by the Price indices issued by the Director General, CPWD. For other items provided in the Schedule 'F', this shall be determined by the All-India Wholesale Price Indices of materials as published by Economic Advisor to Government of India, Ministry of Commerce and Industry. Base price for cement, steel reinforcement, structural steel and POL shall be as issued under authority of Director General, CPWD applicable for Delhi including Noida, Gurgaon, Faridabad and Ghaziabad and for other places as issued under the authority of Zonal Chief Engineer, CPWD and base price of other materials issued by concerned Zonal Chief Engineer and as indicated in Schedule 'F'. In case, price index of a particular material is not issued by Ministry of Commerce and Industry then the price index of nearest similar material as indicated in Schedule F shall be followed.</p> <p>The amount of the contract shall accordingly be varied for all such materials worked out as per the formula given below for individual material:</p> <p>Adjustment for component of individual material. V =</p> $P \times Q \times \frac{CI - CI_0}{CI_0}$ <p>where,</p> <p>V = Variation in material cost i.e. increase or decrease in the amount in rupees to be paid or recovered</p> <p>P = Base price of material as issued under authority of DG, CPWD or concerned Zonal Chief Engineer CPWD and as indicated in Schedule 'F'.</p> <p>For Projects and original works</p> <p>Q = Quantity of material brought at site for Bonafide use in the works since previous bill excluding any such quantity consumed in the deviated quantity of items beyond deviation limit and extra/substituted item, paid/to be paid at rates derived on the basis of market rates under clause 12.2</p> <p>For maintenance works</p> <p>Q = Quantity of material brought at site for Bonafide use in the works since previous bill including any such quantity consumed in the deviated quantity of items beyond deviation limit paid at agreement rates and extra/substituted item being scheduled items, but excluding nonscheduled extra/substituted item paid/to be paid at market rates under clause 12.2</p> <p>CI<sub>0</sub>=Price index for cement, steel reinforcement bars, structural steel and POL as issued by the DG, CPWD and corresponding to the time of base price of respective material indicated in schedule 'F'. For other items, if any provided in Schedule 'F', All India Wholesale Price Index for the material as published by the Economic Advisor to Government of India, Ministry of Industry and Commerce and corresponding to the time of base price of respective material indicated in Schedule</p>
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# Clauses of Contract

		<p>'F'.</p> <p>CI = Price index for cement, steel reinforcement bars, structural steel and POL as issued under the authority of DG, CPWD for period under consideration. For other items, if any, provided in Schedule 'F' All India Wholesale Price Index for the material for the period under consideration as published by Economic Adviser to Government of India, Ministry of Industry and Commerce.</p>
		<p><b>Note:</b></p> <p>i. In respect of justified period extended under the provisions of Clause 5 of the contract without any action under clause 2, the index prevailing at the time of updated stipulated date of completion considering the effect of extra work (extra time to be calculated on pro rata basis only as cost of extra work X stipulated period/ tendered cost) shall be considered.</p> <p>Provided always that provisions of the preceding Clause 10 C shall not be applicable in respect of materials covered in this Clause.</p> <p>ii. If during progress of work or at the time of completion of work, it is noticed that any material brought at site is in excess of requirement, then amount of escalation if paid earlier on such excess quantity of material shall be recovered on the basis of cost indices as applied at time of payment of escalation or as prevailing at the time of effecting recovery, whichever is higher.</p> <p>iii. Cement mentioned wherever in this clause includes cement component used in RMC brought at site from outside approved RMC plants, if any.</p> <p>iv. The date wise record of ready-mix concrete shall be kept in a register and cement consumption for the same shall be calculated accordingly.</p> <p>If built-up steel items are brought at site from workshop, then the variation shall be paid for structural steel up-to the period when the built-up item/finished product is brought at site.</p>

## **Clause 10CC (This clause is not applicable for this work)**

<p><b>Payment due to Increase/ Decrease in Prices / Wages (excluding material covered under clause 10CA) after Receipt of Tender for works.</b></p>	<p>If the prices of materials (not being materials supplied or services rendered at fixed prices by the Department in accordance with clause 10 &amp; 34 thereof) and/ or wages of labour required for execution of work increase, the contractor shall be compensated for such increase as per provisions detailed below and the amount of the contract shall accordingly be varied, subject to the condition that such compensation for escalation in prices and wages shall be available only for the work done during the stipulated period of the contract including the justified period extended under the provisions of clause 5 of the contract without any action under clause 2.</p> <p>No such compensation shall be payable for a work for which the stipulated period of completion is equal to or less than the time as specified in <b>Schedule 'F'</b>. Such compensation for escalation in the prices of materials and labour, when due, shall be worked out based on the following provisions:</p> <p>i. The base date for working out such escalation shall be the last stipulated date of the receipt of tenders including extension, if any.</p> <p>ii. The cost of work on which escalation will be payable shall be reckoned as below:</p> <ol style="list-style-type: none"> <li>Gross value of work done up to this quarter(A)</li> <li>Gross value of work done up to the last quarter(B)</li> <li>Gross value of work done since previous quarter (A-B)(C)</li> <li>Full assessed value of secured advance (excluding material covered under clause 10CA) fresh paid in this quarter(D)</li> <li>Full assessed value of secured advance (excluding material covered under clause 10CA) recovered in this quarter(E)</li> <li>Full assessed value of secured advance for which escalation is payable in this quarter (D-E) (F)</li> </ol>
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		<p>g. Advance payment made during this quarter(G)</p> <p>h. Advance payment recovered during this quarter(H)</p> <p>i. Advance payment for which escalation is payable in this quarter (G-H) (I)</p> <p>j. Extra items/ deviated quantities of items paid as per clause 12 based (J) on prevailing market rates during this quarter: Then, <math>M=(C+F+I-J)</math> <math>N= 0.85 M</math></p> <p>k. Less cost of material supplied by the department as per clause 10 and recovered during the quarter(K)</p> <p>l. Less cost of services rendered at fixed charges as per Clause 34 and recovered during the quarter(L)</p> <p><b>Cost of work for which escalation is applicable <math>W=N-(K+L)</math></b></p> <p>iii. Components for materials, (except Bitumen, cement, reinforcement bars, structural steel or others material covered under clause 10CA), labour, P.O.L. etc. shall be pre-determined for every work and incorporated in the conditions of contract attached to the tender papers included in Schedule F. The decision of the Engineer-in charge in working out such percentage shall be binding on the contracts.</p> <p>iv. The compensation for escalation for other materials (except Bitumen, cement, reinforcement bars, structural steel or others material covered under clause 10CA) and P.O.L. shall be worked as per the formula (m &amp; n) given below:</p> <p>a. Adjustment for civil component (except Bitumen, cement, reinforcement bars, structural steel and others material covered under clause 10CA) electrical component of construction.</p>
	<b>Materials</b>	<p><b>m. Formula for adjustment in material cost</b></p> $V_m = W \times \frac{X_m}{100} \times \frac{M_1 - M_{10}}{M_{10}}$ <p><math>V_m</math> = Variation in material cost i.e. increase or decrease in the amount in rupees to be paid or recovered.</p> <p><math>W</math> = Cost of work done, worked out as indicated in sub para (ii) of Clause 10 CC</p> <p><math>X_m</math> = Component of 'materials' (except cement, structural steel, reinforcement bars, POL and other materials covered under clause 10 CA) expressed as percent of the total value of work.</p> <p><math>M_1</math> = All India wholesale price index for civil component/ electrical component* of construction material as worked out on the basis of All India Wholesale Price Index for Individual Commodities/ Group Items for the period under consideration as published by the Economic Advisor to Government of India, Ministry of Industry &amp; Commerce and applying weightage to the Individual Commodities/ Group Items (in respect to the justified period extended under the provisions of clause 5 of the contract without any action under Clause 2, the index prevailing at the time of stipulated date of completion considering the effect of extra work (extra time to be calculated on prorata basis only as cost of extra work x stipulated period/tendered cost, shall be considered.)</p> <p><math>M_{10}</math> = All India wholesale price index for civil component/ electrical component* of construction material as worked out on the basis of All India Wholesale Price Index for Individual Commodities/ Group Items valid on the last stipulated date of receipt of tenders including extensions, if any, as published by the Economic Advisor to Government of India, Ministry of Industry and Commerce and applying weightage to the Individual Commodities/ Group Items.</p> <p><b>* Note:</b> relevant component only will be applicable</p>



	<b>POL</b>	<p><b>n. Formula for adjustment in POL cost</b></p> $VF = W \times \frac{Z}{100} \times \frac{FI - FI_0}{FI_0}$ <p>VF = Variation in cost of Fuel, Oil &amp; Lubricant i.e. increase or decrease in the amount in rupees to be paid or recovered.</p> <p>W = Cost of work done, worked out as indicated in sub para (ii) of Clause 10 CC Z = Component of Fuel, Oil and Lubricant expressed as a percentage of the total value of the work</p> <p>FI = All India wholesale price index for Fuel, Oil and Lubricant for the period under consideration as published by the Economic Adviser to Government of India, Ministry of Industry &amp; Commerce (in respect to the justified period extended under the provisions of clause 5 of the contract without any action under Clause 2, the index prevailing at the time of stipulated date of completion or the prevailing index of the period under consideration, whichever is less, shall be considered)</p> <p>FI<sub>0</sub> = All India wholesale price index for Fuel, Oil and Lubricant valid on the last stipulated date of receipt of tenders including extensions, if any.</p> <p>v. The following principles shall be followed while working out the indices mentioned in above Para</p> <ol style="list-style-type: none"> <li>The compensation for escalation shall be worked out at quarterly intervals and shall be with respect to the cost of work done as per bills paid during the three calendar months of the said quarter. The dates of preparation of bills as finally entered in the measurement book/date of submission of bill finally by the contractor to the department in case of computerized measurement book shall be the guiding factor to decide the bills relevant to the quarterly interval. The first such payment shall be made at the end of three months after the month (excluding the month in which the tender was accepted) and thereafter at three months' interval. At the time of completion of the work, the last period for payment might become less than 3 months depending on the actual date of completion.</li> <li>The index (MI/FI etc.) relevant to any quarter/ period for which such compensation is paid shall be the arithmetical average of the indices relevant to the three calendar months. If the period up to date of completion after the quarter covered by the last such installment of payment is less than three months, the index MI and FI shall be the average of the indices for the months falling within that period.</li> </ol> <p>vii. The following principles will be followed while working out the compensation as per sub para (vi) above:</p> <ol style="list-style-type: none"> <li>The minimum wage of an unskilled male mazdoor mentioned in sub para (vi) above shall be the higher of the wage notified by Government of India, Ministry of Labour and that notified by the local administration both relevant to the place of work and the period of reckoning.</li> <li>The escalation for labour also shall be paid at the same quarterly intervals when escalation due to increase in cost of materials and/ or P.O.L. is paid under this clause. If such revision of minimum wages take place during any such quarterly intervals, the escalation compensation shall be payable at revised rates only for work done in subsequent quarters.</li> <li>Irrespective of variations in minimum wages of any category of labour, for the purpose of this clause, the variation in the rate for an unskilled male mazdoor alone shall form the basis for working out the escalation compensation payable on the labour component.</li> </ol>
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		<p>viii. In the event the price of materials and/ or wages of labour required for execution of the work decrease/s, there shall be a downward adjustment of the cost of work so that such price of materials and/ or wages of labour shall be deductible from the cost of work under this contract and in this regard the formula herein before stated under this Clause 10CC shall <i>mutatis mutandis</i> apply, provided that:</p> <ol style="list-style-type: none"> <li>No such adjustment for the decrease in the price of materials and/or wages of labour aforementioned would be made in case of contracts in which the stipulated period of completion of the work is equal to or less than the time as specified in Schedule F.</li> <li>The Engineer-in-charge shall otherwise be entitled to lay down the procedure by which the provision of this sub clause shall be implemented from time to time and the decision of the Engineer-in-charge in this behalf shall be final and binding on the contractor.</li> </ol> <p>ix. Provided always that:</p> <ol style="list-style-type: none"> <li>Where provisions of clause 10CC are applicable, provisions of clause 10 C will not be applicable but provisions of clause 10CA will be applicable.</li> <li>Where provisions of clause 10CC are not applicable, provisions of Clause 10C and 10CA will become applicable.</li> </ol> <p>Note: Updated stipulated date of completion (period of completion plus extra time for extra work for compensation under clause 10C, 10CA and 10CC, the factor of 1.25 taken into account for calculating the extra time under clause 12.1 for extra time shall not be considered while calculating the updated stipulated date of completion for this purpose in clause 10C, clause 10CA, and clause 10CC. The date of preparation of bill shall be as finally entered in the measurement book by AM / Mgr. / SM / AGM or the date of submission of bill by the contractor to the Department. This shall be the guiding factor to decide the bill relevant to that period in case of computerized billing.</p>
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**CLAUSE 10 D**

	<b>Dismantled Material AAICLAS Property</b>	The contractor shall treat all materials obtained during dismantling of a structure, excavation of the site for a work etc. as property of AAICLAS and such materials shall be disposed of to the best advantage of Authority according to the instructions in writing issued by the Engineer-in-charge.
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**CLAUSE 11**

	<b>Work to be executed in accordance with specifications, drawings, orders etc.</b>	The contractor shall execute the whole and every part of the work in the most substantial and workman like manner both as regards materials and otherwise in every respect in strict accordance with the specifications. The contractor shall also conform exactly, fully and faithfully to the design, drawings and instructions in writing in respect to the work signed by the Engineer in charge and the contractor shall be furnished free of charge one copy of the contract documents together with specifications, designs, drawings and instructions as are not included in the standard specifications of Central Public Works Department specified in Schedule F or in any Bureau of Indian Standard or any other published standard or code or Schedule of Rates or any other printed publication referred to elsewhere in the contract. The contractor shall comply with the provisions of the contract and with the care and diligence execute and maintain the works and provide all labour and materials, tools and plants including for measurements and supervision of all works, structural plans and other things of temporary or permanent nature required for such execution and maintenance in so far as the necessity for providing these, is specified or is reasonably inferred from the contract. The contractor shall take full responsibility for adequacy suitability and safety of all the works and methods of construction.
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**CLAUSE 12**

	<b>Deviations / variations extent and pricing</b>	The engineer-in-charge shall have power (i) to make alteration in, omissions from, additions to, or substitutions for the original specifications, drawings, designs and instructions that may appear to him to be necessary or advisable during the progress of the work, and (ii) to omit a part of the works in case of non-availability of a portion of the site or for any other reasons and the contractor shall be bound to carry out the works in accordance with any instructions given to him in writing signed by the Engineering-charge and such alterations, omissions, additions or substitutions shall form part of the contract as if originally provided therein and any altered, additional or substituted work which the contractor may be directed to do in the manner specified above as part of the works, shall be carried out by the contractor on the same conditions in all respects including price on which he agreed to do the main work except as hereafter provided.
12.1		The time for completion of the works shall, in the event of any deviations resulting in additional cost over the tendered value being ordered, be extended, if requested by the contractor, as follows: i. In the proportion which the additional cost of the altered, additional or substituted work, bears to the original tendered value plus ii. 25% of the time calculated in (i) above or such further additional time as may be considered reasonable by the engineer-in-charge.
12.2	<b>Deviation, Extra Items and Pricing</b>	In the case of extra item(s) (items that are completely new, and in addition to the items contained in the contract) the contractor may within fifteen days of receipt of order or occurrence of the item(s) claim rates, supported by proper analysis, for the work and the Engineer-in-charge shall within Six weeks of the receipt of the claims supported by analysis, after giving consideration to the analysis of the rates submitted by the contractor, determine the rates on the basis of the market rates and the contractor shall be paid in accordance with the rates so determined.
	<b>Deviation, substituted items pricing</b>	In the case of substituted items (items that are taken up with partial substitution or in lieu of items of work in the contract), the rate for the agreement item (to be substituted) and substituted item shall also be determined in the manner as mentioned in the following para. (i) If the market rate for the substituted item so determined is more than the market rate of the agreement item (to be substituted), the rate payable to the contractor for the substituted item shall be the rate for the agreement item (to be substituted) so increased to the extent of the difference between the market rates of substituted item and the agreement item (to be substituted). (ii) If the market rate for the substituted item so determined is less than the market rate of the agreement item (to be substituted), the rate payable to the contractor for the substituted item shall be the rate for the agreement item (to be substituted) so decreased to the extent of the difference between the market rates of substituted item and the agreement item (to be substituted).
	<b>Deviation, Deviated Quantities, Pricing</b>	In the case of contract items, substituted items, contract cum substituted items, which exceed the limits laid down in schedule F, the contractor may within fifteen days of receipt of order or occurrence of the excess, claim revision of the rates, supported by proper analysis for the work in excess of the above mentioned limits, provided that if the rates so claimed are in excess of the rates specified in the schedule of quantities, the Engineer-in-Charge shall within prescribed time limit of receipt of the claims supported by analysis, after giving consideration to the analysis of the rates submitted by the contractor, determine the rates on the basis of the market rates and the contractor shall be paid in accordance with the rates so determined.
12.3		The provisions of the preceding paragraph shall also apply to the decrease in the rates of items for the work in excess of the limits laid down in Schedule F, and the Engineer-in-Charge shall after giving notice to the contractor within one month of occurrence of the excess and after taking into consideration any reply received from him within fifteen days of the receipt of the notice, revise the rates for the work in question within one month of the expiry of the said period of fifteen days having regard to the market rates.



12.4		The contractor shall send to the Engineer-in-Charge once every three months, an up-to-date account giving complete details of all claims for additional payments to which the contractor may consider himself entitled and of all additional work ordered by the Engineer-in-Charge, which he has executed during the preceding quarter failing which the contractor shall be deemed to have waived his right. However, the Executive Director Engineering may authorize consideration of such claims on merits.
12.5		<p>For the purpose of operation of Schedule F, the following works shall be treated as works relating to foundation unless &amp; otherwise defined in the contract:</p> <ul style="list-style-type: none"> <li>i. For Buildings: All works up to 1.2 meters above ground level or up to floor 1 level whichever is lower.</li> <li>ii. For abutments, piers and well staining: All works up to 1.2 m above the bed level.</li> <li>iii. For retaining walls, wing walls, compound walls, chimneys, overhead reservoirs/tanks and other elevated structures: All works up to 1.2m above the ground level</li> <li>iv. For roads, apron, runway &amp; taxi track all items of excavation, filling GSBC and including treatment of sub-base.</li> <li>v. For reservoirs/tanks (other than overhead reservoirs/tanks): All works up to 1.2 Meters above the ground level.</li> <li>vi. For basement: All works up to 1.2 m above ground level or up to floor 1 level whichever is lower.</li> </ul>
12.6		Any operation incidental to or necessarily has to be in contemplation of tenderer while filing, tender, or necessary for proper execution of the item included in the Schedule of quantities or in the schedule of rates mentioned above, whether or not, specifically indicated in the description of the item and the relevant specifications, shall be deemed to be included in the rates quoted by the tenderer or the rate given in the said schedule of rates, as the case may be. Nothing extra shall be admissible for such operations.

**CLAUSE 13**

	<p><b>Foreclosure of contract due to Abandonment or Reduction in Scope of Work</b></p>	<p>If at any time after acceptance of the tender or during the progress of work the purpose or object for which the work is being done changes due to any supervening cause and as a result of which the work has to be abandoned or reduced in scope the Engineer-in-Charge shall give notice in writing to that effect to the contractor and the contractor stating the decision as well as the cause for such decision and the contractor shall act accordingly in the matter. The contractor shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the works in full but which he did not derive in consequence of the foreclosure of the whole or part of the works. The contractor shall be paid at contract rates, full amount for works executed at site and, in addition, a reasonable amount as certified by the Engineer-in-Charge for the items hereunder mentioned which could not be utilized on the work to the full extent in view of the fore closure;</p> <ul style="list-style-type: none"> <li>i. Any expenditure incurred on preliminary site work, e.g. temporary access roads, temporary labour huts, staff quarters and site office; storage accommodation and water storage tanks.</li> <li>ii. If any materials supplied by AAICLAS are rendered surplus, the same except normal wastage shall be returned by the contractor to AAICLAS at rates not exceeding those at which these were originally issued, less allowance for any deterioration or damage which may have been caused whilst the materials were in the custody of the contractor. In addition, cost of transporting such materials from site to AAICLAS stores, if so required by AAICLAS, shall be paid</li> </ul>
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		<p>iii. Reasonable compensation for transfer of T &amp; P from site to contractor's permanent stores or to his other works, whichever is less. If T &amp; P are not transported to either of the said places, no cost of transportation shall be payable.</p> <p>iv. Reasonable compensation for repatriation of contractor's site staff and imported labour to the extent necessary.</p> <p>The contractor shall, if required by the Engineer- in-Charge, furnish to him, books of account, wage books, time sheets and other relevant documents and evidence as may be necessary to enable him to certify the reasonable amount payable under this condition. The reasonable amount of items on (i), (iv) and (v) above shall not be in excess of 2% of the cost of the work remaining incomplete on the date of closure, i.e. total stipulated cost of the work as per accepted tender less the cost of work actually executed under the contract and less the cost of contractor's materials at site taken over by the AAICLAS as per item (ii) above. Provided always that against any payments due to the contractor on this account or otherwise, the Engineer- in-Charge shall be entitled to recover or be credited with any outstanding balances due from the contractor for advance paid in respect of any tool, plants and materials and any other sums which at the date of termination were recoverable by the AAICLAS from the contractor under the terms of the contract.</p> <p>In the event of action being taken under clause 13 to reduce the scope of work, the contractor may furnish fresh Performance Guarantee on the same conditions, in the same manner and at the same rate for the balance tendered amount and initially valid up to the extended date the completion or stipulated date of completion if no extension has been granted plus 180 days beyond that. Wherever, such a fresh Performance Guarantee is furnished by the contractor, the Engineer in Charge may return the previous Performance Guarantee.</p>
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**CLAUSE 14**

	<b>Carrying out part Work at risk &amp; cost of contractor</b>	<p>a. If contractor:</p> <ol style="list-style-type: none"> <li>At any time makes default during currency of work or does not execute any part of the work with due diligence and continues to do so even after a notice in writing of 7 days in this respect from the Engineer-in-Charge; or</li> <li>Commits default in complying with any of the terms and conditions of the contract and does not remedy it or takes effective steps to remedy it within 7 days even after a notice in writing is given in that behalf by the Engineer- in-Charge; or</li> <li>Fails to complete the work(s) or items of work with individual dates of completion, on or before the date(s) so determined, and does not complete them within the period specified in the notice given in writing in that behalf by the Engineer-in-Charge.</li> </ol> <p>b. The Engineer- in-Charge without invoking action under clause 3 may, without prejudice to any other right or remedy against the contractor which have either accrued or accrue thereafter to AAICLAS, by a notice in writing to take the part work / part incomplete work of any item(s) out of his hands and shall have powers to:</p> <ol style="list-style-type: none"> <li>Take possession of the site and any materials, constructional plant, implements, stores, etc., thereon; and/or</li> <li>Carry out the part work / part incomplete work of any item(s) by any means at the risk and cost of the contractor.</li> </ol> <p>c. The Engineer-in-Charge shall determine the amount, if any, is recoverable from the contractor for completion of the part work/ part incomplete work of any item(s) taken out of his hands and executed at the risk and cost of the contractor, the liability of contractor on account of loss or damage suffered by AAICLAS because of action under this clause shall not exceed 10% of the tendered value of the work.</p> <p>d. In determining the amount, credit shall be given to the contractor with the value of work done in all respect in the same manner and at the same rate as if it had been carried out by the original contractor under the terms of his contract, the value of contractor's materials taken over and incorporated in the work and use of plant and machinery belonging to the contractor. The certificate of the Engineer-in-Charge as to</p>
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		<p>the value of work done shall be final and conclusive against the contractor provided always that action under this clause shall only be taken after giving notice in writing to the contractor. Provided also that if the expenses incurred by the department are less than the amount payable to the contractor at his agreement rates, the difference shall not be payable to the contractor.</p> <p>e. Any excess expenditure incurred or to be incurred by AAICLAS in completing the part work/ part incomplete work of any item(s) or the excess loss of damages suffered or may be suffered by AAICLAS as aforesaid after allowing such credit shall without prejudice to any other right or remedy available to AAICLAS in law or per as agreement be recovered from any money due to the contractor on any account, and if such money is insufficient, the contractor shall be called upon in writing and shall be liable to pay the same within 30days.</p> <p>f. If the contractor fails to pay the required sum within the aforesaid period of 30 days, the Engineer-in-Charge shall have the right to sell any or all of the contractors' unused materials, constructional plant, implements, temporary building at site etc. and adjust the proceeds of sale thereof towards the dues recoverable from the contractor under the contract and if thereafter there remains any balance outstanding, it shall be recovered in accordance with the provisions of the contract/ provisions of law.</p> <p>In the event of above course being adopted by the Engineer-in-Charge, the contractor shall have no claim to compensation for any loss sustained by him by reason of his having purchased or procured any materials or entered into any engagements or made any advance on any account or with a view to the execution of the work or the performance of the contract.</p>
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**CLAUSE 15**

	<b>Suspension of Work</b>	<p>i. The contractor shall, on receipt of the order in writing of the Engineer-in- Charge, (whose decision shall be final and binding on the contractor) suspend the progress of the works or any part thereof for such time and in such manner as the Engineer-in-Charge may consider necessary so as not to cause any damage or injury to the work already done or endanger the safety thereof for any of the following reasons:</p> <ol style="list-style-type: none"> <li>on account of any default on the part of the contractor or;</li> <li>for proper execution of the works or part thereof for reasons other than the default of the contractor; or</li> <li>For safety of the works or part thereof.</li> </ol> <p>The contractor shall, during such suspension, properly protect and secure the works to the extent necessary and carry out the instructions given in that behalf by the Engineer-in-Charge.</p> <p>ii. If the suspension is ordered for reasons (b) and (c) in sub-para (i) above (but not attributed to contractor):</p> <ol style="list-style-type: none"> <li>the contractor shall be entitled to an extension of time equal to the period of every such suspension PLUS 25% for completion of the item or group of items of work for which a separate period of completion is specified in the contract and of which the suspended work forms a part, and;</li> <li>If the total period of all such suspensions in respect of an item or group of items or work for which a separate period of completion is specified in the contract exceeds thirty days, the contractor shall, in addition, be entitled to such compensation as the Engineer-in-Charge may consider reasonable in respect of salaries and/or wages paid by the contractor to his employees and labour at site, remaining idle during the period of suspension, adding thereto 2% to cover indirect expenses of the contractor provided the contractor submits his claim supported by details to the Engineer-in- Charge within fifteen days of the expiry of the period of 30days.</li> <li>If the works or part thereof is suspended on the orders of the Engineer-in- Charge for more than three months at a time, except when suspension is ordered for reasons (a) in sub-para (i) above, the contractor may after receipt of such order serve a written notice on the Engineer-in-Charge requiring permission within fifteen days from receipt by the Engineer-in- charge of the said notice, to proceed with the work or part thereof in regard to which progress has been suspended and if such permission is not granted within that time, the contractor, if he intends to treat the suspension, where it affects only a part of the works as an omission of such part by AAICLAS or where it affects whole of the works, as an abandonment of the works by AAICLAS, shall within ten days of expiry of such period of 15 days give notice in writing of his intention to the Engineer- in-Charge. In the event of the contractor treating the suspension as an abandonment of the contract by AAICLAS, he shall have no claim to payment of any compensations on account of any profit or advantage which he might have derived from the execution of the work in full but which he could not derive in consequence of the abandonment. He shall, however, be entitled to such compensation, as the Engineer-in-Charge may consider reasonable, in respect of salaries and/or wages paid by him to his employees and labour at site, remaining idle in consequence adding to the total thereof 2% to cover indirect expenses of the contractor provided the contractor submits his claim supported by details to the Engineer-in Charge within 30 days of the expiry of the period of 3 months</li> </ol>
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**CLAUSE 15 A**

	<b>Compensation in case of delay due to late supply of stipulated material by AAICLAS.</b>	<p>The contractor shall not be entitled to claim any compensation from AAICLAS for the losses suffered by him on account of delay by AAICLAS in the supply of materials in Schedule 'B' where such delay is covered by the notified list relating to supply of wagons, force majeure or any reasonable cause beyond the control of AAICLAS.</p> <p><b>NOT APPLICABLE FOR THIS TENDER</b></p> <p>This clause 15 A will not be applicable for works where no material is stipulated for issue by AAICLAS.</p>
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**CLAUSE 16**

	<b>Action in case Work not done as per Specifications</b>	<p>All works under or in course of execution or executed in pursuance of the contract, shall at all times be open and accessible to the inspection and supervision of the Engineer-in-Charge, his authorize subordinates in charge of the work and all the superior officers, officer of the Quality Assurance Unit of the AAICLAS or any organization engaged by the Department of Quality Assurance and of the Chief technical Examiner's Office, and the contractor shall, at all times, during the usual working hours and at all other times at which reasonable notice of the visit of such officers has been given to the contractor, either himself be present to receive orders and instructions or have a responsible agent duly accredited in writing, present for that purpose. Orders given to the Contractor's agent shall be considered to have the same force as if they had been given to the contractor himself.</p> <p>If it shall appear to the Engineer-in -charge or his authorized subordinates <del>in charge</del> of the work or to the Executive Director-In-charge of quality assurance or his subordinate officers or the officers of the organization engaged by the AAICLAS for quality Assurance or to the Chief Technical Examiner or his subordinate officers, that any work has been executed with unsound, imperfect, or unskillful workmanship, or with materials or articles provided by him for the execution of the work which are unsound or of a quality inferior to that contracted or otherwise not in accordance with the contract, the contractor shall, on demand in writing which shall be made within twelve months (six months in the case of work costing Rs.10 lac and below except road work) of the completion of the work from the Engineer-in-Charge specifying the work, materials or articles complained of notwithstanding that the same may have been passed, certified and paid for forthwith rectify, or remove and reconstruct the work so specified in whole or in part, as the case may require or as the case may be, remove the materials or articles so specified and provide other proper and suitable materials or articles at his own charge and cost. In the event of the failing to do so within a period specified by the Engineer-in-Charge in his demand aforesaid, then the contractor shall be liable to pay compensation at the same rate as under clause 2 of the contract (for non-completion of the work in time) for this default.</p> <p>In such case the Engineer-in-Charge may not accept the item of work at the rates applicable under the contract but may accept such items at reduced rates as the authority specified in schedule 'F' may considered reasonable during the preparation of on account bills or final bill if the item is so acceptable without detriment to the safety and utility of the item and the structure or he may reject the work outright without any payment and/or get it and other connected and incidental items rectified, or removed and re-executed at the risk and cost of the contractor. Decision of the Engineer-in-Charge to be conveyed in writing in respect of the same will be final and binding on the contractor.</p>
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**CLAUSE 17**

	<b>Contractor Liable for Damages, defects during maintenance period</b>	<p>If the contractor or his working people or servants shall break, deface, injure or destroy any part of building in which they may be working, or any building, road, road kerb fence, enclosure, water pipe, cables, drains, electric or telephone post or wires, trees, grass or grassland, or cultivated ground contiguous to the premises on which the work or any part is being executed, or if any damage shall happen to the work while in progress, from any cause whatever or if any defect, shrinkage or other faults appear in the work within twelve months (six months in the case of work costing Rs. Ten lacs and below except road work) after a certificate final or otherwise of its completion shall have been given by the Engineer-in-charge as aforesaid arising out of defect or improper materials or workmanship the contractor shall upon receipt of a notice in writing on that behalf make the same good at his own expense or in default the Engineering- charge cause the same to be made good by other workmen and deduct the expense from any sums that may be due or at any time thereafter may become due to the contractor, or from his security deposit or the proceeds of sale thereof or of a sufficient portion thereof. The security deposit of the contractor shall not be refunded before the expiry of twelve months (six months in the case of work costing Rs. Ten lacs and below except road work) after the issue of the certificate final or otherwise, of completion of work, or till the final bill has been prepared and passed whichever is later. Provided that in the case of road work, if</p>
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		<p>in the opinion of the Engineer-in-charge, half of the security deposit is sufficient, to meet all liabilities of the contractor under this contract, half of the security deposit will be refundable after six months and the remaining half after twelve months of the issue of the said certificate of completion or till the final bill has been prepared and passed whichever is later.</p> <p><del>In case of Maintenance and Operation works of E&amp;M services, the security deposit deducted from contractors shall be refunded within one month from the date of final payment or within one month from the date of completion of the maintenance contract whichever is earlier</del></p>
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**CLAUSE 18**

	<b>Contractor to Supply Tools &amp; Plants etc.</b>	<p>The contractor shall provide at his own cost all materials (except such special materials, if any, as may in accordance with the contract be supplied from the Engineer-in charge's stores) machinery, tools &amp; plants as specified in Schedule F. in addition to this, appliances, implements, other plants, ladders, cordage, tackle, scaffolding and temporary works required for the proper execution of the work, whether original, altered or substituted and whether included in the specifications or other documents forming part of the contract or referred to in these conditions or not, or which may be necessary for the purpose of satisfying or complying with the requirements of the Engineer-in charge as to any matter as to which under these conditions he is entitled to be satisfied, or which he is entitled to require together with carriage therefor to and from the work. The contractor shall also supply without charge the requisite number of persons with the means and materials, necessary for the purpose of setting out works, and counting, weighing and assisting the measurement for examination at any time and from time to time of the work or materials. Failing his so doing, the same may be provided by the Engineer-in-charge at the expense of the contractor and the expenses may be deducted, from any money due to the contractor, under this contract or otherwise and/ or from his security deposit or the proceeds of sale thereof, or of a sufficient Portions thereof.</p>
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**CLAUSE 18 A**

	<b>Recovery of Compensation paid to Workmen</b>	<p>In every case in which by virtue of the provisions sub-section(i) of Section 12, of the Workmen's Compensation Act, 1923, AAICLAS is obliged to pay compensation to a workman employed by the contractor, in execution of the works, AAICLAS will recover from the contractor, the amount of the compensation so paid, and, without prejudice to the rights of the AAICLAS under sub-section(2) of Section 12, of the said act, AAICLAS shall be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due by AAICLAS to the contractor whether under this contract or otherwise. AAICLAS shall not be bound to contest any claim made against it under subsection (1) of Section 12, of the said Act, except on the written request of the contractor and upon his giving to AAICLAS full security for all costs for which AAICLAS might become liable in consequence of contesting such claim</p>
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**CLAUSE 18 B**

	<b>Ensuring Payment and Amenities to Workers if Contractor fails</b>	In every case in which by virtue of the provisions of the Contract Labour (Regulation and Abolition) act 1970, and the Contract Labour (Regulation and Abolition) Central Rules, 1971, AAICLAS is obliged to pay any amounts of wages to a workman employed by the contractor in execution of the works, or to incur any expenditure in providing welfare and health amenities required to be provided under the above said Act and the rules under Clause 19H or under the AAICLAS Contractor's Labour Regulations or under the Rules framed by AAICLAS from time to time for the protection of health and sanitary arrangements for workers employed by AAICLAS Contractors, AAICLAS will recover from the contractor the amount of wages so paid or the amount of expenditure so incurred and without prejudice to the rights of the AAICLAS under sub section (2) of Section 20, sub section (4) of Section 21, of the Contract Labour (Regulation and Abolition) Act, 1970, AAICLAS shall be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due by AAICLAS to the contractor whether under this contract or otherwise AAICLAS shall not be bound to contest any claim made against it under sub section (1) of Section 20, sub section (4) of Section 21, of the said Act, except on the written request of the contractor and upon his giving to the AAICLAS full security for all costs for which AAICLAS might become liable in contesting such claim.
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**CLAUSE 19**

	<b>Labour laws to be complied by the Contractor</b>	The contractor shall obtain a valid license under the contract labour (R&A) Act, 1970 and the Contract Labour (Regulation and Abolition) Central Rules, 1971, before the commencement of the work, and continue to have a valid license until the completion of the work. The contractor shall also abide by the provisions of the Child Labour (Prohibition and Regulation) Act, 1986. The contractor shall also comply with the provisions of the building and other construction workers (Regulation of Employment & Conditions of Service) Act, 1996 and the building and other Construction Workers Welfare Cess Act, 1996. Any failure to fulfill these requirements shall attract the penal provisions of this contract arising out of the resultant non execution of the work.
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**CLAUSE 19A**

	No labour below the age of fourteen years shall be employed on the work.
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**CLAUSE 19B**

	<b>Payment of wages</b>	<p>Payment of wages:</p> <ul style="list-style-type: none"> <li>i The contractor shall pay to labour employed by him either directly or through subcontractors, wages not less than fair wages as defined in the AAICLAS Contractor's Labour Regulation or as per the provisions of the Contract Labour (Regulation and Abolition) act, 1970 and the contract labour (Regulation and Abolition) Central Rules, 1971 wherever applicable. The contractor shall, notwithstanding the provisions of any contract to the contrary, cause to be paid fair wage to labour indirectly engaged on the work, including any labour engaged by his sub-contractors in connection with the said work, as if the labour had been immediately employed by him.</li> <li>ii In respect of all labour directly or indirectly employed in the works for performance of the contractor's part of this contract, the contractor shall comply with or cause to be complied with the AAICLAS contractor's Labour Regulations made by AAICLAS from time to time in regard to payment of wages wage period, deductions from wages recovery of wages not paid and deductions un authorized made, maintenance of wage books or wage slips, publication of scale of wages and other terms of employment, inspection and submission of periodical returns and all other matters of the like nature or as per the provisions of the Contract Labour (Regulation and Abolition) Act, 1970 and the Contract Labour (Regulation and Abolition) Central Rules, 1971, wherever applicable.</li> </ul>
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		<p>iii The following deductions shall be permissible to be made by the Engineer-in- Charge.</p> <p>a. The Engineer-in-charge concerned shall have the right to deduct from the moneys due to the contractor or any sum required or estimated to be required for making good the loss suffered by a worker or workers by reason of non-fulfillment of the conditions of the contract for the benefit of the workers, non-payment of wages or of deductions made from his or their wages which are not justified by their terms of the contract or non-observance of the Regulations.</p> <p>b. Under the provision of Minimum Wages (Central) Rule 1950 the contractor is bound to allow to the labours directly or indirectly employed in the works one day rest for 6 days continuous work and pay wages at the same rate as for duty. In the event of default, the Engineer-in-charge shall have the right to deduct the sum or sums not paid on account of wages for weekly holidays to any labours and pay the same to the persons entitled thereto from any money due to the contractor by the Engineer-in-charge concerned.</p> <p>In the case of Union Territory of Delhi, however, as the all-inclusive minimum daily wages fixed under Notification of the Delhi Administration No.F.12(162) MWO/DAB/43884-91, dated 31.12.1979 as amended from time to time are inclusive of wages for the weekly day of rest, the question of extra payment for weekly holiday would not arise.</p> <p>v. The contractor shall comply with the provisions of the Payment of wages Act, 1936, Minimum Wages Act, 1948, Employees Liability Act, 1938, Workmen's Compensation Act, 1923, Industrial Disputes Act, 1947, Maternity Benefits Act, 1961, and the Contractor's Labour (Regulation and Abolition) Act 1970, or the modifications thereof or any other laws relating thereto and the rule made thereunder from time to time.</p> <p>vi. The contractor shall indemnify and keep indemnified Authority against payments to be made under and for the observance of the laws aforesaid and the AAICLAS Contractor's Labour Regulations without prejudice to his right to claim indemnity from his sub-contractors.</p> <p>vii. The laws aforesaid shall be deemed to be a part of this contract and any breach thereof shall be deemed to be a breach of this contract.</p> <p>viii. Whatever is the minimum wage for the time being, or if the wage payable is higher than such wage, such wage shall be paid by the contractor to the workmen directly without the intervention of Jamadar and that Jamadar shall not be entitled to deduct or recover any amount from the minimum wage payable to the workmen as and by way of commission or otherwise.</p> <p>ix. The contractor shall ensure that no amount by way of commission or otherwise is deducted or recovered by the jamadar from the wage workman.</p>
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#### CLAUSE 19C

		<p>In respect of all labour directly or indirectly employed in the work for the performance of the contractor's part of this contract, the contractor shall at his own expense arrange for the safety provisions as per AAICLAS Safety Code framed from time to time and shall at his own expense provide for all facilities in connection therewith. In case the contractor fails to make arrangement and provide necessary facilities as aforesaid, he shall be liable to pay a penalty of Rs. 200/- for each default and in addition, the Engineer-in charge shall be at liberty to make arrangement and provide facilities as aforesaid and recover the costs Incurred in that behalf from the contractor.</p>
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**CLAUSE 19D**

		<p>The contractor shall submit by the 4th and 19th of every month, to the Engineer- in charge a true statement showing in respect of the second half of the preceding month and the first half of the current month respectively:</p> <ol style="list-style-type: none"> <li>The number of labourers employed by him on the work,</li> <li>Their working hours,</li> <li>The wages paid to him,</li> <li>The accidents that occurred during the said fortnight showing the circumstances under which they happened and the extent of damage and injury caused by them, and the number of female workers who have been allowed maternity benefit according to Clause 19F and the amount paid to them Failing which the contractor shall be liable to pay to AAICLAS, a sum not exceeding Rs. 200/- for each default or materially incorrect statement. The decision of the Engineer- in-charge shall be final in deducting from any bill due to the contractor; the amount levied as fine and shall be binding on the contractor.</li> </ol>
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**CLAUSE 19 E**

		<p>In respect of all labour directly or indirectly employed in the works for the performance of the contractor's part of this contract, the contractor shall comply with or cause to be complied with all the rules framed by AAICLAS from time to time for the protection of health and sanitary arrangements for workers employed by the AAICLAS and its contractor.</p>
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**CLAUSE 19F**

		<p>Leave and pay during leave shall be regulated as follows:</p> <ol style="list-style-type: none"> <li>Leave:             <ol style="list-style-type: none"> <li>In the case of delivery - maternity leave not exceeding 8 weeks, 4 weeks up to and including the day of delivery and 4 weeks following that day.</li> <li>In the case of miscarriage - up to 3 weeks from the date of miscarriage.</li> </ol> </li> <li>Pay:             <ol style="list-style-type: none"> <li>In the case of delivery – leave pay during maternity leave will be at the rate of women's average daily earnings, calculated on total wages earned on the days when full time work was done during a period of three months immediately preceding the date on which she gives notice that she expects to be confined or at the rate of Rupee one only a day whichever is greater. In the case of miscarriage–leave pay at the rate of average daily earning calculated on the total wages earned on the days when full time work was done during a period of three months immediately preceding the date of such miscarriage.</li> </ol> </li> <li>Conditions for the grant of Maternity Leave: No maternity leave benefit shall be admissible to a woman unless she has been employed for a total period of not less than six months immediately preceding the date on which she proceeds on leave.</li> <li>The contractor shall maintain a register of Maternity (Benefit) in the Prescribed Form as shown in appendix – III and IV, and the same shall be kept at the place of work.</li> </ol>
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**CLAUSE 19 G**

	<p>In the event of the contractor (s) committing a default or breach of any of the provisions of the AAICLAS Contractor's Labour Regulations and Model Rules for the protection of health and sanitary arrangements for the workers as amended from time to time or furnishing any information or submitting or filling any statement under the provisions of the above Regulations and Rules which is materially incorrect, he / they shall, without prejudice to any other liability, pay to the AAICLAS a sum not exceeding Rs.200/- for every default, breach or furnishing, making, submitting, filing such materially incorrect statements and in the event of the contractor(s) defaulting continuously in this respect, the penalty may be enhanced to Rs.200/- per day for each day of default subject to a maximum of 5 per cent of the estimated cost of the work put to tender. The decision of the Engineer-in-Charge shall be final and binding on the parties.</p> <p>Should it appear to the Engineer-in-Charge that the contractor (s) is / are not properly observing and complying with the provision of the AAICLAS Contractor's Labour Regulations and Model Rules and the provisions of the Contract Labour (Regulation and Abolition ) Act 1970, and the Contract Labour (R&amp;A) Central Rules 1971, for the protection of health and sanitary arrangements for work – people employed by the contractor (s) (hereinafter referred as “the said Rules”) the Engineer-in-Charge shall have power to give notice in writing to the contractor(s) requiring that the said Rules be complied with and the amenities prescribed therein be provided to the work-people within a reasonable time to be specified in the notice. If the contractor (s) shall fail within the period specified in the notice to comply with and/ observe the said Rules and to provide the amenities to the work-people as aforesaid, the Engineer-in-Charge shall have the power to provide the amenities hereinbefore mentioned at the cost of the contractor (s). The contractor (s) shall erect, make and maintain at his / their own expense and to approved standards all necessary huts and sanitary arrangements required for his / their work –people on the site in connection with the execution of the works, and if the same shall not have been erected or constructed, according to approved standards, the Engineer-in-Charge shall have power to give notice in writing to the contractor (s) requiring that the said huts and sanitary arrangements be remodeled and / or reconstructed according to approved standards, and if the contractor (s) shall fail to remodel or reconstruct such huts and sanitary arrangements according to approved standards within the period specified in the notice, the Engineer-in-Charge shall have the power to remodel or reconstruct such huts and sanitary arrangements according to approved standards at the cost of the contractor (s).</p>
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**CLAUSE 19 H**

		<p>The contractor (s) shall at his / their own cost provided his / their labour with a sufficient number of huts (hereinafter referred to as the camp) on the following specifications on a suitable plot of land to be approved the Engineer-in-Charge.</p> <p><b>i. Facility to be provided</b></p> <p>a. The minimum height of each hut at the eaves level shall be 2.10m (7ft.) and the floor area to be provided will be at the rate of 2.7 sq.m. (30 sq.ft.) for each member of the worker's family staying with the labourer.</p> <p>b. The contractor shall in addition construct suitable cooking places having a minimum area of 1.80mx1.50m(6'x5') adjacent to the hut for each family.</p>
		<p>c. The contractor(s) shall also construct temporary latrines and urinals for the use of the labourers each on the scale of not less than four per each one hundred of the total strength, separate latrines and urinals being provided for women.</p> <p>d. The contractor (s) shall construct sufficient number of bathing and washing places one unit for every 25 persons residing in the camp. These bathing and washing places shall be suitably screened.</p> <p><b>ii. Specifications</b></p> <p>a. All the huts shall have walls of sun-dried or burnt-bricks laid in mud mortar or other suitable local materials as may be approved by the Engineer-in- Charge in case of sun-dried bricks, the walls should be plastered with mud gobri on both sides. The floor may be kutchra but plastered with mud gobri and shall be at least 15 cm (6") above the surrounding ground. The roofs shall be laid with the thatch or any other materials as may be approved by the Engineer-in-Charge and the contractor shall ensure that throughout the period of their occupation, the roofs remain water –tight.</p> <p>b. The contractor (s) shall provide each hut with proper ventilation.</p> <p>c. All doors, windows and ventilators shall be provided with suitable leaves for security purposes.</p> <p>d. There shall be kept an open space of at least 7.2 m (8 yards) between the rows of huts which may be reduced to 6m (20 ft.) according to the availability of site with the approval of the Engineer-in-Charge. Back-to-back construction will be allowed.</p> <p><b>iii. Water Supply</b></p> <p>The contractor (s) shall provide adequate supply of water for the use of laborers. The provisions shall not be less than two gallons of pure and wholesome water per head per day for drinking purposes and three gallons of clean water per head per day for bathing and washing purposes. Where piped water supply is available supply shall be at stand posts and where the supply is from wells or river, tanks which may be of metal or masonry, shall be provided. The contractor (s) shall also at his / their own cost make arrangements for laying pipe lines for water supply to his / their labour camp from the existing mains wherever available and shall pay all fees and charges therefor.</p> <p><b>iv.</b> The site selected for the camp shall be high ground, removed from jungle.</p> <p><b>v. Disposal of Excreta:</b></p> <p>The contractor (s) shall make necessary arrangement for the disposal of excreta from the latrines by trenching or incineration which shall be according to the requirements laid down by the Local Health Authorities. If trenching or incineration is not allowed, the contractor (s) shall make arrangements for the removal of the excreta through the Municipal Committee / authority and inform it about the number of labourers employed so that arrangements may be made by such Committee / authority for the removal of excreta. All charges on this account shall be borne by the contractor and paid direct by him to the Municipality / authority. The contractor shall provide one sweeper for every eight seats in case of dry system.</p> <p><b>vi. Drainage</b></p> <p>The contractor (s) shall provide efficient arrangements for draining away sullage water so as to keep the camp neat and tidy.</p> <p>vii. The contractor (s) shall make necessary arrangements for keeping the camp area sufficiently lighted to avoid accidents to the workers.</p> <p><b>viii. Sanitation</b></p>



		The contractor(s) shall make arrangements for conservancy and sanitation in the labour camps according to the rules of the Local Public Health and Medical Authorities
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**CLAUSE 19I**

		The Engineer-in-Charge may require the contractor to dismiss or remove from the site of the work any person or persons in the contractors' employ upon the work who may be incompetent or misconduct himself and the contractor shall forthwith comply with such requirements. In respect of maintenance/repair or renovation works etc. where the labour have an easy access to the individual work premises, the contractor shall issue identity cards to the labourers, whether temporary or permanent and he shall be responsible for any untoward action on the part of such labour. Assistant Manager/Junior Executive will display a list of contractors working in the colony/Blocks on the notice board in the colony and also at the service center, to apprise the residents about the same.
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**CLAUSE 19J**

		It shall be the responsibility of the contractor to see that the building under construction is not occupied by anybody unauthorized during construction, and is handed over to the Engineer-in-Charge with vacant possession of complete building. If such building though completed is occupied illegally, then the Engineer-in-Charge shall have the option to refuse to accept the said building/buildings in that position. Any delay in acceptance on this account will be treated as the delay in completion and for such delay, a levy up to 5% of tendered value of work may be imposed by the General Manager Engg. Whose decision shall be final both with regard to the justification and quantum and be binding on the contractor. However, the Executive Director Engg., through a notice may require the contractor to remove the illegal occupation any time on or before construction and delivery.
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**CLAUSE 19 K**

	<b>Employment of skilled / semiskilled workers</b>	<p>The contractor shall at all stages of work deploy skilled / semi-skilled tradesmen who are qualified and possess certificate in particular trade from CPWD Training Institute / Industrial Training Institute/National Institution of Construction Management and research (NICMAR) National Academy of Construction, CIDC or any similar reputed and recognized Institute managed / certified by State / Central Government. The number of such qualified tradesmen shall not be less than 20% of total skilled / semi-skilled workers required in each trade at any stage of work. The contractor shall submit number of man days required in respect of each trade, its scheduling and the list of qualified tradesmen along with requisite certificate from recognized Institute to Engineer in charge for approval. Not with standing such approval, if the tradesmen are found to have inadequate skill to execute the work of respective trade, the contractor shall substitute such tradesmen within two days of written notice from Engineer –in- Charge. Failure on the part of contractor to obtain approval of Engineer-in-Charge or failure to deploy qualified trades men will attract a compensation to be paid by contractor at the rate of Rs.100 per such tradesman per day. Decision of Engineer in Charge as to whether particular tradesman possesses requisite skill and amount of compensation in case of default shall be final and binding.</p> <p>Provided always, that the provision of this clause shall not be applicable for works with estimated cost put to tender being less than Rs.5 crores.</p>
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**CLAUSE 19 L**

	<b>Contribution of EPF and ESI</b>	The ESI and EPF contributions on the part of employer in respect of this contract shall be paid by the contractor. These contributions on the part of the employer paid by the contractor shall be reimbursed by the Engineer-in-charge to the contractor on actual basis. The verification of deployment of labour will be done through biometric attendance system or any other suitable method by the Engineer in Charge. The applicable and eligible amount of EPF & ESI shall be reimbursed preferably within 7 days but not later than 30 days of submission of documentary proof of payment provided same are in order.
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**CLAUSE 19 M**

	<b>Compliance of NGT guidelines</b>	The contractor is required to follow latest NGT guidelines at the construction site and any violation of such guidelines will be in his account.
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**CLAUSE 20**

	<b>Minimum Wages Act to be Complied with</b>	The contractor shall comply with all the provision of the Minimum Wages Act, 1948, and Contract Labour (Regulation and Abolition) Act, 1970 amended from time to time and rules framed thereunder and other labour laws affecting contract labour that may be brought into force from time to time.
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**CLAUSE 20A**

	<b>Employees Provident Fund &amp; Miscellaneous Provision Act 1952 / Jammu &amp; Kashmir Employees Provident Funds (and Miscellaneous provisions) Act, 1961 and State Insurance (ESI) Act, 1948</b>	The contractor shall comply with all the provision of the Employees Provident Fund & Misc. Provisions Act, 1952/ Jammu & Kashmir Employees Provident Fund (and Miscellaneous provisions) Act, 1961 and ESI Act, 1948, amended from time to time and rules
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**CLUASE 21**

	<b>Work not to be sublet. Action in case of insolvency</b>	The contract shall not be assigned or sublet without the written approval of Engineer-in-Charge. And if the contractor shall assign or sublet his contract, or attempt to do so, or become insolvent or commence any insolvency proceedings or make any composition with his creditors or attempt to do so, or if any bribe, gratuity, gift, loan, perquisite, reward or advantage pecuniary or otherwise, shall either directly or indirectly, be given, promised or offered by the contractor, or any of his servants or agent to any public officer or person in the employ of AAICLAS in any way relating to his office or employment, or if any such officer or person shall become in any way directly or indirectly interested in the contract, the Engineers in Charge on behalf of the AAICLAS shall have power to adopt the course specified in Clause 3 hereof in the interest of AAICLAS and in the event of such course being adopted, the consequences specified in the said Clause 3 shall ensue.
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**CLUASE 22**

		All sums payable by way of compensation under any of these conditions shall be considered as reasonable compensation to be applied to the use of AAICLAS without reference to the actual loss or damage sustained and whether or not any damage shall have been sustained.
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**CLAUSE 23**

	<b>Changes in firm's Constitution to be intimated</b>	Where the contractor is a partnership firm, the previous approval in writing of the Engineer-in-Charge shall be obtained before any change is made in the constitution of the firm. Where the contractor is an individual or a Hindu undivided family business concern such approval as aforesaid shall likewise be obtained before the contractor enters into any partnership agreement where under the partnership firm would have the right to carry out the works hereby undertaken by the contractor. If previous approval as aforesaid is not obtained, the contract shall be deemed to have been assigned in contravention of Clause 21 hereof and the same action may be taken and the same consequences shall ensue as provided in the said Clause 21.
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**CLAUSE 24**

		All works to be executed under the contract shall be executed under the direction and subject to the approval in all respects of the Engineer-in-Charge who shall be entitled to direct at what point or points and in what manner they are to be commenced, and from time to time carried on.
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**CLAUSE 25**

	<b>Dispute Resolution Mechanism and Arbitration</b>	<p><b>Dispute Resolution Clause</b></p> <p>All disputes or differences which may arise out of or in connection with or incidental to the Agreement(s) including any dispute or difference regarding the interpretation of terms and conditions of any clause(s) thereof shall be dealt with as provided hereinafter:</p> <ol style="list-style-type: none"> <li><b>Through Mediation:</b> All dispute(s), at the first instance, shall be referred to the Mediation Committee of Independent Experts (MCIE) or individual mediator for mediation as per AAI Mediation Policy and applicable laws. All cost of mediation, shall be borne equally by the parties. In case either party withdraws from the Mediation or the dispute(s) is not resolved within 120 days of reference to the Mediation, then the aggrieved party may invoke arbitration through sub para (ii) within 30 days from the date of receipt of Partial Settlement Agreement or Failure Report.</li> <li><b>Adjudication through Arbitration:</b> In case no final settlement has been arrived at between the parties after mediation or partially settled as per sub Para (i) above, the unresolved dispute(s), on invocation by the aggrieved party shall be referred for adjudication by arbitration.</li> </ol> <p>Arbitration is restricted to disputes with value of less than Rs.10 crores.</p> <p>The dispute shall be referred to a sole Arbitrator to be appointed by Chairman/ Member, AAI, after obtaining consent of the other party, as per format annexed at Annexure-A.</p> <p>Unless the contract has already been repudiated or terminated, the parties shall, in every case, continue to proceed to perform their respective obligations under the agreement.</p> <p>Arbitration proceedings shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996, as amended from time to time.</p>
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		<p>Fee payable to the Arbitrator(s) shall be as per Schedule-IV of the Arbitration &amp; Conciliation Act, 1996 and shall be borne by both the parties equally.</p> <p>No dispute shall be referred for resolution under this clause through arbitration in matters for which eviction &amp; recovery procedure is provided under Chapter - VA of the Airports Authority of India Act, 1994.</p> <p>In the event of any dispute or difference relating to the interpretation and application of the provisions of commercial contract(s) between Central Public Sector Enterprises (CPSEs)/Port Authorities inter-se and also between CPSEs and Government Departments/Organizations (excluding disputes relating to Railways, Income Tax, Customs &amp; Excise Departments), such dispute or difference shall be taken up by either party for its resolution through AMRCD as mentioned in in DPE Om No. DPE-02/0001/2023-AMRCD-FTS-13758 dated 8<sup>th</sup> December 2025 and the decision of AMRCD on the said dispute will be binding on both the parties.</p> <p style="text-align: right;">Annexure 'A'</p> <p>Format Consent Letter Dispute Resolution Clause- Para 2 ii (b)</p> <p>To, The Chairman/Member/Regional Manager, Airports Authority of India Cargo Logistics Allied Services -----</p> <p>SUB: Request for appointment of arbitrator under Clause ----- of the --- -----agreement dated ----- for-----</p> <p>Sir/Madam,</p> <ol style="list-style-type: none"> <li>1. We state that ____ (contractor/agency) was awarded work/concession of at ---- - ---Airport/ (other location) of Airports Authority of India / AAICLAS through Award Letter dated ____.</li> <li>2. Dispute related to ____ arose between us (contractor/agency) and AAI/AAICLAS.</li> <li>3. On ____ (date), dispute was referred to Mediation as per AAI/AAICLAS Mediation Policy and any settlement on the following claims/disputes was not reached between the parties:             <ol style="list-style-type: none"> <li>(i)</li> <li>(ii)</li> <li>(iii)</li> </ol> </li> <li>4. A concise statement along with claim in respect of each of such disputes is attached herewith.</li> <li>5. In view of the above, we invoke arbitration under clause ____ of the ____ agreement between us and AAI/AAICLAS and as per proviso to Section-12(5) of the Arbitration &amp; Conciliation Act, 1996, we hereby agree and request the Chairman/Member/Regional Executive Director AAI to appoint arbitrator from AAI's panel of arbitrators.</li> <li>6. I / We also give my/ our consent for appointing any of an arbitrator from AAI's approved panel of arbitrators, as per paragraph-S above.</li> </ol> <p style="text-align: right;">Thanking you,</p> <p style="text-align: right;">(Authorized Signatory of _____)</p>
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**CLAUSE 26**

	<b>Contractor to indemnify AAICLAS against Patent Rights</b>	The contractor shall fully indemnify and keep indemnified the Chairman AAICLAS against any action, claim or proceeding relating to infringement or use of any patent or design or any alleged patent or design rights and shall pay and royalties which may be payable in respect of any article or part thereof included in the contract. In the event of any claims made under or action brought against AAICLAS in respect of any such matters as aforesaid, the contractor shall be immediately notified thereof and the contractor shall be at liberty, at his own expense, to settle any dispute or to conduct any litigation that may arise there from, provided that the contractor shall not be liable to indemnify the AAICLAS if the infringement of the patent or design or any alleged patent or design right is the direct result of an order passed by the Engineer-in-Charge in this behalf.
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**CLAUSE 27**

	<b>Lump sum Provisions in Tender</b>	When the estimate on which a tender is made, includes lump sum in respect of parts of the work, the contractor shall be entitled to payment in respect of the items of work involved or the part of the work in question at the same rates as are payable under this contract for such items ,or if the part of work in question is not, in the opinion of the Engineer-in-Charge payable of measurement, the Engineer-in-Charge may at his discretion pay the lump- sum amount entered in the estimate, and the certificate in writing of the Engineer-in-Charge shall be final and conclusive against the contractor with regard to any sum or sums payable to him under the provision of the clause.
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**CLAUSE 28**

	<b>Action where no specifications are specified</b>	<p>In the case of any class of work for which there is no such specifications as referred to in Clause 11, such work shall be carried out in accordance with the Bureau of Indian Standards Specifications. In case there are no such specifications in Bureau of Indian Standards, the work shall be carried out as per manufacturers 'specifications.</p> <p>In case there are no such specifications as required above, the work shall be carried out in all respects in accordance with the instructions and requirements of the Engineer-in-Charge.</p>
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**CLAUSE 29**

	<b>With-holding and lien in respect of sums due from contractor</b>	<p>i. Whenever any claims for payment of a sum of money arises out of or under the contract or against the contractor, the Engineer-in-Charge or the AAICLAS shall be entitled to withhold and also have a lien to retain such sum or sums in whole or in part from the security, if any deposited by the contractor and for the purpose aforesaid, the Engineer-in-Charge or the AAICLAS shall be entitled to withhold the security deposit if any, furnished as the case may be and also have a lien over the same pending finalization or adjudication of any such claim. In the event of the security being insufficient to cover the claimed amount or amounts or if no security has been taken from the contractor, the Engineer-in-Charge or the AAICLAS shall be entitled to withhold and have lien to retain to the extent of such claimed amount or amounts referred to above from any sum or sums found payable or which may at any time thereafter become payable to the contractor under the same contract or any other contract with the Engineer-in-Charge of the AAICLAS or any contracting person through the Engineer-in-Charge pending finalization of adjudication of any such claim.</p> <p>It is an agreed term of the contract that the sum of money or moneys so withheld or retained under the lien referred to above by the Engineer-in- Charge or AAICLAS will be kept withheld or retained as such by the Engineer-in- Charge or AAICLAS till the claim arising out of or under the contract is determined by the arbitrator. (if the contract is governed by the arbitration clause) or by the competent court, as the case may be and that the contractor will have no claim</p>
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		<p>for interest or damages whatsoever on any account in respect of such withholding or retention under the lien referred to above and duly notified as such to the contractor. For the purpose of this clause, where the contractor is a partnership firm or a limited company, the Engineer-in-Charge or the AAICLAS shall be entitled to withhold and also have a lien to retain towards such claimed amount or amounts in whole or in part from any sum found payable to any partner/limited company as the case may be, whether in his individual capacity or otherwise.</p> <p>ii. AAICLAS shall have the right to cause an audit and technical examination of the works and the final bills of the contractor including all supporting vouchers, abstract, etc., to be made after payment of the final bill and if as a result of such audit and technical examination any sum is found to have been overpaid in respect of any work done by contractor under the contract or any work claimed to have been done by the him under the contract and found not to have been executed, the contractor shall be liable to refund the amount of over payment and it shall be lawful for AAICLAS to recover the same from him in the manner prescribed in sub-clause (i) of this clause or in any other manner legally permissible; and if it is found that the contractor was paid less than what was due to him under the contract in respect of any work executed by him under it, the amount of such under payment shall be duly paid by AAICLAS to the contractor, without any interest thereon whatsoever.</p> <p>Provided that the AAICLAS shall not be entitled to recover any sum overpaid, nor the contractor shall be entitled to payment of any sum paid short where such payment has been agreed upon between the Executive Director Engineering / General Manager Engineering on the one hand and the contractor on the other under any term of the contract permitting payment for work after assessment by the Executive Director Engineering / General Manager Engineering.</p>
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**CLAUSE 29 A**

	<b>Lien in respect of claims in other Contracts</b>	<p>i. Any sum of money due and payable to the contractor (including the security deposit refundable to him) under the contract may be withheld or retained by way of lien by the Engineer-in-Charge or the AAICLAS or any other contracting person or persons through Engineer-in-Charge against any claim of the Engineer-in-Charge or AAICLAS or such other person or persons in respect of payment of a sum of money arising out of or under any other contract made by the contractor with the Engineer-in-Charge or the AAICLAS or with such other person or persons.</p> <p>ii. It is an agreed term of the contract that the sum of money so withheld or retained under this clause by the Engineer-in-Charge or the AAICLAS will be kept withheld or retained as such by the Engineer-in-Charge or the AAICLAS or till his claim arising out of the same contract or any other contract is either mutually settled or determined by the arbitration clause or by the competent court, as the case may be and that the contractor shall have no claim for interest or damages whatsoever on this account or on any other ground in respect of any sum of money withheld or retained under this clause and duly notified as such to the contractor.</p>
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**CLAUSE 30**

	<b>Employment of coal mining or controlled area labour not permissible</b>	<p>i. The contractor shall not employ coal mining or controlled area labour falling under any category whatsoever or in connection with the work or recruit labour from area within a radius of 32 km (20 miles) of the controlled area. Subject as above the contractor shall employ imported labour only i.e., deposit imported labour or labour imported by contractors from area, from which import is permitted.</p> <p>ii. Where ceiling price for imported labour has been fixed by State or Regional Labour Committees not more than that ceiling price shall be paid to the labour by the contractor.</p> <p>The contractor shall immediately remove any labourer who may be pointed out by the Engineer-in-Charge as being a coal mining or controlled area labourer. Failure to do so shall render the contractor liable to pay to AAICLAS a sum calculated at the rate of Rs.10/- per day per labourer. The certificate of the Engineer-in -Charge about the</p>
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		<p>number of coal mining or controlled area labourer and the number of days for which they worked shall be final and binding upon all parties to this contract.</p> <p>iv. It is declared and agreed between the parties that the aforesaid stipulation in this clause is one in which the public are interested within the meaning of the exception in Section 74 of Indian Contract Act, 1872.</p> <p><b>Explanation: -</b></p> <p>Controlled area mean the following areas: Districts of Dhanbad, Hazaribagh, Jamtara- Sub-Division under Santhal Pargana Commissionery, District of Bankura, Birbhum, Burdwan, District of Bilaspur. Any other area which may be declared a Controlled Area by or with the approval of the Central Government.</p>
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**CLAUSE 31**

	<b>Unfiltered water supply</b>	<p>The contractor(s) shall make his/their own arrangements for water required for the work and nothing extra will be paid for the same. This will be subject to the following conditions.</p> <p>i. That the water used by the contractor (s) shall be fit for construction purposes to the satisfaction of the Engineer-in-Charge.</p> <p>ii. The Engineer-in-Charge shall make alternative arrangements for supply of water at the risk and cost of contractor (s) if the arrangements made by the contractor(s) for procurement of water are in the opinion of the Engineer-in-Charge, unsatisfactory.</p>
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**CLAUSE 31A**

	<b>Departmental water supply, if available</b>	<p>Water if available may be supplied to the contractor by the department subject to the following conditions: -</p> <p>i. The water charges @1% shall be recovered on gross amount of the work done.</p> <p>ii. The contractor(s) shall make his/their own arrangement of water connection and laying of pipelines from existing main of source of supply.</p> <p>iii. The Department do not guarantee to maintain uninterrupted supply of water and it will be incumbent on the contractor (s) to make alternative arrangements for water at his/their own cost in the event of any temporary break down in the AAICLAS's water main so that the progress of his/their work is not held up for want of water. No claim of damage or refund of water charges will be entertained on account of such break down.</p>
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**CLAUSE 32**

	<b>Alternate water arrangements</b>	<p>i. Where there is no piped water supply arrangement and the water is taken by the contractor from the wells or hand pump constructed by the AAICLAS, no charge shall be recovered from the contractor or that account. The contractor shall, however, draw water at such hours of the day that it does not interfere with the normal use for which the hand pumps and well are intended. He will also be responsible for all damage and abnormal repairs arising out of his use, the cost of which shall be recoverable from him. The Engineer-in-Charge shall be the final authority to determine the cost recoverable from the contractor on this account and his decision shall be binding on the contractor.</p> <p>ii. The contractor shall be allowed to construct temporary wells in AAICLAS land for taking water for construction purposes only after he has got permission of the Engineer-in-Charge in writing. No charges shall be recovered from the contractor on this account but the contractor shall be required to provide necessary safety arrangements to avoid any accidents or damage to adjacent buildings, roads and service lines. He shall be responsible for any accidents or damage caused due to construction and subsequent maintenance of the wells and shall restore the ground to its original condition after the wells are dismantled on completion of the work</p>
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**CLAUSE 33**

	<b>Return of Surplus materials</b>	<p>Not with standing anything contained to the contrary in this contract, where any materials for the execution of the contract are procured with the assistance of AAICLAS either by issue from AAICLAS stocks or purchase made under orders or permits or licenses issued by AAICLAS, the contractor shall hold the said materials economically and solely for the purpose of the contract and not dispose of them without the written permission of the AAICLAS and return, if required by the engineer-in-Charge, all surplus or unserviceable materials that may be left with him after the completion of the contract or at its termination for any reason whatsoever on being paid or credited such prices as the Engineer-in-Charge shall determine having due regard to the condition of the materials. The price allowed to the contractor however shall not exceed the amount charged to him excluding the element of storage charges. The decision of the Engineer-in-Charge shall be final and conclusive. In the event of breach of the aforesaid condition, the contractor shall in addition to throwing himself open to action for contravention of the terms of the license or permit and/ or for criminal breach of trust, be liable to AAICLAS for all moneys, advantages or profits resulting or which in the usual course would have resulted to him by reason of such breach.</p>
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**CLAUSE 34**

	<b>Hire of plant &amp; Machinery</b>	<ol style="list-style-type: none"> <li>i. The Contractor shall arrange at his own expense all tools, plant, machinery and equipment (hereinafter referred to as T&amp;P) required for execution of the work except for the Plant &amp; Machinery listed in Schedule 'C' and stipulated for issue to the contractor. If the contractor requires any item of T&amp;P on hire from the T&amp;P available with the AAICLAS over and above the T&amp;P stipulated for issue, the AAICLAS will, if such item is available, hire it to the contractor at rates to be agreed upon between him and the Engineer-in-charge. In such a case, all the conditions hereunder for issue of T &amp; P shall also be applicable to such T&amp;P as is agreed to be issued.</li> <li>ii. Plant &amp; Machinery when supplied on hire charges shown in Schedule 'C' shall be made over and taken back at the departmental equipment yard / shed shown in Schedule 'C' and the contractor shall bear the cost of carriage from the place of issue to the site of work and back. The contractor shall be responsible to return the plant and machinery with condition in which it was handed over to him, and he shall be responsible for all damage caused to the said plant and machinery at the site of work or elsewhere in operation and otherwise during transit including damage to or loss of plant and for all losses due to his failure to return the same soon after the completion of the work for which it was issued. The Engineer-in-charge shall be the sole judge to determine the liability of the contractor and its extent in this regard and his decision shall be final and binding on the contractor.</li> <li>iii. The plant and machinery as stipulated above will be issued as and when available and if required by the contractor. The contractor shall arrange his programmed of work according to the availability of the plant and machinery and no claim, whatsoever, will be entertained from him for any delay in supply by the department.</li> <li>iv. The hire charges shall be recovered at the prescribed rates from and inclusive of the date the plant and machinery made over up to and inclusive of the date of the return in good order even though the same may not have been working for any cause except major breakdown due to no fault of the contractor or faulty use requiring more than three working days continuously (excluding intervening holidays and Sundays) for bringing the plant in order. The contractor shall immediately intimate in writing to the Engineer-in-charge when any plant or machinery gets out of order requiring major repairs as aforesaid. The Engineer-in- charge shall record the date and time of receipt of such intimation in the log sheet of the plant or machinery. Based on this if the breakdown before lunch period or major breakdown will be computed considering half a day's breakdown on the day of complaint. If the breakdown occurs in the post lunch period of major breakdown will be computed starting from the next working day. In case of any dispute under this clause, the decision of the Executive Director (Engg) /General Manager (Engg) shall be final and binding on the contractor.</li> </ol>
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		<p>v. The hire charges shown above are for each day of 8 hours (inclusive of the one-hour lunch break) or part thereof.</p> <p>vi. Hire charges will include service of operating staff as required and also supply of lubricating oil and stores for cleaning purposes. Power fuel of approved type, firewood, kerosene oil etc. for running the plant and machinery and also the full time chowkidar for guarding the plant and machinery against any loss or damage shall be arranged by the contractor who shall be fully responsible for the safeguard and security of plant and machinery. The contractor shall on or before the supply of plant and machinery sign an agreement indemnifying the Department against any loss or damage caused to the plant and machinery either during transit or at site of work.</p> <p>vii. Ordinarily, no plant and machinery shall work for more than 8 hours a day inclusive of one hour lunch break. In case of an urgent work however, the Engineer-in-charge may, at his discretion, allow the plant and machinery to be worked for more than normal period of 8 hours a day. In that case, the hourly hire charges for overtime to be borne by the contractor shall be 50% more than the normal proportionate hourly charges (1/8th of the daily charges) subject to a minimum of half day's normal charges on any particular day. For working out hire charges for over time, a period of half an hour and above will be charged as one hour and a period of less than half an hour will be ignored.</p> <p>viii. The contractor shall release the plant and machinery every seventh day for periodical servicing and / or wash out which may take about three to four hours or more. Hire charges for full day shall be recovered from the contractor for the day of servicing / wash out irrespective of the period employed in servicing.</p> <p>ix. The plant and machinery once issued to the contractor shall not be returned by him on account of lack of arrangements of labour and materials, etc. on his part, the same will be returned only when they are required for major repairs or when in the opinion of the Engineer-in-charge, the work or a portion of work for which the same was issued is completed.</p> <p>x. Log Book or recording the hours of daily work for each of the plant and Machinery supplied to the contractor will be maintained by the Department and will be countersigned by the contractor or his authorized agent daily. In case the contractor contests the correctness of the entries and / or fails to sign the Log Book, the decision of the Engineer-in-charge shall be final and binding on him. Hire charges will be calculated according to the entries in the Log Book and will be binding on the contractor. Recovery on account of hire charges for road rollers shall be made for the minimum number of days worked out on the assumption that a roller can consolidate per day and maximum quantity of materials or area surfacing as noted against each in the annexed statement (see attached annexure).</p> <p>xi. In the case of concrete mixers, the contractors shall arrange to get the hopper cleaned and the drum washed at the close of the work each day or each occasion. (a) In case rollers for consolidation are employed by the contractor himself, log book for such rollers shall be maintained in the same manner as is done in case of departmental rollers, maximum quantity of any items to be consolidated for each roller-day shall also be same as in Annexure to Clause 34(x). For less use of rollers, recovery for the less roller days shall be made at the stipulated issue rate.</p> <p>xii. <del>The contractor shall be responsible to return the plant and machinery in the condition in which it was handed over to him and he shall be responsible for all damage caused to the said plant and machinery at the site of work or elsewhere in operation or otherwise or during transit including damage to or loss of parts, and for all losses due to his failure to return the same soon after the completion of the work for which it was issued. The Engineer-in-charge shall be the sole judge to determine the liability of the contractor and its extent in this regard and his decision shall be final and binding on the contractor.</del></p> <p>xiii. The contractor will be exempted from levy of any hire charges for the number of days he is called upon in writing by the Engineer-in-charge to suspend execution of the work, provided AAICLAS's plant and machinery in question have, in fact, remained idle with the contractor because of the suspension.</p> <p>xiv. In the event of the contractor not requiring any item of plant and machinery issued by AAICLAS though not stipulated for issue in Schedule 'C' any time after taking</p>
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		delivery at the place of issue, he may return it after two days written notice or at any time without notice if he agrees to pay hire charges for two additional days without, in any way, affecting the right of the Engineer-in-charge to use the said plant and machinery during the said period of two days as he likes including hiring out to a third party.
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**CLAUSE 35 – (This clause is NOT APPLICABLE for this work)**

	<b>Condition relating to use of asphaltic materials</b>	<p>i. The contractor undertakes to make arrangement for the supervision of the work by the firm supplying the tar or bitumen used.</p> <p>ii. The contractor shall collect the total quantity of tar or bitumen required for the work as per standard formula, before the process of painting is started and shall hypothecate it to the Engineer-in-Charge. Any bitumen or tar remains unused on completion of the work on account of lesser use of materials in actual execution of for reasons other than authorized changes of specifications and abandonment of portion of work, a corresponding deduction equivalent to the cost of unused materials as determined by the Engineer-in-Charge shall be made and the material return to the contractors. Although the materials are hypothecated to AAICLAS, the contractor undertakes the responsibility for their proper watch, safe custody and protection against all risks. The materials shall not be removed from site of work without the consent of the Engineer-in-Charge in writing.</p> <p>The contractor shall be responsible for rectifying defects noticed within a year from the date of completion of the work and the portion of the security deposit relating asphaltic work shall be refunded after the expiry of this Period.</p>
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**CLAUSE 36**

	<b>Employment of Technical Staff and employees</b>	<p><b>Contractors Superintendence, Supervision, Technical staff &amp; Employees</b></p> <p>i. The contractor shall provide all necessary superintendence during execution of the work and all along thereafter as may be necessary for proper fulfilling of the obligations under the contract.</p> <p>The Contractor shall immediately after receiving letter of acceptance of the tender and before commencement of the work, intimate in writing to the Engineer-in-Charge, the name (s), qualifications experience, age, address (s) and other particulars along with certificates, of the principal technical representative to be charge of the work and other technical representative (s) who will be supervising the work. Minimum requirement of such technical representative (s) and their qualifications and experience shall not be lower than specified in schedule 'F'. The Engineer-in-Charge shall within 3 days of receipt of such communication intimate in writing his approval or otherwise of such a representative (s) to the contractor. Any such approval may at any time be withdrawn and in case of such withdrawal, the contractor shall appoint another such representative (s) according to the provisions of this clause. Decision of the tender accepting authority shall be final and binding on the contractor in this respect. Such a principal technical representative and other technical representative (s) shall be appointed by the contractor soon after receipt of the approval from Engineer-in-charge and shall be available at site before start of work.</p> <p>All the provisions applicable to the principal technical representative under the clause will also be applicable to other technical representative(s). The principal technical representative and other technical representative (s) shall be present at the site of work for supervision at all times when any construction activity is in progress and also present himself/themselves, as required to the Engineer-in-Charge and / or his designated representative to take instructions. Instructions given to the principal technical representative or other technical representative (s) shall be deemed to have the same force as if these have been given to the contractor. The Principal Technical Representative and other technical representatives shall be actually available at site fully during all stages of execution work, during recording/checking/ test checking of measurements of works whenever so required by the Engineer-in-Charge and shall also note down instructions conveyed by the Engineer-in-Charge or his designated representative</p>
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		<p>(s) in the site order book and shall affix his/their signature in token of noting down the instructions and in token of acceptance of measurements / checked measurements / test checked measurements. The representative (s) shall not look after any other work. Substitutes, duly approved by engineer – in-Charge of the work in similar manner as aforesaid shall be provided in event of absence of any of the representative (s) by more than two days. If the Engineer-in-Charge, whose decision in this respect is final and binding on the contractor, is convinced that no such technical representative (s) is/are effectively appointed or is/are effectively attending or fulfilling the provision of this clause, a recovery (non-refundable) shall be effected from the contractors specified in Schedule 'F' and the decision of the Engineer-in-Charge as recorded in the site order book and measurement recorded checked/test checked in Measurement Books shall be final and binding on the contractor. Further if the contractor fails to appoint suitable technical Principal technical representative and / or other technical representative (s) and if such appointed persons are not effectively present or are absent by more than two days without duly approved substitute or do not discharge their responsibility satisfactorily, the Engineer-in-Charge shall have full powers to suspend the execution of the work until such date as suitable other technical representative (s) is / are appointed and the contractor shall be held responsible for the delay so caused to the work. The contractor shall submit a certificate of employment of the technical representative (s) (in the form of copy of Form- 16 or CPF deduction issued to the Engineer employed by him) along with every running account bill / final bill and shall produce evidence if at any times so required by the Engineer-in-Charge.</p> <p>ii. The contractor shall provide and employ on the site only such technical assistants as are skilled, and experienced in their respective fields and such foremen and supervisory staff as are competent to give proper supervision to the work. The contractor shall provide and employ skilled, semi-skilled and unskilled labour as is necessary for proper and timely execution of the work. The Engineer-in-Charge shall be at liberty to object to and require the contractor to remove from the works any person who in his opinion misconducts himself, or is incompetent or negligent in the performance of his duties or whose employment is otherwise considered by the Engineer-in Charge to be undesirable. Such person shall not be employed again at works site without the written permission of the Engineer-in-Charge and the persons so removed shall be replaced as soon as possible by competent substitutes.</p> <p>iii. The contractor shall not change his engineer/supervisory staff after approval of the Engineer-In-Charge. If Contractor wants to replace any of his staff due to unavoidable circumstances, he will seek permission of Engineer-In-Charge indicating reasons for such change, qualification and experience of the alternative employee suggested by him. The qualification and experience of the alternative staff shall not be inferior to the person employed earlier.</p>
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**CLAUSE 37**

	<b>Levy/Taxes/ Royalty/ Land License fee payable by Contractor</b>	<p>1. Taxes:</p> <ol style="list-style-type: none"> <li>Rates to be quoted by the Parties should be inclusive of all Taxes, Duties, CESS, Fee, Royalty Charges etc., levied under any Statute but Exclusive of GST for all the Items.</li> <li>However, GST, as applicable, shall be paid to the Contractor, for any taxable Supply /Services/Construction rendered by the Agency to AAICLAS, against a valid GST Invoice as per Terms and Conditions of the Contract.</li> <li>In case Supplies /Services /Works involve Imports, the same should be identified separately. Basic Custom Duty&amp; IGST will be paid directly by AAICLAS by utilizing EPCG License/ Duty Credit Scrip under Service Export from India Scheme (SEIS) of Govt. of India.</li> <li>In case of change in rate of Tax or any provision relating to levy of Tax resulting in increase in burden of Tax on the Contractor, the Contractor shall be entitled to receive any compensation for such increase in quantum of Tax payable by the Contractor. Similarly, recovery shall be made from the Contractor on account of decrease of rate of Tax or any provision relating to levy of Tax.</li> </ol>
		<p>2. Royalty:</p> <ol style="list-style-type: none"> <li>The contractor shall at his own expense, provide all materials required for the works other than those which are to be supplied by AAICLAS. The contractor shall deposit royalty and obtain necessary permit for collection of stone, sand, red bajri, kankar etc. from the local authority in the matter and will abide by the notification issued by Central Govt. / State Government / Local State Authorities as applicable from time to time in this regard. The contractor is also bound to allow deduction from his bills any difference in statutory taxes/royalty and penalty proposed by Local State Authorities to AAICLAS till finalization of settlement of all demands in this regard by Central / State Govt.</li> <li>This will also be applicable to forest produce.</li> <li>If pursuant to or under any law, notification or order any royalty, cess or the like becomes payable by the AAICLAS and does not any time become payable by the contractor to the State Government. Local authorities in respect of any material used by the contractor in the works then in such a case, it shall be lawful to the AAICLAS and it will have the right and be entitled to recover the amount paid in the circumstances as aforesaid from dues of the contractor.</li> </ol> <p>3. License fee for land</p> <ol style="list-style-type: none"> <li>Land/ space (paved / unpaved / covered –AC or Non-AC), to the extent allotted to contractors during execution of work for the purpose of installation of plants, labour camps, cement godown, site office, stacking of materials shall be provided at free of cost up to defect liability period/ maintenance period.</li> <li>A security deposit at the rate of Rs.500/- per sqm in the form of DD/BG shall also be deposited by the contractor. In case the contractor do not deposit security deposit the same shall be deducted from 1st Running Account Bill.</li> <li>Such security deposit shall be released only after allotted land has been fully vacated by the contractor to entire satisfaction of Engineer-in- Charge.</li> </ol>



**CLAUSE 38**

	<b>Conditions for reimbursement of levy/taxes if levied after receipt of tenders</b>	<ol style="list-style-type: none"> <li>1. Rates to be quoted by the Parties should be inclusive of all Taxes, Duties, CESS, Fee, Royalty Charges etc., levied under any Statute applicable on last stipulated date of receipt of tender including extension if any but Exclusive of GST. No adjustment i.e. increase or decrease shall be made for any variation in the rate of GST, Building and Other Construction Workers Welfare CESS or any tax, levy or CESS applicable on inputs.</li> <li>2. However, effect of variation, as per Govt. Order after the last date of receipt of tender including extension if any, in rates of GST or Building and Other Construction Workers Welfare CESS or imposition or repeal of any other Tax, Levy or CESS applicable on output of the Works Contract shall be adjusted on either side, increase or decrease.</li> <li>3. Provided further that for Building and Other Construction Workers Welfare CESS or any tax (other than GST), Levy or CESS varied or imposed after the last date of receipt of tender including extension if any, any increase shall be reimbursed to the contractor only if the contractor necessarily and properly pays such increased amount of Taxes / Levies / CESS.</li> <li>4. Provided further that such increase in Tax / Levy / CESS including GST shall not be reimbursed if made in the extended period of contract for which the Contractor alone is responsible for Delay as determined by authority for extension of time under Clause 5 in Schedule F.</li> <li>5. The Contractor shall keep necessary books of accounts and other documents for the purpose of this condition as may be necessary and shall allow inspection of the same by a duly authorized Representative of AAICLAS or the Engineer-in-Charge and further shall furnish such other Information / Document as the Engineer-in-Charge may require from time to time.</li> <li>6. The Contractor shall, within a period of 30 days of the imposition of any such further tax or levy or CESS, give a written Notice thereof to the Engineer-in-Charge that the same is given pursuant to the condition, together with all necessary Information / Documents relating thereto.</li> </ol>
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**CLAUSE 39**

	<b>Termination of contract on death of contractor</b>	Without prejudice to any of the rights or remedies under this contract, if the contractor dies, the Engineer-in-charge on behalf of the AAICLAS shall have the option of terminating the contract without compensation to the contractor.
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**CLAUSE 40**

	<b>If relative working in AAICLAS then the contractor not allowed to tender.</b>	<p>The contractor shall not be permitted to tender for works in AAICLAS wherein his near relative is posted as an Officer responsible for award and execution of work. He shall also intimate the names of persons who are working with him in any capacity or / are subsequently employed by him and who are near relatives to any officer of AAICLAS. Any breach of this condition by the Contractor would render him, the contract liable to be rejected at any stage.</p> <p>NOTE: By the term “near relatives” is meant wife, husband, parents and grandparents, children and grandchildren, brothers and sisters, uncles, aunts and cousins and their corresponding in-laws.</p>
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**CLAUSE 41**

<b>No any officer in Department of Engineering to work as contractor within one year of retirement</b>	Engineer or any officer employed in engineering or administrative duties in an engineering department of AAICLAS shall not work as a contractor or employee of contractor for a period of one year after his retirement from AAICLAS service without the prior permission of AAICLAS in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of AAICLAS as aforesaid, before submission of the tender or engagement in the contractor's service, as the case may be.
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**CLAUSE 41(a)**

<b>Integrity Pact and Independent External Monitor.</b>	<p>Signing of Integrity Pact (As per Appendix XVIII) is mandatory for every bidder/contractor if provided so in Schedule F.</p> <p>All tenderers shall have to submit an undertaking as per Appendix XVIII along with tender documents. AAICLAS shall appoint Independent External Monitor(s) to oversee effective implementation of Integrity Pact for such works/supplies. For this purpose, a panel of Independent External Monitors shall be constituted by the Authority in concurrence with Central Vigilance Commission (CVC).</p> <ol style="list-style-type: none"> <li>i. The Contractor/Supplier shall have to act in accordance with the conditions laid down in the integrity pact. <ol style="list-style-type: none"> <li>a. Signing of Integrity Pact is mandatory for every Bidder/Contractor in this procurement/bid process the signed original pact to be send to the office of Bid Manager and should reach before the due date mentioned in NIT.</li> <li>b. The Bidder/contractor shall commit itself to ensure taking all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage as specified in section 3 of the integrity pact.</li> <li>c. Any breach of the aforesaid provisions by the Bidder or any one employed by it or acting on its behalf (whether with or without the knowledge of the Bidder) shall entitle the authority to take all or any one of the action as specified in section 6 of the integrity pact.</li> </ol> </li> <li>ii. In case any violation of above conduct is established, AAICLAS reserves right to take following actions. <ol style="list-style-type: none"> <li>a. If contractor commits a violation of its commitments and obligations under the Integrity Pact Program during bidding process, he shall be liable for disqualification from tender process and forfeiture of his Earnest Money Deposit/ Bid Security.</li> <li>b. In case of violation of the Integrity Pact after award of the contract, Authority is entitled to terminate the contract and shall be entitled to demand and recover from the contractor damages equivalent to 5% of the contract value or the amount equivalent to Security Deposit or Performance Bank Guarantee, whichever is higher.</li> <li>c. Authority may initiate appropriate proceedings against the contractor.</li> <li>d. Contractor will be liable to pay damages as determined by the Authority.</li> <li>e. Contractor against whom an action for violation of its commitments and obligations has been taken earlier again commits a violation, the Authority is entitled to debar such contractor for future tender/ contract processes for a period as deemed fit.</li> <li>f. A violation is considered to have occurred if the Authority is fully satisfied with the available documents and evidence submitted along- with Independent External Monitor's recommendations /suggestions that no reasonable doubt exist in the matter.</li> </ol> </li> </ol>
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**CLAUSE 42**

	<p><b>Return of material and recovery for excess material issued.</b></p>	<p>i. After completion of the work and also at any intermediate stage in the event of non-reconciliation of materials issued, consumed and in balance – (see Clause 10), Theoretical quantity of materials issued by the AAICLAS for use in the work shall be calculated on the basis and method given hereunder;</p> <ol style="list-style-type: none"> <li>a. Quantity of cement &amp; bitumen shall be calculated on the basis of quantity of cement &amp; bitumen required for different items of work as shown in the Schedule of Rates mentioned in Schedule 'F'. In case any item is executed for which standard co-efficient for the consumption of cement or bitumen are not available in the above-mentioned schedule / statement or cannot be derived from the same shall be calculated on the basis of standard formula to be laid down by the Engineer-in-Charge.</li> <li>b. Theoretical quantity of steel reinforcement or structural steel sections shall be taken as the quantity required as per design or as authorized by Engineer-in-Charge, including authorized lap, laces, chairs etc. plus 3% wastage due to cutting into pieces, such theoretical quantity being determined and compared with the actual issues each diameter-wise, section wise and category wise separately.</li> <li>c. Theoretical quantity of G.I. &amp; C.I. or other pipes, conduits, wires and cables pig lead and G.I. / M.S. sheets shall be taken as quantity actually required and measures plus 5% for wastage due to cutting into pieces (except in the case of G.I./M.S. sheets it shall be 10%), such determination &amp; comparison being made diameter-wise &amp; category-wise.</li> <li>d. For any other material as per actual requirements.</li> </ol> <p>ii. Over the theoretical quantities of materials so computed a variation shall be allowed as specified in Schedule 'F'. The difference in the net quantities of material actually issued to the contractor and the theoretical quantities including such authorized variation, if not returned by the contractor or if not fully reconciled to the satisfaction of the Engineer-in-Charge within fifteen days of the issue of written notice by the Engineer-in-Charge to this effect shall be recovered at the rates specified in Schedule 'F', without prejudice to the provision of the relevant conditions regarding return of materials governing the contract. Decision of Engineer-in-Charge in regard to theoretical quantities of materials, which should have been actually used as per the Annexure of the standard schedule of rates and recovery at rates specified in Schedule 'F' shall be final and binding on the contractor. For nonscheduled items, the decision of the Engineer – in - charge regarding theoretical quantities of materials which should have been actually used, shall be final and binding on the contractor.</p> <ol style="list-style-type: none"> <li>g. The said action under this clause is without prejudice to the right of the AAICLAS to take action against the contractor under any other conditions of contract for not doing the work according to the prescribed specifications.</li> <li>h. For materials brought by the contractor for use in item of work at site, similar theoretical consumption shall be prepared and submitted to the Engineer-in-Charge for verification. If it is found that material consumed in the work is less than the theoretical consumption after taking into account permissible minus variation, the recovery for corresponding material shall be effected as per rates specified in schedule 'F' under Clause 42.</li> </ol>
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**CLAUSE 43**

	<b>Compensation during warlike situations / act of terrorism</b>	<p>The work (whether fully constructed or not) and all materials, machines, tools and plants scaffolding, temporary buildings and other things connected therewith shall be at the risk of the contractor until the work has been delivered to the Engineer-in-Charge and a certificate from him to that effect obtained. In the event of the work or any materials properly brought to the site for incorporation in the work being damaged or destroyed in consequence of hostilities or warlike operation or act of terrorism, the contractor shall when ordered (in writing) by the Engineer-in-Charge to remove any debris from the site, collect and properly stack or remove in store all serviceable materials salvaged from the damaged work and shall be paid at the contract rates in accordance with the provision of this agreement for the work of clearing the site of debris, stacking or removal of serviceable material and for reconstruction of all works ordered by the Engineer-in-Charge, such payments being in addition to compensation up to the value of the work original executed before being damaged or destroyed and not paid for.</p> <p>In case of works damaged or destroyed but not already measured and paid for, the compensation shall be assessed by the Engineer-in charge up to Rs.5,000/- and by the Executive Director Engg. Concerned for a higher amount. The contractor shall be paid for the damages / destruction suffered and for restoring the material at the rate based on analysis of rates tendered for in accordance with the provision of the contract. The certificate of the Engineer-in- Charge regarding the quality and quantity of materials and the purpose for which they were collected shall be final and binding on all parties to this contract.</p> <p>Provided always that no compensation shall be payable for any loss in consequence of hostilities or warlike operation (a) unless the contractor had taken all such precautions against air raid as are deemed necessary by the A.R.P. Officers or the Engineer-in-Charge (b) for any material etc. not on the site of the work or for any tools plant, machinery, scaffolding, temporary building and other things not intended for the work.</p> <p>In the event of the contractor having to carry out reconstruction as aforesaid, he shall be allowed such extension of time for its completion as is considered reasonable by the Engineer – in - charge.</p>
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**CLAUSE 44**

	<b>Apprentices Act provisions to be complied with</b>	<p>The contractor shall comply with the provisions of the Apprentices Act, 1961 and the rules and orders issued thereunder from time to time. If he fails to do so, his failure will be a breach of the contract and the Executive Director Engg. / General Manager (Engg.) may, in his discretion, cancel the contract. The contractor shall also be liable for any pecuniary liability arising on account of any violation by him of the provisions of the said Act.</p>
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**CLAUSE 45**

	<b>Release of Security Deposit</b>	<p>The Security Deposit of the work shall be refunded if no labour complaint has been received from the labour officer till the due date of its payment. If a labour complaint is received during this period, the Engineer-in-Charge shall, after issue of notice in this regard to the contractor, withheld the amount required to settle the complaint from his security deposit and refund the balance amount.</p>
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**CLAUSE 46**

	<b>Contractor's Liability and Insurance of Works</b>	<ul style="list-style-type: none"> <li>i. From commencement to completion of the Works, the Contractor shall take full responsibility for the case thereof and for taking precautions to prevent loss or damage and to minimize loss or damage to the greatest extent possible and shall be liable for any damage or loss that may happen to the Works or any part thereof and all AA I's T &amp; P from any cause whatsoever (save and except the Excepted Risks) and shall at his own cost repair and make good the same so that at completion, the Works and all AAICLAS's T &amp; P shall be in good order and condition and in conformity in every respect with the requirements of the Contract and instructions of the Engineer-in-Charge.</li> <li>ii. In the event of any loss or damage to the Works or any Part thereof or to any T &amp; P, to any material or articles at the Site from any of the Excepted Risks the following provisions shall have effect: <ul style="list-style-type: none"> <li>a. The Contractor shall, as may be directed in writing by the Engineer-in- Charge, remove from the Site any debris and so much of the works as shall have been damaged, taking to AAICLAS's store such AAICLAS's T &amp; P, articles and/or materials as may be directed;</li> <li>b. The contractor shall, as may be directed in writing by the Engineer-in- Charge, proceed with the erection and completion of the Works under and in accordance with the provisions and Conditions of the Contract; and</li> </ul> </li> <li>iii. Provided always that the Contractor shall not be entitled to payment under the above provisions in respect of so much loss or damage as has been occasioned by any failure on his part to perform his obligation under the Contract or not taking precautions to prevent loss or damage or minimize the amount of such loss or damage.</li> <li>iv. Without limiting its obligations and responsibilities under other clauses of GeneralConditionsofContracts,thecontractorathisowncostshallinsure,in the joint name of AAICLAS and the contractor, against all losses or damages from whatever cause, arising (other than the accepted risks )for which he is responsible under the terms of the contract and in such manner that the AAICLAS and the contractor are covered during the period of construction of works and any loss or damage occasioned by the contractor in the course of any operation carried out by them for the purpose of complying with its obligations of defects liability clause hereof; <ul style="list-style-type: none"> <li>a. All works including temporary works to their full value executed from time to time.</li> <li>b. The construction materials and equipment's to their full value brought on to the site by the contractor.</li> </ul> </li> <li>v. The Contractor shall indemnify and keep indemnified AAICLAS against all losses and claims for injuries or damage to any persons or any property whatsoever which may arise out of or in consequence of the construction and maintenance of Works and against all claims, demands proceedings, damage costs, charges and expenses whatsoever in respect of or in relation thereto.</li> <li>vi. Before commencing execution of the work, the Contractor shall, without in any way limiting his obligations and responsibilities under this condition, insure at his own cost against any damage, loss or injury which may occur to any AAICLAS property, or to any person for at least the minimum amount of Rs.1.00 lakh with unlimited number of occurrences (including any employee of AAICLAS) by or arising out of carrying out of the Contract.</li> <li>vii. The contractor shall at all times indemnify AAICLAS against all claims, damages or compensation under the provisions of Payment or Wages Act,1936,</li> </ul>
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		<p>Minimum Wages Act, 1948, Employer's Liability Act, 1938, the Workmen's Compensation Act, 1923, Industrial Disputes Act, 1947 and the Maternity Benefit Act, 1961 or any modifications thereof or any other law relating thereto and rules made there under from time to time or as a consequence of any accident or injury to any workman or other persons in or about the Works, whether in the employment of the Contractor or not, his agents or servants, and also against all costs, charges and expenses of any suit, action or proceedings arising out of such accident or injury and against all sum or sums which may with the consent of the Contractor be paid to compromise or compound any claim. Without limiting his obligations and liabilities as above provided, the Contractor shall insure against all claims, damages or compensation payable under the Workmen's Compensation Act, 1923 or any modification thereof or any other law relating thereto.</p> <p>viii. All insurance mentioned above shall be effected with any subsidiary of the General Insurance Company of India or by a company approved by the Insurance Regulatory Authority of India.</p> <p>ix. The aforesaid insurance policy / policies shall provide that they shall not be cancelled till the Engineer-in-Charge has agreed to their cancellation in writing.</p> <p>x. The Contractor shall prove to the Engineer-in-Charge from time to time that he has taken out all the insurance policies referred to above and has paid the necessary premiums for keeping the policies alive till expiry of the Defects Liability Period. A self-certified copy of such policies is required to be submitted to the Engineer-in-charge.</p> <p>xi. The Contractor shall ensure that similar insurance policies are taken out by his subcontractors (if any) and shall be responsible for any claims or losses to AAICLAS resulting from their failure to obtain adequate insurance protection in connection thereof. The contractor shall produce or cause to be produced by his subcontractor (if any) as the case may be, the relevant policy or policies and premiums receipts as and when required by the Engineer-in-Charge. A self-certified copy of such policies is required to be submitted to the Engineer-in-charge.</p> <p>xii. If the Contractor and/or his subcontractor (if any) shall fail to effect and keep in force the insurance referred to above or any other insurance which he/they may be required to effect under the terms of the Contract then and in any such case AAICLAS may, without being bound to, effect and keep in force any such insurance and pay such premium or premiums as may be necessary for that purpose and from time to time deduct the amount equivalent to 150% of premium or premiums as may be by AAICLAS from any moneys due or which may become due to the Contractor or recover the same as a debt due from the Contractor only after issuing notice to contractor in this regard. Engineer-in-charge shall ensure that all applicable insurances shall be in force without any break as per contract requirement to avoid any losses to AAICLAS on account of non-availability of insurance policies and/or break in insurances policies.</p> <p>xiii. In case contractor takes Contractor All Risk (CAR) Policy in joint name of AAICLAS and Contractor for full tendered value along with third party liability (max of 10% of tendered value or as applicable as per Insurance Regulatory Authority of India) then there is no requirement for taking separate insurance by sub-contractors. However, workmen compensation policy is required to be taken separately by main contractor and sub-contractor for workers employed by them.</p>
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**CLAUSE 47- [This Clause is NOT APPLICABLE for this Work]**

	<p><b>Composite Contract and responsibilities of main agency</b></p>	<p>i. The tenders have been called for composite work consisting of civil construction and other associated specialized works. The pre-qualification criteria shall be applicable for each subhead of work independently. The agency meeting criteria for the main work shall be considered for execution of composite work. However, the agency shall be allowed to execute only those specialized subheads of works for which bidder meet PQ criteria individually.</p>
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		<p>ii. The main contractor shall be permitted to execute only those works (covered under one or more subhead) for which he meets all requirements of pre- qualification including financial, technical and technological requirement specified in the PQ Criteria.</p> <p>iii. Main contractor will associate expert agencies for the execution of specialized works under various subheads for which he himself has failed to meet PQ criteria. In such case he will appoint his associate for the execution of each specialized work with the approval of the NIT approving authority. The main contractor shall intimate the names of only those agencies who fully meet the PQ criteria for each specialized work for the acceptance of the department.</p> <p>iv. Main contractor shall not be permitted to change their associate agencies in the course of execution of work. If change of agency is inevitable then a request shall be submitted to the engineer-in-charge in writing giving full justification for change of agency. The proposal should include name of the alternate agency along with his financial, technical capabilities and work experience in the appropriate field. Such change shall be allowed only after receiving approval from the competent authority.</p>
	<b>Composite contract- Tripartite agreement</b>	<p>This clause is applicable for the works for which the estimated cost put to tender is more than Rs.500.00 crores</p> <p>i. The main contractor shall finalize his rates, terms and conditions and mode of execution of work with specialized agencies for all works covered in various subhead of works on receipt of work order but specifications, preferred makes of materials and performance of system shall remain as specified in tender document.</p> <p>ii. The main contractor shall arrange an agreement between department, main contractor and associated agencies for all subheads on receipt of work order from the engineer-in-charge. Main contractor and expert agency shall be jointly responsible for quality of work and performance of the system.</p> <p>iii. Main contractor shall submit list of associated agencies for each specialized work within 1/12<sup>th</sup> of stipulated completion period or within one month from issue of work order whichever is later along with documentary evidence for financial soundness, technical capabilities and their experience for executing similar specialized works along with his application seeking acceptance for the name of associated agency. Approval / rejection for the name of associated agency shall be accorded thereafter by NIT approving authority within a period of 15 days each subhead wise.</p> <p>iv. The main contractor shall submit duly signed tripartite agreement on the format provided by AAICLAS within 2/12<sup>th</sup> of stipulated completion period or 60 days whichever is later for acceptance and signature of department. The extension of time for signing of this agreement shall not be generally permitted. The signing time shall only be extended if handing over of site is delayed due to reasons beyond control of the contractor.</p>
	<b>Conditions of composite contract</b>	<p>i. Main contractor shall be responsible for submission of earnest money.</p> <p>ii. The mobilization advance shall be paid to main contractor as per terms and conditions of contract and indicated under Clause 10 B. The first installment of mobilization advance shall be corresponding to the value of work which shall be executed by the main contractor. The subsequent mobilization advances corresponding to value of work covered in each subhead shall be released on signing of each Tripartite Agreement with expert agency for the same. The security deposit shall be deducted from the running bills of main contractor after adjustment of full earnest money.</p> <p>iii. Main contractor shall be responsible for completion of work as per time schedule indicated in the NIT. The compensation for the delay shall be levied on the main contractor only.</p> <p>iv. The coordination meetings called by AAICLAS or its representative shall be attended by associated expert agencies as and when required. Expert agency shall be responsible for technical soundness, quality of work and adherence to tender specifications. The main contractor as well as associated agency shall be responsible for rectification of deficiencies noticed in specialized work.</p>





	<b>Payment Conditions for Composite Contract</b>	<p>i. It will be the responsibility of main contractor to finalize expert agencies for the execution of works covered under all subheads of NIT and get the tripartite agreements signed as per NIT requirement at an early date. The main contractor shall not be paid for value of work covered under second running bill &amp; subsequent bills till all Tripartite Agreements are signed by all agencies concerned.</p> <p>ii. The main contractor must fill the ratio of work which shall govern the ratio of direct payment to the expert agency and to the main contractor for each subhead of work in schedule F. This ratio may also be indicated in tripartite agreement. Thus, direct payment to each expert agency shall be released in the same ratio from the net payment (after all deductions).</p> <p>iii. The running bill for specialized work shall be processed as per terms and conditions of the contract. All deductions like security deposit, income tax and part rate for incomplete work or due to any other reason shall be made as per contract conditions from each running bill. In case the ratio as desired under (ii) is not filled by the main contractor AAICLAS will make payment of 75% of the net payable amount to the expert agency directly and balance 25% shall be paid to the main contractor.</p>
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**Clause 48 – (This clause is NOT APPLICABLE for this work)**

	<b>Escrow Account</b>	<p>i. All payments for the works estimated cost more than Rs.500 Cr shall be made only through Escrow Account opened by the contractor. However, for works costing less than Rs.500 Cr., it shall be at the discretion of Technical Sanctioning authority to opt for Escrow account or not. The bank charges for Escrow Account shall be borne by contractor. The detailed conditions of Escrow Account shall be drawn in consultation with associated bank.</p> <p>ii. Mobilization advance for mobilization of resources and purchase of plant &amp; machinery shall be credited directly to the escrow account opened for this contract through bank transfer as per terms and condition of contract. The agency shall be able to utilize 25% (or as decided by TS authority) of each installment of mobilization advance to meet minor expenses like construction of site office, purchase of office equipment and other minor works, while release of balance 75% fund shall be regulated by the department. The contractor shall seek prior concurrence of Engineer-in Charge for release of payment to the supplier etc. through Escrow Account by the Bank. Funds against cheque issued by contractor shall be released by Bank on receipt of written consent from Engineer-in Charge.</p> <p>iii. Payment received and credited against each RA Bill, can be utilized 25% directly by the contractor for minor expenses like salary, stationary, office expenses etc. AAICLAS shall exercise control for release of payment by contractor for balance 75%.</p> <p>iv. The Contractor shall submit his proposal to the Engineer-in-  a. Charge/Authority for utilization of funds made available by AAICLAS (75% against each RA bill) Name of agency for whom payment is proposed to be released.  b. Details of work executed/material supplied by agency to whom he intends to release payment.  c. Nature of advance payment if any, has to be released to the supplier for supply of material for the project only.  d. Documentary evidence in support of his claim.</p> <p>v. Engineer –in-charge will examine and approve full/part of such payments as per agency's request within maximum of three working days. The terms and condition of Escrow Account shall be finalized with bank according to terms and conditions of contract. Bank shall release payment against such cheques only after written consent of authorized officer of AAICLAS is received.</p> <p>Contractor shall be permitted to close Escrow Account on receipt of final payment for the work/project or on receipt of letter for foreclosure of work by the AAICLAS. All balances and liabilities against this Escrow Account shall be left at the disposal of the contractor.</p>
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## **AAICLAS**

### **SAFETY CODE**

1. Suitable Scaffolds should be provided for workmen for all works that cannot safely be done from the ground, or from solid construction except such short period work as can be done safely from ladders. When a ladder is used, an extra mazdoor shall be engaged for holding the ladder and if the ladder is used for carrying materials as well suitable footholds and hand-hold shall be provided on the ladder and the ladder shall be given an inclination not steeper than  $\frac{1}{4}$  to 1 ( $\frac{1}{4}$  horizontal and 1 vertical).
2. Scaffolding of staging more than 3.6m (12ft.) above the ground or floor, swung or suspended from an overhead support or erected with stationary support shall have a guard rail properly attached or bolted, braced and otherwise secured at least 90 cm. (3ft.) high above the floor or platform of such scaffolding on staging and extending along the entire length of the outside and ends thereof with only such opening as may be necessary for the delivery of materials. Such scaffolding or staging shall be so fastened as to prevent it from swaying from the building or structure.
3. Working platforms, gangways and stairways should be so constructed that they should not sag unduly or unequally, and if the height of the platform or the gangway or the stairway is more than 3.6 m (12ft.) above ground level or floor level, they should be closely boarded, should have adequate width and should be suitably fastened as described in (2) above.
4. Every opening in the floor of a building or in a working platform shall be provided with suitable means to prevent the fall of person or materials by providing suitable fencing or railing whose minimum height shall be 90cm.(3ft.)
5. Safe means of access shall be provided to all working platforms and other working places. Every ladder shall be securely fixed. No portable single ladder shall be over 9m. (30ft.) in length while the width between side rails in rung ladder shall in no case be less than 29 cm. (11  $\frac{1}{2}$  ") for ladder up to and including 3m. (10ft.) in length. For long ladders, this width should be increased at least  $\frac{1}{4}$ " for each additional 30cm. (1 foot) of length. Uniform step spacing of not more than 30cm shall be kept. Adequate precautions shall be taken to prevent danger from electrical equipment. No materials on any of the site or work shall be so stacked or placed as to cause danger or inconvenience to any person or the public. The contractor shall provide all necessary fencing and lights to protect the public from accident and shall be bound to bear the expenses of defense of every suit, action or other proceedings at law that may be brought by any person for injury sustained owing to neglect of the above precautions and to pay any damages and cost which may be awarded in any such suit, action or proceedings to any such person on which may, with the consent of the contractor, be paid to compensate any claim by any such person.
6. **a. Excavation and Trenching –**  
 All trenches 1.2 m. (4ft.) or more in depth, shall at all times be supplied with at least one ladder for each 30m. (100ft.) in length or fraction thereof, Ladder shall extend from bottom of the Trench to at least 90cm (3fts) above the surface of the ground. The side of the trenches which are 1.5 m. (5 ft.) or more in depth shall be stepped back to give suitable slope or securely held by timber bracing, so as to avoid the danger of sides collapsing. The excavated material shall not be placed within 1.5 m. (5 ft.) of the edges of the trench or half of the depth of the trench whichever is more. Cutting shall be done from top to bottom. Under no circumstances, undermining or undercutting shall be done.
- b. Safety Measures for digging bore holes: -**
  - i. If the bore well is successful, it should be safely capped to avoid caving and collapse of the bore well. The failed and the abandoned ones should be completely refilled to avoid caving and collapse;
  - ii. During drilling, Sign boards should be erected near the site with the address of the drilling contractor and the Engineer-in-charge of the work;
  - iii. Suitable fencing should be erected around the well during the drilling and after the installation of the rig on the point of drilling, flags shall be put 50 Mtr all around the point of drilling to avoid entry of people/animals;
  - iv. After drilling the bore well, a cement platform (0.50 Mtr x 0.50 Mtr x 1.20 Mtr) 0.60 Mtr above ground level and 0.60 Mtr below ground level should be constructed around the well casing;
  - v. After the completion of the bore well, the contractor should keep the bore well properly by welding steel plate, cover the bore well with the drilled wet soil and fix thorny shrubs over the soil. This should be done even while repairing the pump;



- vi. After the bore well is drilled the entire site should be brought to the ground level;
7. Demolition – Before any demolition work is commenced and also during the progress of the work,
- i) All roads and open areas adjacent to the work site shall either be closed or suitably protected.
  - ii) No electric cable or apparatus which is liable to be a source of danger or a cable or apparatus used by the operator shall remain electrically charged.
  - iii) All practical steps shall be taken to prevent danger to persons employed from risk of fire or explosion or flooding. No floor, roof or other part of the building shall be so overloaded with debris or materials as to render it unsafe.
8. All necessary personal safety equipment as considered adequate by the Engineer-in-Charge should be kept available for the use of the person employed on the site and maintained in a condition suitable for immediate use, and the contractor should take adequate steps to ensure proper use of equipment by those concerned. The following safety equipment shall invariably be provided.
- i) Workers employed on mixing asphaltic materials, cement and lime mortars shall be provided with protective footwear and protective goggles.
  - ii) Those engaged in white washing and mixing or stacking of cement bags or any material which is injurious to the eyes shall be provided with protective goggles.
  - iii) Those engaged in welding works shall be provided with welder's protective eye-shields.
  - iv) Stone breaker shall be provided with protective goggles and protective clothing and seated at sufficiently safe intervals.
  - v) When workers are employed in sewers and manholes, which are in active use, the contractors shall ensure that the manhole covers are opened and ventilated at least for an hour before the workers are allowed to get into the manholes, and the manholes so opened shall be cordoned off with suitable railing and provided with warning signals or boards to prevent accident to the public. In addition, the contractor shall ensure that the following safety measures are adhered to: -
    - a) Entry for workers into the line shall not be allowed except under supervision of the Sr. Superintendent (Engg.) or any other higher officer.
    - b) At least 5 to 6 manholes upstream and downstream should be kept open for at least 2 to 3 hours before any man is allowed to enter into the manhole for working inside.
    - c) Before entry, presence of toxic gases should be tested by inserting wet lead acetate paper which changes colour in the presence of such gases and gives indication of their presence.
    - d) Presence of Oxygen should be verified by lowering a detector lamp into the manhole. In case, no Oxygen is found inside the sewer line, workers should be sent only with oxygen kit.
    - e) Safety belt with rope should be provided to the workers. While working inside the manholes, such rope should be handled by two men standing outside to enable him to be pulled out during emergency.
    - f) The area should be barricaded or cordoned off by suitable means to avoid mishaps of any kind. Proper warning signs should be displayed for the safety of the public whenever cleaning works are undertaken during night or day.
    - g) No smoking or open flames shall be allowed near the blocked manhole being cleaned.
    - h) The malba obtained on account of cleaning of blocked manholes and sewer lines should be immediately removed to avoid accidents on account of slippery nature of the malba.
    - i) Workers should not be allowed to work inside the manhole continuously. He should be given rest intermittently. The Engineer-in-Charge may decide the time up to which a worker may be allowed to work continuously inside the manhole.
    - j) Gas masks with Oxygen Cylinder should be kept at site for use in emergency.
    - k) Air-blowers should be used for flow of fresh air through the manholes. Whenever called for, portable air blowers are recommended for ventilating the manholes. The Motors for these shall be vapour proof and of totally enclosed type. Non sparking gas engines also could be used but they should be placed at least 2 meters away from the opening and on the leeward side protected from wind so that they will not be a source of friction on any inflammable gas that might be present.
    - l) The workers engaged for cleaning the manholes / sewers should be properly trained before allowing to work in the manhole.
    - m) The workers shall be provided with Gumboots or non-sparking shoes bump helmets and gloves non sparking tools safety lights and gas masks and portable air blowers (when necessary). They must be supplied with barrier cream for anointing the limbs before working inside the sewer lines.





- n) Workmen descending a manhole shall try each ladder stop or rung carefully before putting his full weight on it to guard against insecure fastening due to corrosion of the rung fixed to manhole well.
  - o) If a man has received a physical injury, he should be brought out of the sewer immediately and adequate medical aid should be provided to him.
  - p) The extent to which these precautions are to be taken depend on individual situation but the decision of the Engineer-in-Charge regarding the steps to be taken in this regard in an individual case will be final.
- (vi) The Contractor shall not employ men and women below the age of 18 years on the work of painting with products containing lead in any form. Wherever men above the age of 18 are employed on the work of lead painting, the following precaution should be taken: -
  - a) No paint containing lead or lead products shall be used except in the form of paste or readymade paint.
  - b) Suitable face masks should be supplied for use by the workers when paint is applied in the form of spray or a surface having lead paint is dry rubbed and scrapped.
  - c) Overall, shall be supplied by the contractors to the workmen and adequate facilities shall be provided to enable the working painters to wash during and on the cessation of work.
- 9. ~~An additional clause (viii)(i) of AAICLAS Safety Code (iv)~~ the Contractor shall not employ women and men below the age of 18 on the work of painting with product containing lead in any form, wherever men above the age of 18 are employed on the work of lead painting, the following principles must be observed for such use:
  - i) White lead, sulphate of lead or product containing these pigments, shall not be used in painting operation except in the form of pastes or paint ready for use.
  - ii) Measures shall be taken, wherever required in order to prevent danger arising from the application of a paint in the form of spray
  - iii) Measures shall be taken, wherever practicable, to prevent danger arising out of from dust caused by dry rubbing down and scraping.
  - iv) Adequate facilities shall be provided to enable working painters to wash during and on cessation of work.
  - v) Overall, shall be worn by working painters during the whole of working period.
  - vi) Suitable arrangement shall be made to prevent clothing put off during working hours being spoiled by painting materials.
  - vii) Cases of lead poisoning and suspected lead poisoning shall be notified and shall be subsequently verified by medical man appointed by competent authority of AAICLAS.
  - viii) AAICLAS may require, when necessary medical examination of workers.
  - ix) Instructions with regard to special hygienic precautions to be taken in the painting trade shall be distributed to working painters.
- 10. When the work is done near any place where there is risk of drowning, all necessary equipment's should be provided and kept ready for use and all necessary steps taken for prompt rescue of any person in danger and adequate provision, should be made for prompt first aid treatment of all injuries likely to be obtained during the course of the work.
- 11. Use of hoisting machines and tackle including their attachments, anchorage and supports shall conform to the following standards or conditions:
  - i) (a) These shall be of good mechanical construction, sound materials and adequate strength and free from patent defects and shall be kept repaired and in good working order.  
(b) Every rope used in hoisting or lowering materials or as a means of suspension shall be of durable quality and adequate strength, and free from patent defects.
  - ii) Every crane driver or hoisting appliance operator shall be properly qualified and no person under the age of 21 years should be in charge of any hoisting machine including any scaffolding winch or give signals to operator.
  - iii) In case of every hoisting machine and of every chain ring hook, shackle swivel and pulley block used in hoisting or as means of suspension, the safe working load shall be ascertained by adequate means. Every hoisting machine and all gear referred to above shall be plainly marked with the safe working load. In case of a hoisting machine having a variable safe working load each safe working



load and the condition under which it is applicable shall be clearly indicated. No part of any machine or any gear referred to above in this paragraph shall be loaded beyond the safe working load except for the purpose of testing.

- iv) In case of departmental machines, the safe working load shall be notified by the Electrical Engineer-in-Charge. As regards contractor's machines the contractors shall notify the safe working load of the machine to the Engineer-in-Charge whenever he brings any machinery to site of work and gets it verified by the electrical Engineer concerned.

12. Motors, gearing, transmission, electric wiring and other dangerous parts of hoisting appliances should be provided with efficient safeguards. Hoisting appliances should be provided with such means as will reduce to the minimum the risk of accidental descent of the load. Adequate precautions should be taken to reduce to the minimum the risk of any part of a suspended load becoming accidentally displaced. When workers are employed on electrical installations which are already energized, insulating mats, wearing apparel, such as gloves, sleeves and boots as may be necessary should be provided. The worker should not wear any rings, watches and carry keys or other materials which are good conductors of electricity.
13. All scaffolds, ladders and other safety devices mentioned or described herein shall be maintained in safe condition and no scaffold, ladder or equipment shall be altered or removed while it is in use. Adequate washing facilities should be provided at or near places of work.
14. These safety provisions should be brought to the notice of all concerned by display on a notice board at a prominent place at work spot. The person responsible for compliance of the safety code shall be named therein by the contractor.
15. To ensure effective enforcement of the rules and regulations relating to safety precautions the arrangements made by the contractor shall be open to inspection by the Labour Officer or Engineer-in- Charge of the department or their representatives.
16. Notwithstanding the above clauses from (1) to (15), there is nothing in these to exempt the contractor from the operations of any other Act or Rules in force in the Republic of India.



## **MODEL RULES FOR THE PROTECTION OF HEALTH AND SANITARY ARRANGEMENTS FOR WORKERS EMPLOYED BY AAICLAS OR ITS CONTRACTORS**

### **1. APPLICATION**

These rules shall apply to all buildings and construction works in charge of AAICLAS in which twenty or more workers are ordinarily employed or are proposed to be employed in any day during the period during which the contract work is in progress.

### **2. DEFINITION**

Work place means a place where twenty or more workers are ordinarily employed in connection with construction work on any day during the period during which the contract work is in progress.

### **3. FIRST-AID FACILITIES**

- (i) At every work place, there shall be provided and maintained, so as to be easily accessible during working hours, first-aid boxes at the rate of not less than one box for 150 contract labour or part thereof ordinarily employed.
- (ii) The first-aid box shall be distinctly marked with a red cross on white background and shall contain the following equipment:
  - (a) For work places in which the number of contract labour employed does not exceed 50 Each first-aid box shall contain the following equipment's:
    1. 6 small sterilized dressings
    2. 3 medium size sterilized dressings
    3. 3 large size sterilized dressings
    4. 3 large sterilized burn dressings
    5. 1 (30 ml) bottle containing a two per cent alcoholic solution of iodine.
    6. 1 (30 ml) bottle containing Sal volatile having the dose and mode of administration indicated on the label.
    7. 1 snakebite lancet.
    8. 1 (30 gms) bottle of potassium permanganate crystals.
    9. 1 pair scissors.
    10. 1 copy of the first-aid leaflet issued by the Director General, Factory Advice Service and Labour Institute, Government of India.
    11. 1 bottle containing 100 tablets (each of 5 gms) of aspirin.
    12. Ointment for burns.
    13. A bottle of suitable surgical antiseptic solution.
  - (b) For work places in which the number of contract labour exceed 50. Each first-aid box shall contain the following equipment's.
    1. 12 small sterilized dressings.
    2. 6 medium size sterilized dressings.
    3. 6 large size sterilized dressings
    4. 6 large size sterilized burn dressings.
    5. 6 (15 gms) packets sterilized cotton wool.
    6. 1 (60 ml). Bottle containing two per cent alcoholic solution iodine.
    7. 1 (60 ml) bottle containing Sal volatile having the dose and mode of administration indicated on the label.
    8. 1 roll of adhesive plaster.
    9. 1 snake bite lancet.
    10. 1 (30 gms) bottle of potassium permanganate crystals.
    11. 1 pair scissors.
    12. 1 copy of the first-aid leaflet issued by the Director General Factory Advice Service and Labour Institute / Government of India.
    13. A bottle containing 100 tablets (each of 5 gms) of aspirin.



14. Ointment for burns.
15. A bottle of suitable surgical antiseptic solution.

- (iii) Adequate arrangements shall be made for immediate recoupment of the equipment when necessary.
- (iv) Nothing except the prescribed contents shall be kept in the First-aid box.
- (v) The first-aid box shall be kept in charge of a responsible person who shall always be readily available during the working hours of the workplace.
- (vi) A person in charge of the First-aid box shall be a person trained in First-aid treatment in the work places where the number of contract labour employed is 150 or more.
- (vii) In work places where the number of contract labour employed is 500 or more and hospital facilities are not available within easy distance from the works. First-aid posts shall be established and run by a trained compounder. The compounder shall be on duty and shall be available at all hours when the workers are at work.
- (viii) Where work places are situated in places which are not towns or cities, a suitable motor transport shall be kept readily available to carry injured person or person suddenly taken ill to the nearest hospital.

#### **4. DRINKING WATER**

- i) In every work place, there shall be provided and maintained at suitable places, easily accessible to labour, a sufficient supply of cold water fit for drinking.
- ii) Where drinking water is obtained from an intermittent public water supply, each work place shall be provided with storage where such drinking water shall be stored.
- iii) Every water supply or storage shall be at a distance of not less than 50 feet from any latrine drain or other source of pollution. Where water has to be drawn from an existing well which is within such proximity of latrine, drain or any other source of pollution, the well shall be properly chlorinated before water is drawn from it for drinking. All such wells shall be entirely closed in and be provided with a trap door which shall be dust and waterproof.
- iv) A reliable pump shall be fitted to each covered well, the trap door shall be kept locked and opened only for cleaning or inspection which shall be done at least once a month.

#### **5. WASHING FACILITIES**

- i) In every work place adequate and suitable facilities for washing shall be provided and maintained for the use of contract labour employed therein.
- ii) Separate and adequate cleaning facilities shall be provided for the use of male and female workers.
- iii) Such facilities shall be conveniently accessible and shall be kept in clean and hygienic condition.

#### **6. LATRINES AND URINALS**

- i) Latrines shall be provided in every work place on the following scale namely:
  - a) Where female are employed, there shall be at least one latrine for every 25 females.
  - b) Where males are employed, there shall be at least one latrine for every 25 males.
- ii) Provided that, where the number of males or females exceeds 100, it shall be sufficient if there is one latrine for 25 males or females as the case may be upto the first 100, and one for every 50 thereafter.
- iii) Every latrine shall be under cover and so partitioned off as to secure privacy, and shall have a proper door and fastenings.
- iv) Construction of latrines: The inside walls shall be constructed of masonry or some suitable heat-resisting nonabsorbent materials and shall be cement washed inside and outside at least once a year; Latrines shall not be of a standard lower than borehole system.
- v) (a) Where workers of both sexes are employed, there shall be displayed outside each block of latrine and urinal, a notice in the language understood by the majority of the workers "For Men only" or "For Women Only" as the case may be.  
(b) The notice shall also bear the figure of a man or of a woman, as the case may be.
- vi) There shall be at least one urinal for male workers up to 50 and one for female workers up to fifty employed at a time, provided that where the number of male or female workmen, as the case may be exceeds 500, it shall be sufficient if there is one urinal for every 50 males or females up to the first



500 and one for every 100 or part thereafter.

- vii) (a) The latrines and urinals shall be adequately lighted and shall be maintained in a clean and sanitary condition at all times.  
(b) Latrines and urinals other than those connected with a flush sewage system shall comply with the requirements of the Public Health Authorities.
- viii) Water shall be provided by means of tap or otherwise so as to be conveniently accessible in or near the latrines and urinals.
- ix) Disposal of excreta: Unless otherwise arranged for by the local sanitary authority, arrangements for proper disposal of excreta by incineration at the work place shall be made by means of a suitable incinerator. Alternately excreta may be disposed of by putting a layer of night soil at the bottom of a pucca tank prepared for the purpose and covering it with a 15 cm. Layer of waste or refuse and then covering it with a layer of earth for a fortnight (when it will turn to manure).
- x) The contractor shall at his own expense, carry out all instructions issued to him by the Engineer-in-Charge to effect proper disposal of night soil and other conservancy work in respect of the contractor's workmen or employees on the site. The contractor shall be responsible for payment of any charges which may be levied by Municipal or Cantonment Authority for execution of such on his behalf.

## **7. PROVISION OF SHELTER DURING REST**

At every place there shall be provided, free of cost, four suitable sheds, two for meals and the other two for rest separately for the use of men and women labour. The height of each shelter shall not be less than 3 meters (10 ft.) from the floor level to the lowest part of the roof. These shall be kept clean and the space provided shall be on the basis of 0.6 sq.m. (6 sq ft) per head. Provided that the Engineer-in-Charge may permit subject to his satisfaction, a portion of the building under construction or other alternative accommodation to be used for the purpose.

## **8. CRECHES**

- i) At every work place, at which 20 or more women workers are ordinarily employed, there shall be provided two rooms of reasonable dimensions for the use of their children under the age of six years. One room shall be used as a play room for the children and the other as their bedroom. The rooms shall be constructed with specifications as per clause 19H (ii) a, b & c.
- ii) The rooms shall be provided with suitable and sufficient openings for light and ventilation. There shall be adequate provision of sweepers to keep the places clean.
- iii) The contractor shall supply adequate number of toys and games in the play room and sufficient number of cots and beddings in the bedroom.
- iv) The contractor shall provide one ayah to look after the children in the crèche when the number of women workers does not exceed 50 and two when the number of women workers exceed 50.
- v) The use of the rooms earmarked as crèches shall be restricted to children, their attendants and mothers of the children.

## **9. CANTEENS**

- i) In every work place where the work regarding the employment of contractor labour is likely to continue for six months and where in contract labour numbering one hundred or more are ordinarily employed, an adequate canteen shall be provided by the contractor for the use of such contract labour.
- ii) The canteen shall be maintained by the contractor in an efficient manner.
- iii) The canteen shall consist of at least a dining hall, kitchen, and storeroom, pantry and washing places separately for workers and utensils.
- iv) The canteen shall be sufficiently lighted at all times when any person has access to it.
- v) The floor shall be made of smooth and impervious materials and inside walls shall be lime washed or color washed at least once in each year. Provided that the inside walls of the kitchen shall be lime washed every four months.
- vi) The premises of the canteen shall be maintained in a clean and sanitary condition.
- vii) Waste water shall be carried away in suitable covered drains and shall not be allowed to accumulate so as to cause a nuisance.
- viii) Suitable arrangements shall be made for the collection and disposal of garbage.
- ix) The dining hall shall accommodate at a time 30 per cent of the contract labour working at a time.



- x) The floor area of the dining hall, excluding the area occupied by the service counter and any furniture except tables and chairs shall not be less than one square meter (10 sqft) per diner to be accommodated as prescribed in sub-Rule(ix).
- xi) (a) A portion of the dining hall and service counter shall be partitioned off and reserved for women workers in proportion to their number. (b) Washing places for women shall be separate and screened to secure privacy.
- xii) Sufficient table's stools, chairs or benches shall be available for the number of diners to be accommodated as prescribed in sub-Rule (ix).
- xiii) (a) 1. There shall be provided and maintained sufficient utensils crockery, furniture and any other equipment necessary for the efficient running of the canteen.  
2. The furniture utensils and other equipment shall be maintained in a clean and hygienic condition.  
(b) 1. Suitable clean clothes for the employees serving in the canteen shall be provided and maintained.  
2. A service counter, if provided, shall have top of smooth and impervious material.  
3. Suitable facilities including an adequate supply of hot water shall be provided for the cleaning of utensils and equipment's.
- xiv) The food stuffs and other items to be served in the canteen shall be in conformity with the normal habits of the contract labour.
- xv) The charges for food stuffs, beverages and any other items served in the canteen shall be based on 'No Profit, No loss' and shall be conspicuously displayed in the canteen.
- xvi) In arriving at the price of foodstuffs, and other article served in the canteen, the following items shall not be taken into consideration as expenditure namely: -
  - a) The rent of land and building.
  - b) The depreciation and maintenance charges for the building and equipment are provided for the canteen.
  - c) The cost of purchase, repairs and replacement of equipment's including furniture, crockery, cutlery and utensils.
  - d) The water charges and other charges incurred for lighting and ventilation.
  - e) The interest and amounts spent on the provision and maintenance of equipment's provided for the canteen.
- xvii) The accounts pertaining to the canteen shall be audited once every 12 months by registered accountants and auditors.

## **10. ANTI-MALARIAL PRECAUTIONS**

The contractor shall at his own expense, conform to all anti-malarial instructions given to him by the Engineer-in-Charge including the filling up of any borrow pits which may have been dug by him.

- 11. The above rules shall be incorporated in the contracts and in notices inviting tenders and shall form an integral part of the contracts.

## **12. AMENDMENTS**

AAICLAS may, from time to time, add to or amend these rules and issue directions - it may consider necessary for the purpose of removing any difficulty which may arise in the administration thereof.



## AAICLAS Contractor's Labour Regulations

### 1. **SHORT TITLE**

These regulations may be called the AAICLAS Contractors Labour Regulations.

### 2. **DEFINITIONS**

(i) **Workman** means any person employed by AAICLAS or its contractor directly or indirectly through a subcontractor with or without the knowledge of the AAICLAS to do any skilled, semiskilled or unskilled manual, supervisory, technical or clerical work for hire or reward, whether the terms of employment are expressed or implied but does not include any person: -

- a) Who is employed mainly in a managerial or administrative capacity: or
- b) Who, being employed in a supervisory capacity draws wages exceeding five hundred rupees per mensem or exercises either by the nature of the duties attached to the office or by reason of powers vested in him, functions mainly of managerial nature: or
- c) Who is an out worker, that is to say, person to whom any article or materials are given out by or on behalf of the principal employers to be made up cleaned, washed, altered, ornamental finished, repaired adopted or otherwise processed for sale for the purpose of the trade or business of the principal employers and the process is to be carried out either in the home of the out worker or in some other premises, not being premises under the control and management of the principal employer. No person below the age of 14 years shall be employed to act as workman.

(ii) **Fair Wages** means wages whether for time or piece work fixed and notified under the provisions of the Minimum Wages Act from time to time.

(iii) **Contractors** shall include every person who undertakes to produce a given result other than a mere supply of goods or articles of manufacture through contract labour or who supplies contract labour for any work and includes a subcontractor.

(iv) **Wages** shall have the same meaning as defined in the Payment of Wages Act.

3.
  - i) Normally working hours of an adult employee should not exceed 9 hours a day. The working day shall be so arranged that inclusive of interval for rest, if any, it shall not spread over more than 12 hours on any day.
  - ii) When an adult worker is made to work for more than 9 hours on any day or for more than 48 hours in any week, he shall be paid over time for the extra hours put in by him at double the ordinary rate of wages.
  - iii) a) Every worker shall be given a weekly holiday normally on a Sunday, in accordance with the provisions of the Minimum Wages (Central) Rules 1960 as amended from time to time irrespective of whether such worker is governed by the Minimum Wages Act or not.
  - b) Where the minimum wages prescribed by the Central/State Government under the Minimum Wages Act are not inclusive of the wages for the weekly day of rest, the worker shall be entitled to rest day wages at the rate applicable to the next preceding day, provided he has worked under the same contractor for a continuous period of not less than 6 days.
  - c) Where a contractor is permitted by the Engineer-in-Charge to allow a worker to work on a normal weekly holiday, he shall grant a substituted holiday to him for the whole day on one of the five days immediately before or after the normal weekly holiday and pay wages to such worker for the work performed on the normal weekly holiday at overtime rate.

### 4. **DISPLAY OF NOTICE REGARDING WAGES ETC.**

The contractor shall before he commences his work on contract, display and correctly maintain and continue to display and correctly maintain in a clear and legible condition in conspicuous places on the work, notices in English and in the local Indian languages spoken by the majority of the workers giving the minimum rates of wages fixed under Minimum Wages Act, the actual wages being paid, the hours of work for which such wage are earned, wages periods, dates of payments of wages and other relevant information as per Appendix 'V'.





## **5. PAYMENT OF WAGES**

- (i) The contractor shall fix wage periods in respect of which wages shall be payable.
- (ii) No wage period shall exceed one month.
- (iii) The wages of every person employed as contract labour in an establishment or by a contractor where less than one thousand such persons are employed shall be paid before the expiry of seventh day and in other cases before the expiry of tenth day after the last day of the wage period in respect of which the wages are payable.
- (iv) Where the employment of any worker is terminated by or on behalf of the contractor the wages earned by him shall be paid before the expiry of the second working day from the date on which his employment is terminated.
- (v) All payment of wages shall be made on a working day at the work premises and during the working time and on a date notified in advance and in case the work is completed before the expiry of the wage period, final payment shall be made within 48 hours of the last working day.
- (vi) Wages due to every worker shall be paid to him direct or to other person authorized by him in this behalf.
- (vii) All wages shall be paid in current coin or currency or in both.
- (viii) Wages shall be paid without any deductions of any kind except those specified by the Central Government by general or special order in this behalf or permissible under the Payment of Wages Act 1956.
- (ix) A notice showing the wages period and the place and time of disbursement of wages shall be displayed at the place of work and a copy sent by the contractor to the Engineer-in-Charge under acknowledgement.
- (x) It shall be the duty of the contractor to ensure the disbursement of wages in the presence of the Senior Superintendent Engg or authorized representative of the Engineer-in-Charge who will be required to be present at the place and time of disbursement of wages by the contractor to workmen.
- (xi) The contractor shall obtain from Engineer in charge or the authorized representative of the Engineer-in-Charge a certificate under his signature at the end of the entries in the "Register of Wages" or the "Wage-cum-Muster Roll" as the case may be in the following form: "Certified that the amount shown in column No. .... has been paid to the workman concerned in my presence on .....at "

Note: In case of payment of wages paid through bank, the contractor shall submit a copy of bank statement for relevant period duly signed by him.

## **6. FINES AND DEDUCTIONS WHICH MAY BE MADE FROM WAGES**

- (i) The wages of a worker shall be paid to him without any deduction of any kind except the following:
  - a) Fines
  - b) Deductions for absence from duty i.e. from the place or the places where by the terms of his employment he is required to work. The amount of deduction shall be in proportion to the period for which he was absent.
  - c) Deduction for damage to or loss of goods expressly entrusted to the employed person for custody, or for loss of money or any other deduction which he is required to account, where such damage or loss is directly attributable to his neglect or default.
  - d) Deduction for recovery of advances or for adjustment of overpayment of wages, advances granted shall be entered in a register.
  - e) Any other deduction which the Central Government may from time to time allow.
- (ii) No fines should be imposed on any worker save in respect of such acts and omissions on his part as have been approved of by the Chief Labour Commissioner.

**Note:** An approved list of Acts and Omissions for which fines can be imposed is enclosed at Appendix-XIV.

- (iii) No fine shall be imposed on a worker and no deduction for damage or loss shall be made from his wages until the worker has been given an opportunity of showing cause against such fines or deductions.
- (iv) The total amount of fine which may be imposed in any one wage period on a worker shall not exceed an amount equal to three paise in a rupee of the total wages, payable to him in respect of that wage





period.

(v) No fine imposed on any worker shall be recovered from him by installment, or after the expiry of sixty days from the date on which it was imposed.

(vi) Every fine shall be deemed to have been imposed on the day of the act or omission in respect of which it was imposed.

## 7. LABOUR RECORDS

- (i) The contractor shall maintain a Register of persons employed on work on contract in Form XIII of the CL(R&A) Central Rules 1971 (Appendix VI)
- (ii) The contractor shall maintain a Muster Roll register in respect of all workmen employed by him on the work under Contract in Form XVI of the CL (R&A) Rules 1971 (Appendix VII).
- (iii) The contractor shall maintain a Wage Register in respect of all workmen employed by him on the work under contract in Form XVII of the CL (R&A) Rules 1971 (Appendix VIII)
- (iv) **Register of accident** - The contractor shall maintain a register of accidents in such form as may be convenient at the work place but the same shall include the following particulars:
  - (a) Full particulars of the labourers who met with accident.
  - (b) Rate of Wages
  - (c) Sex
  - (d) Age
  - (e) Nature of accident and cause of accident
  - (f) Time and date of accident
  - (g) Date and time when admitted in Hospital
  - (h) Date of discharge from the Hospital
  - (i) Period of treatment and result of treatment
  - (j) Percentage of loss of earning capacity and disability as assessed by medical officer
  - (k) Claim required to be paid under Workmen's Compensation Act.
  - (l) Date of payment of compensation
  - (m) Amount paid with details of the person to whom the same was paid
  - (n) Authority by whom the compensation was assessed.
  - (o) Remarks
- (v) The contractor shall maintain a **Register of Fines** in the Form XII of the CL(R&A) Rules 1971(Appendix-XIII).  
The contractor shall display in a good condition and in a conspicuous place of work the approved list of acts and omissions for which fines can be imposed (Appendix-XII)
- ~~(vi) The contractor shall maintain a **Register of deductions for damage or loss** in Form XX of the CL (R&A) Rules 1971(Appendix XIV)~~
- ~~(vii) The contractor shall maintain a **Register of Advances** in Form XXIII of the CL (R&A) Rules 1971(Appendix XV)~~
- ~~(viii) The contractor shall maintain a **Register of Overtime** in Form XXIII of the CL (R&A) Rules 1971(Appendix XVI).~~

## 8. ATTENDANCE CARD-CUM-WAGE SLIP

- (i) The contractor shall issue an **Attendance card-cum-wage** slip to each workman employed by him in the specimen form at(Appendix-IX)
- (ii) The card shall be valid for each wage period.
- (iii) The contractor shall mark the attendance of each workman on the card twice each day, once at the commencement of the day and again after the rest interval, before he actually starts work.
- (iv) The card shall remain in possession of the worker during the wage period under reference.
- (v) The contractor shall complete the wage slip portion on the reverse of the card at least a day prior to the disbursement of wages in respect of the wage period under reference.
- (vi) The contractor shall obtain the signature or thumb impression of the worker on the wage slip at the time of disbursement of wages and retain the card with himself.



## **9. EMPLOYMENT CARD**

The contractor shall issue an **Employment Card** in Form XIV of the CL (R&A) Central Rules 1971 to each worker within three days of the employment of the worker (Appendix-X).

## **10. SERVICE CERTIFICATE**

On termination of employment for any reason whatsoever the contractor shall issue to the workman whose services have been terminated, a **Service certificate** in Form XV of the CL(R&A) Central Rules 1971.

## **11. PRESERVATION OF LABOUR RECORDS**

All records required to be maintained under Regulations Nos. 6 & 7 shall be preserved in original for a period of three years from the date of last entries made in them and shall be made available for inspection by the Engineer-in-Charge or Labour Officer or any other officers authorized by the Ministry of Urban Development in this behalf.

## **12. POWER OF LABOUR OFFICER TO MAKE INVESTIGATIONS OR ENQUIRY**

The Labour Officer or any person authorized by Central Government on their behalf shall have power to make enquiries with a view to ascertaining and enforcing due and proper observance of Fair Wage Clauses and the Provisions of these Regulations. He shall investigate into any complaint regarding the default made by the contractor or subcontractor in regard to such provision.

## **13. REPORT OF LABOUR OFFICER**

The Labour Officer or other persons authorized as aforesaid shall submit a report of result of his investigation or enquiry to the Engineer-in-Charge concerned indicating the extent, if any, to which the default has been committed with a note that necessary deductions from the contractor's bill be made and the wages and other dues be paid to the labourers concerned. In case an appeal is made by the contractor under Clause 13 of these regulations, actual payment to labourers will be made by the Engineer-in-Charge after G.M. Engg. has given his decision on such appeal.

(i) Engineer-in-Charge shall arrange payments to the labour concerned within 45 days from the receipt of the report from the Labour Officer or the G.M. Engineer as the case maybe.

## **14. APPEAL AGAINST THE DECISION OF LABOUR OFFICER**

Any person aggrieved by the decision and recommendations of the Labour Officer or other person so authorized may appeal against such decision to the Engineer-in-Charge concerned within 30 days from the date of decision, but subject to such appeal, the decision of the officer shall be final and binding upon the contractor.

## **15. PROHIBITION REGARDING REPRESENTATION THROUGH LAWYER**

- (i) A workman shall be entitled to be represented in any investigation or enquiry under these regulations by:
  - a) An officer of a registered trade union of which he is a member.
  - b) An officer of a federation of trade unions to which the trade union referred to in Clause (a) is affiliated.
  - c) Where the employer is not a member of any registered trade union, by an officer of a registered trade union, connected with the industry in which the worker is employed or by any other workman employed in the industry in which the worker is employed.
- (ii) An employer shall be entitled to be represented in any investigation or enquiry under these regulations by:
  - a) An officer of an association of employers of which he is a member.
  - b) An officer of a federation of associations of employers to which association referred to in Clause (a) is affiliated.
  - c) Where the employers are not a member of any association of employers, by an officer of association of employer connected with the industry in which the employer is engaged or by any other employer, engaged in the industry in which the employer is engaged.
- (iii) No party shall be entitled to be represented by a legal practitioner in any investigation or enquiry under these regulations.



**16. INSPECTION OF BOOKS AND SLIPS**

The contractor shall allow inspection of all the prescribed labour records to any of his workers or to his agent at a convenient time and place after due notice is received or to the Labour Officer or any other person, authorized by the Central Government on his behalf .

**17. SUBMISSION OF RETURNS**

The contractor shall submit periodical returns as may be specified from time to time.

**18. AMENDMENTS**

The Central Government/AAICLAS may from time to time add to or amend the regulations and on any question as to the application /interpretation or effect of those regulations the decision of the General Manager (Engg.) concerned shall be final.



## APPENDIX-I A

### FORM OF PERFORMANCE SECURITY / ADDITIONAL PERFORMANCE SECURITY (GUARANTEE)

#### Bank Guarantee Bond (On Non-Judicial Stamp Paper of Rs100/-)

1. In consideration of the Chairman, AAICLAS (hereinafter called "AAICLAS") having offered to accept the terms and conditions of the proposed agreement between ..... [Hereinafter called the said contractor(s)] for the work ..... (Hereinafter "the said agreement") having agreed to production of an irrevocable Bank Guarantee for Rs. .... (Rupees .....only) as a security / guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement. We (Indicate the name of the Bank) (hereinafter referred to as "theBank") hereby undertake to pay to the Chairman, AAICLAS an amount not exceeding Rs..... (Rupees only) on demand by AAICLAS.
  
2. We .....(Indicate the name of the Bank) do hereby undertake to pay the amounts due to payable under this Guarantee without any demure, merely on a demand from AAICLAS stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.....(Rupees.....only).
  
3. We, the said Bank, further undertake to pay the Chairman, AAICLAS any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) In any suit or proceeding pending before any court or tribunal relating thereto, our liability under this present being absolute and unequivocal.
  

The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.

  
4. We .....(Indicate the name of bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of AAICLAS under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Engineer-In-Charge on behalf of AAICLAS certified that the terms and conditions of the said agreement have been fully and properly carried out by the said contractor(s) and accordingly discharges this guarantee.
  
5. We .....(indicate the name of the bank) further agree with AAICLAS that AAICLAS shall have the fullest liberty without our consent and without effecting in any manner our obligations hereunder to vary any of terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by AAICLAS against in the said contractor(s) and to forebear and enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extensions being granted to the said contractor(s) or for any forbearance, act of omission on the part of AAICLAS or any indulgence by the AAICLAS to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to securities would, but for this provision, have effect of so relieving us.



6. This guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).
7. We..... (Indicate the name of the bank) lastly undertake not to revoke this guarantee except with the previous consent of AAICLAS in writing.
8. This guarantee shall be valid upto ..... unless extended on demand by AAICLAS. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. .... (Rupees ..... only) and unless a claim in writing is lodged within six months of the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

In presence of

Dated this \_\_\_\_\_ Day of \_\_\_\_\_

Witness

- 1.
- 2.

For and on behalf of (The Bank)

Signature \_\_\_\_\_

Name & Designation \_\_\_\_\_

Authorisation No. \_\_\_\_\_

Name & Place \_\_\_\_\_

Bank's Seal \_\_\_\_\_

The above Guarantee is accepted by AAICLAS.

For and on behalf of AAICLAS.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Dated \_\_\_\_\_

Note : \* Date of validity should be Schedule date of completion + Six months.



## APPENDIX-I B

### FORM OF BANK GUARANTEE IN LIEU OF SECURITY DEPOSIT & AMOUNT WITHHIELD AGAINST COMPENSATION FOR DELAY IN INDIVIDUAL CONTRACT (On Non-Judicial Stamp Paper of Rs.100/- [Refer Clause 1Aand 2B])

To  
The AAICLAS

1. In consideration of the Airport Authority of India cargo logistics and allied services having its head office at New Delhi [hereinafter called the "AAICLAS" which expression shall unless repugnant to the subject or context include its administrator, successors and assigns) having agreed under the terms and condition of Contract Agreement No. ....dated.....made Between.....and AAICLAS in connection with the work of .....(hereinafter called the said contract) to accept Deed of Guarantee as herein provided for Rs..... (Rupees.....only) from a Nationalized Bank in lieu of the Security deposit to be made by the contractor or lieu of the amount withheld towards compensation for delay pending final extension of time to be made from the contractors contained in the said Contractor. We, the... bank (hereinafter referred to as" the said Bank" and having our registered office do hereby undertake and agree to identify and keep indemnified AAICLAS from time to time to the extent of Rs..... (Rupees..... only) against any loss or damage, cost, charges and expenses caused to or suffered by or that may be caused to or suffered by AAICLAS by reason of any breach or breaches by the said Contractor of any of the terms and condition contained in the said contract and to unconditionally pay the amount claimed by AAICLAS on demand and without demur to the extent aforesaid.
2. We ..... Bank, further agree that AAICLAS shall be the sole judge offends to whether the said Contractor has committed any breach or breaches of any of the terms and conditions of the said contract and the extent of loss, damage, costs, charges and expenses caused to or suffered by or that may be caused to or suffered by AAICLAS on account thereof and the decision of AAI
3. CLAS that the said Contractor has committed such breach and breaches and as to the amount or amounts of loss, damage, costs, charges and expenses caused to or suffered of that may be caused to or suffered by AAICLAS from time to time shall be final and binding on us.
4. We, the said Bank, further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said contracts and till all the dues of AAICLAS under the said contract or by virtue of any of the terms and conditions governing the said contract including compensation for delay if any as decided by AAICLAS, have been fully paid and its claims satisfied or discharged and till the Accepting Authority of the contract certifies that the terms and condition and accordingly Contract have been fully and properly carried out by the said contractor and accordingly discharges this guarantee subject, however that AAICLAS shall have no claim under this Guarantee after 90(Ninety) days from the date of expiry of the defects Liabilities periods or Final /Extension of Time grated by AAICLAS as provided available in agreements clause no.....as provided in the said Contract, i.e.....(date) or from the date of cancellation of the said contract, as the case may be, unless a notice of the claim under this Guarantee has been served on the Bank before the expiry of the period in which case the same shall be enforceable against the Bank notwithstanding the fact, that the same is enforced after the expiry of the said period.



5. AAICLAS shall have the fullest liberty without affecting in any way the liability of the bank under this Guarantee or Indemnity from time to time to vary any of the terms and conditions of the said contract or to extend time of performance by the said Contractor or to postpone for any time and from time to time any of the powers exercisable by it against the said Contractor and either to enforce or forbear from enforcing any of terms and conditions governing the said contract or securities available to AAICLAS and the said Bank shall not be released from its liability under these present by any exercise by AAICLAS of any liberty with reference to the matters aforesaid or by reason of time being given to the said contractor or any other forbearance, act or omission on the part by AAICLAS or any indulgence by AAICLAS to the said Contractor or any other matter or thing whatsoever which under the law relating to sureties would but for this provision have the effect of so releasing the Bank from its such liability.
6. It shall not be necessary for AAICLAS to proceed against the contractor before proceeding against the Bank and the Guarantee herein contained shall be enforceable against the Bank, notwithstanding any security which AAICLAS may have obtained or obtain from the Contractor at the time when proceedings are taken against the Bank hereunder be outstanding or unrealized.
7. We, the said Bank, lastly undertake not to revoke this Guarantee during its currency except with the previous consent of AAICLAS in writing and agree that any charge in the Constitution of the said Contract or the said Bank shall not discharge our liability hereunder.

In presence of

Dated this \_\_\_\_\_ Day of \_\_\_\_\_

WITNESS

1.

2.

For and on behalf of (The Bank)  
 Signature \_\_\_\_\_  
 Name & Designation Authorization  
 No. \_\_\_\_\_  
 Name & Place \_\_\_\_\_  
 Bank's Seal \_\_\_\_\_

The above Guarantee is accepted by AAICLAS.

For and on behalf of AAICLAS

Signature \_\_\_\_\_  
 Name \_\_\_\_\_  
 Designation \_\_\_\_\_  
 Dated \_\_\_\_\_



## APPENDIX-1 C

## FORM OF BANK GUARANTEE AGAINST EARNEST MONEY DEPOSIT

WHEREAS, contractor \_\_\_\_\_ (Name of contractor) (herein after called “the Contractor”) has submitted his tender dated \_\_\_\_\_ (date) for the construction of “\_\_\_\_\_” (name of work) (hereinafter called “the TENDER”).

KNOW ALL PEOPLE by these presents that we \_\_\_\_\_ (name of bank) having our registered office at \_\_\_\_\_ (hereinafter called “the bank”) are bound unto \_\_\_\_\_ (Name of Senior Manager) (Hereinafter called “the Engineer-in-charge”) in the sum of Rs. \_\_\_\_\_ (Rs. In words \_\_\_\_\_) for which payment well truly to be made to the said Engineer-in-charge the bank binds itself, his successors and assigns by these presents.

SEALED with the Common Seal of the Bank this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ THE CONDITIONS of this obligation are:

- (1) If after tender opening the Contractor withdraws, his tender during the period of validity of tender (including extended validity of tender) specified in the Form of Tender.
- (2) If the contractor having been notified of the acceptance of his tender by the Engineer-in-charge.
  - a) Fails or refuses to execute the form of Agreement in accordance with the instructions to contractor, if required—  
OR
  - b) Fails or refuses to furnish the performance guarantee, in accordance with the provisions of tender document and instructions to contractor,  
OR
  - c) Fails or refuses to start the work, in accordance with the provisions of the contract and instructions to contractor,  
OR
  - d) Fails or refuses to submit fresh bank guarantee of an equal amount of this bank guarantee against security deposit after award of contract.

We undertake to pay to the engineer-in-charge either up to the above amount or part thereof upon receipt of his first return demand, without the engineer-in-charge having to substantiate his demand, provided that in his demand the engineer-in-charge will note that the amount claimed by him is due to him owing to the concurrence of one or any of the above conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including the date\* \_\_\_\_\_ after the deadline for submission of tender as such deadline is stated in the instructions to contractor or as it may be extended by the engineer-in-charge, notice of which extension (s) to the bank is hereby waived. Any demand in respect of this guarantee should reach the bank not later than the above date.

DATE .....

SIGNATURE OF THE BANK

WITNESS.....

SEAL

(SIGNATURE NAME AND ADDRESS)

\* Date to be worked out on the basis of validity period of 6 months from last date of receipt of tender.





## APPENDIX-I D

### Format for Letter of undertaking from the Depositor to Bank

**(To be submitted along with Security Deposit / ~~Earnest Money~~/ ~~Performance Guarantee~~ to AAICLAS)**

**(To be submitted in the Letter head of the firm)**

The Branch Manager,  
.....Bank,  
.....

Sub: - My / Our Bank Guarantee bearing No.....dated ..... for amount..... Issued in  
favour of Airport Authority of India A/c.....

Sir,

The subject Bank Guarantee is obtained from your bank for the purpose of **Security Deposit / Earnest Money / Performance Guarantee** on account of contract awarded / to be awarded by M/s AAICLAS to me / us.

**I hereby authorized the Airport Authority of India cargo logistics and allied services in whose favour the deposit is made to close the subject Bank Guarantee before maturity/ on maturity toward adjustment of dues without any reference /consent /notice from me / our side and the bank is fully discharged by making the payment to AAICLAS.**

Signature of the Depositor

Place:

Date:

**PROFORMA FOR MANDATORY TESTS TO BE ATTACHED WITH RUNNING  
ACCOUNT BILLS**

**R/A Bill No.**.....

[illegible]

**Signature of Engineer-in-Charge.**

## REGISTER OF MATERNITY BENEFITS (Clause 19F)

Name and location of the work.....

Name of the employee	Father's/husband's name	Nature of employment	Period of actual employment	Date on which notice of confinement given
1	2	3	4	5

[illegible]

<u>In case of delivery</u>		<u>In case of miscarriage</u>		Remark
Rate of leave pay	Amount paid	Rate of leave pay	Amount paid	
11	12	13	14	15



## **APPENDIX-IV**

### **SPECIMEN FORM OF THE REGISTER, REGARDING MATERNITY BENEFIT ADMISSION TO THE CONTRACTOR'S LABOUR IN AAICLAS WORKS (CLAUSE 19F)**

Name and address of the contractor-----

Name and location of the work-----

- 1) Name of the woman and her husband's name
- 2) Designation
- 3) Date of appointment
- 4) Date with months and years in which she is employed.
- 5) Date of discharge/dismissal, if any
- 6) Date of production of certificates in respect of pregnancy.
- 7) Date on which the woman informs about the expected delivery.
- 8) Date of delivery/miscarriage/death.
- 9) Date of production of certificate in respect of delivery/miscarriage.
- 10) Date with the amount of maternity/death benefit paid in advance of expected delivery
- 11) Date with amount of subsequent payment of maternity benefit
- 12) Name of the person nominated by the woman to receive the payment of the maternity benefit after the death.
- 13) If the woman dies, the date of her death, the name of the person to whom maternity benefit amount was paid, the month thereof and the date in the register.
- 14) Signature of the contractor authenticating entries in the register.
- 15) Remarks column for the use of Inspection Officer.



## LABOUR BOARD

## APPENDIX-V

**B  
r  
d**

Name of work

Name of Contractor-----

-----

Address of Contractor-----

-----

-----

Name and address of AAI/AAICLAS. Division -----

-----

Name of AAI/AAICLAS Labour Officer -----

-----

Address of AAI/AAICLAS Labour Officer -----

-----

Name of A.A.I/ AAICLAS Labour Officer-----

Sl.No.	Category	Minimum wage fixed	Actual wage paid	Number present	Remark
--------	----------	--------------------	------------------	----------------	--------

Weekly holiday-----

Wage period-----

Date of payment of wages-----

Working hours-----

Rest interval-----



Form-A  
[See rule 2(1)]  
[Part-A: For all Establishments]  
***Register of Workmen Employed by Contractor***

## APPENDIX-VI

Name and address of contractor.....

Name and address of establishment which contractor is carried on.....

Name and location of work.....

Name and address of Principal Employer.....

Name of the Establishment-----Name of Owner-----LIN-----

Sl. No.	Employee Code	Name	Surname	Gender	Father's/Spouse Name	Date of Birth#	Nationality	Education Level	Date of Joining	Designation
1	2	3	4	5	6	7	8	9	10	11

Category Address *(HS/S/SS/US)	Type of Employment	Mobile	UAN	PAN	ESIC IP	LWF	AADHAAR	Bank A/c Number	Bank	Branch (IFSC)	Present Address	Permanent
12	13	14	15	16	17	18	19	20	21	22	23	24

Service Book No.	Date of Exit	Reason for Exit	Mark of Identification	Photo	Specimen Signature/Thumb Impression	Remarks
25	26	27	28	29	30	31

\*(Highly Skilled/Skilled/Semi Skilled/Un Skilled)

#Note: In case the age is between 14 to 18 years, mention the nature of work, daily hours of work and Intervals of rest in the remarks Column.



## APPENDIX-VII

Form-D

[See Rule 78(1) (a) (i)]

### FORMAT OF ATTENDANCE REGISTER

Name of Establishment .....

Name of Owner .....

LIN .....

For the Period From \_\_\_\_\_ to \_\_\_\_\_

Sl. No.	Name of Work Man	Set Work	Date								Summary No. of Days	Remark/No. of Hrs	Sign of Register Keeper
			1	2	3	4	5	.	3	3			
1	2	3	4							5	6	7	



## FORM B

[See Rule 78(1) (a) (i)]

### APPENDIX-VIII

#### FORMAT FOR WAGE REGISTER

Name and address of contractor.....

Name and address of establishment which contractor is carried on.....

Name and location of work.....

Name and address of Principal Employer.....For the month of for night.....

Rate of Minimum Wages and since the date.....				
	Highly Skilled	Skilled	Semi-Skilled	Un Skilled
Minimum Basic				
DA				
Overtime				

**Name of the Establishment**\_\_\_\_**Name of Owner**\_\_\_\_**LIN**\_\_\_\_ Wage period

From\_\_\_\_\_To\_\_\_\_\_(Monthly/Fortnightly/Weekly/Daily/Piece Rated)





Sl. No. in Employee register	Name	Rate of Wage	No. of Days worked	Overtime hours worked	Basic	Special Basic	DA	Payments Overtime	HRA	Others	Total
1	2	3	4	5	6	7	8	9	10	11	12

Deduction								Net Payment	Employer Share PF Welfare Found
PF	ESIC	Society	Income Tax	Insurance	Others	Recoveries	Total		
13	14	15	16	17	18	19	20	21	22

Receipt by Employee/Bank Transaction ID	Date of Payment	Remarks
23	24	25



**FORM C**  
**FORMAT OF REGISTER OF LOAN/ RECOVERIES**

**APPENDIX-IX**

**Name of Establishment**\_\_\_\_\_ **LIN**\_\_\_\_\_

Sl. Number in Employee register	Name	Recovery Type (Damage/loss/fine/advance/loans	Particulars	Date of damage/Loss*	Amount
1	2	3	4	5	6

Whether show cause issued*	Explanation heard in presence of*	Number of Installments	First Month/Year	Last Month/Year	Date of Complete Recovery	Remarks
7	8	9	10	11	12	13

\*Applicable only in case of damage/loss/fine



## APPENDIX-IX

### WAGE CARD

Wages Card No.....

Name and Address of Contractor.....Date of issue.....

Name and location of work.....Designation.....

Name of workman.....Month/Fortnight.....

Rate of Wages.....

1	2	3	4	5	6	7	8	9	1	1	1	1	1	1	1	1	1	2	2	2	2	2	2	2	2	2	3	31	
									0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	8	0

Morning

Rate

Evening

Amount

Initial

Received from..... the sum of Rs..... on account of my wages

Signature

The Wage Card is valid for one month from the date of issue



19/Form-XIX  
[See rule 78 (1) (b)]

**APPENDIX-XI**

**Wages Slip**

Name and address of contractor.....

Name and Father's/Husband name of workman.....

Name and location of work.....

For the week/Fortnight/Month ending.....

1. No. of days worked.....

2. No. of units worked in case of piece rate workers.....

3. Rate of daily wages/piece rate.....

4. Amount of overtime wages.....

5. Gross wages payable.....

6. Deduction, if any.....

7. Net amount of wages paid.....

Initials of the contractor or his representative

**APPENDIX-XII**



14/Form-XIV  
[See rule 76]

***Employment Card***

Name and address of contractor.....

Name and address of establishment under which is carried.....

Name of work and location of work.....

Name and address of Principal Employee.....

1. Name of the workman.....

2. SI. No. in the register of workman employed.....

3. Nature of employment/designation.....

4. Wage rate (with particulars of unit in case of piecework).....

5. Wage period.....

6. Tenure of employment.....

7. Remark.....

Signature of Contract



## **APPENDIX-XIII**

### **LIST OF ACTS AND OMISSIONS FOR WHICH FINES CAN BE IMPOSED**

In accordance with rule 7(v) of the AAICLAS Contractor's Labour Regulations to be displayed prominently at the site of work both in English and local Language.

1. Willful insubordination or disobedience, whether alone or in combination with other.
2. Theft fraud or dishonesty in connection with the contractors beside a business or property of AAICLAS.
3. Taking or giving bribes or any illegal gratifications
4. Habitual late attendance.
5. Drunkenness lighting, riotous or disorderly or indifferent behavior
6. Habitual negligence.
7. Smoking near or around the area where combustible or other materials are locked
8. Habitual Indiscipline
9. Causing damage to work in the progress or to property of the AAICLAS or of the contractor.
10. Sleeping on duty.
11. Malingering or slowing down work.
12. Giving of false information regarding name, age, father's name, etc.
13. Habitual loss of wage cards supplied by the employer's
14. Unauthorized use of employer's property of manufacturing or making of unauthorized particles at the workplace
15. Bad workmanship in construction and maintenance by skilled workers which is not approved by the Department and for which the contractors are compelled to undertake rectifications.
16. Making false complaints and/or misleading statements.
17. Engaging on trade within the premises of the establishments.
18. Any unauthorized divulgence of business affairs of the employees.
19. Collection or canvassing for the collection of any money within the premises of an establishment unless authorized by the employer.
20. Holding meeting inside the premises without previous sanction of the employers.
21. Threatening or intimidating any workman or employer during the working hours within the premises.



## APPENDIX-XIV

### NOTICE FOR APPOINTMENT OF ARBITRATOR

[Refer Clause 25]

To

.....  
.....  
.....

Dear Sir,

In terms of clause 25 of the agreement, particular of which are given below, I/we hereby give notice to you to appoint an arbitrator for settlement of disputes mentioned below:

1. Name of applicant
2. Whether applicant is Individual/Prop. Firm /Partnership Firm/Ltd. Co.
3. Full address of the applicant.
4. Name of the work and contract number in which arbitrator sought.
5. Name of the office which entered into contract.
6. Contract amount in the work.
7. Date of contract.
8. Date of initiation of work.
9. Stipulated date of completion of work.
10. Actual date of completion of work (if completed).
11. Total number of claim made.
12. Total amount claimed.
13. Date of intimation of final bill (if work is completed).
14. Date of payment of final bill (if work is completed).
15. Amount of final bill (if work is completed).
16. Date of request made to ED for decision.
17. Date of receipt of ED's decision.
18. Date of appeal.
19. Date of receipt of decision on our appeal.

Specimen signature of the applicant  
(Only the person/authority who  
signed the contract should sign)

I/We certify that the information given above is true to the best of my/our knowledge. I/We enclose following documents.

1. Statement of claims with amount of claims.
- 2.
- 3.
- 4.

Yours faithfully

(Signature)

Copy to:

1. The Engineer-in-charge.....  
.....

**APPENDIX -XV**

		Form–XV (See Rule 77) Service Certificate			
<p>Name and address of Contractor .....</p> <p>Nature and location of work .....</p> <p>Name and address of workman .....</p> <p>Age or date of birth .....</p> <p>Identification marks .....</p> <p>Father's/Husband's Name ..... <i>DELETED</i></p> <p>Name and address of establishment in/under which contract is carried on ..... .....</p> <p>Name and address of Principal Employer</p>					
Sl.No.	Total Period for which employed		Nature of work Done	Rate of Wages (with particulars of unit in case of piece work)	Remarks
	From	To			
1	2	3	4	5	6





## INTEGRITY PACT

**The integrity pact shall be signed by both the parties in the following format**

“This Pact made this .....day of ..... between AAICLAS, a body corporate constituted by the Central Government under the AAICLAS Act, 1994 and having its Corporate Office at Rajiv Gandhi Bhawan, New Delhi, and offices at .....in India, hereinafter called the Authority (which term shall unless excluded by or is repugnant to the context, be deemed to include its Chairman, or Member, Executive Directors, Airport Directors, officers or any of them specified by the Chairman in this behalf, and shall also include its successors and assigns) of the one part

**AND**

.....represented by ..... of the other part, hereinafter called the “Bidder/Contractor” (which term shall unless excluded by or is repugnant to the context be deemed to include its heirs, representatives, successors and assigns of the Bidder/Contractor) WHEREAS the Authority intends to award, under laid down organizational procedures, tender/ contract for.....The Authority, while discharging its functions on business principles, values proper compliance with all relevant laws and regulations, and the principles of natural, justice, ethics, equity, fairness and transparency in its relations with the Bidders/ Contractors.

WHEREAS the Authority is desirous to make its business mechanism more transparent, thus to ensure strict adherence of the aforesaid objectives/goals, the Authority hereby adopts the instrument developed by the renowned international non-governmental organization “Transparency International” (T I) headquartered in Berlin (Germany). The Authority will appoint an Independent External Monitor (IEM) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

AND WHEREAS the Bidder is submitting a tender to the Authority for .....InresponsetotheNIT(NoticeInvitingTender)dated..... Contractor is signing the contract for execution of .....NOW, therefore, To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to Enabling the Authority to obtain the desired said stores/equipment/execution of works at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and Enabling Authority to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the Authority will commit to prevent corruption, in any form, by its officials by following transparent procedures. The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:



**1. Commitments of the Authority;**

- 1.1 The Authority undertakes that no official of the Authority, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.
- 1.2 The Authority will, during the pre-contact stage, treat all BIDDERS alike, and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.
- 1.3 All the officials of the Authority will report to the appropriate authority office any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
- 1.4 In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the Authority with full and verifiable facts and the same is prima facie found to be correct by the Authority, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the Authority and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the Authority the proceedings under the contract would not be stalled.

**1. Commitments of Bidders/Contractor.**

- The Bidder/Contractor commits itself to take all measures necessary to prevent corrupt practice, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following.
- 2.1 The Bidder/Contractor will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the Authority, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
- 2.2 The Bidder/Contractor further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the Authority or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the Authority for showing or forbearing in



g to show favour or disfavour to any person in relation to the contract or any other contract with the Authority.

- 23 The Bidder / Contactor has not entered and will not enter with other bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specification, certifications, subsidiary contracts, submission or non-submission of bids or any actions to restrict competitiveness or to introduce cartelization in the bidding process.
- 24 The Bidder/Contractor shall, when presenting his bid, disclose the name and address of agents and representatives and Indian BIDDERS shall disclose their foreign principals or associates.
- 25 The Bidder/Contractor shall when presenting his bid disclose any and all the payments he has made or, is committed to or intends to make to agents/brokers or any other intermediary, in connection with this bid/contract.
- 26 The Bidder/Contractor further confirms and declares to the Authority that the BIDDER is the original manufacturer/integrator/ authorized government sponsored export entity of the stores and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the Authority or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.
- 27 The Bidder/Contractor, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made or has committed to or intends to make to officials of the Authority or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.
- 28 The Bidder/Contractor will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.
- 29 The Bidder/Contractor will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 2.10 The Bidder / Contactor shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the Authority as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The Bidder / Contractor also under takes to exercise due and adequate care lest any such information is divulged.



- 2.11 The Bidder/Contractor will inform to the Independent External Monitor.
- i) If he receives demand for an illegal/undue payment/benefit.
  - ii) If he comes to know of any unethical or illegal payment/benefit.
  - iii) If he makes any payment to any Authority's associate(s)
- 2.12 The Bidder/Contractor commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 2.13 The Bidder/Contractor shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.
- 2.14 If the Bidder/Contractor or any employee of the Bidder/Contractor or any person acting on behalf of the Bidder/ Contractor, either directly or indirectly, is a relative of any of the officers of the Authority, or alternatively, if any relative of an officer of the Authority has financial interest/stake in the Bidder's/Contractor's firm, the same shall be disclosed by the Bidder/Contractor at the time filing of tender. The term 'relative' for this purpose would be as defined in Section 6 of the Companies Act 1956.
- 2.15 The Bidder/Contractor shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the Authority.
- 2.16 That if the Bidder/ Contractor, during tender process or before the award of the contract or during execution of the contract/work has committed a transgression in violation of section 2 or in any other form such as to put his reliability or credibility as Bidder/Contractor into question, the Authority is entitled to disqualify him from the tender process or to terminate the contract for such reason and to debar the BIDDER from participating in future bidding processes.
- 2. Previous Transgression**
- 3.1 The Bidder/Contractor declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify Bidder's exclusion from the tender process.
- 3.2 The Bidder/Contractor agrees that if it makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason and he may be considered for debarment for future tender/contract processes.
- 3.3 That the Bidder/Contractor undertakes to get this Pact signed by the subcontractor



(s) and associate(s) whose value of the work contribution exceeds Rs 0.5 Cr. (Rupees zero-point five Cr.) and to submit the same to the Authority along-with the tender document/ contract before contract signing.

3.4. That sub-contractor(s)/ associate(s) engaged by the Contractor, with the approval of the Authority after signing of the contract, and whose value of the work contribution exceeds Rs 0.5 Cr. (Rupees Zero point five Cr.) Will be required to sign this Pact by the Contractor and the same will be submitted to the Authority before doing/ performing any act/ function by such subcontractor(s) / associate(s) in relation to the contract/ work.

3.5 That the Authority will disqualify from the tender process all Bidder(s) who don't sign this Pact or violate its provisions or fails to get this Pact signed in terms of policy of authority

3.6 That if the Contractor(s) does/ do not sign this Pact or violate its provisions or fails to get this Pact signed in terms of policy of authority. Authority will terminate the contract and initiate appropriate action against such Contractor(s).

**4. Earnest Money, Security Deposit, Bank Guarantee, Draft, Pay order or any other mode and its validity i/c Warranty Period, Performance Guarantee/Bond.**

While submitting bid, the BIDDER shall deposit an EMD/SD/BG/DRAFT/PAY ORDER ETC I/C WARRANTY PERIOD, PG/BOND, VALIDITY etc., which is as per terms and conditions and details given in NIT / tender documents sold to the Bidders.

**5. Sanctions for Violations/Disqualification from tender process and exclusion from future Contacts.**

5.1 Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the Authority to take all or any one of the following actions, wherever required:

- i) To immediately call off the pre contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.
- ii) To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
- iii) If the Authority has disqualified / debarred the Bidder from the tender process prior to the award under section 2 or 3 or 4, the Authority is entitled to forfeit the earnest money deposited/biosecurity.





- iv) To recover all sums already paid by the Authority, and in case of an Indian BIDDER with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India, while in case of a BIDDER from a country other than India with interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the BIDDER from the Authority in connection with any other contract or any other stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.
- v) To en-cash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.
- vi) To cancel all or any other Contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the Authority resulting from such cancellation/rescission and the Authority shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
- vii) To debar the BIDDER from participating in future bidding processes for a minimum period of three years, which may be further extended at the discretion of the Authority.
- viii) To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.
- ix) In case where irrevocable Letters of Credit have been received in respect of any contract signed by the Authority with the BIDDER, the same shall not be opened.
- x) Forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this Pact.
- xi) That if the Authority have terminated the contract under section 2 or 3 or 4 or if the Authority is entitled to terminate the contract under section 2 or 3 or 4, the Authority shall be entitled to demand and recover from the contractor damages equivalent to 5% of the contract value or the amount equivalent to security deposit or performance bank guarantee, whichever is higher.
- xii) That the Bidder / Contractor agrees and undertakes to pay the said amount without protest or demur subject only to condition that if the Bidder/Contractor can prove and establish to the satisfaction of the Authority that the disqualification / debarment of the bidder from the tender process or the termination of the contract after award of the contract has caused no damage to the Authority.

5.2 The Authority will be entitled to take all or any of the actions mentioned at para 5.1 above.



- 5.3 (i) to (xii) of this Pact also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in Chapter IX of the Indian Penal code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.
- 5.4 That if the Bidder/Contractor applies to the Authority for premature revocation of the debarment and proves to the satisfaction of the Authority that he has installed a suitable and effective corruption prevention system and also restored/recouped the damage, if any, caused by him, the Authority may, if thinks fit, revoke the debarment prematurely considering the facts and circumstances of the case, and the documents/evidence adduced by the Bidder/Contractor for first time default.
- 5.5 That a transgression is considered to have occurred if the Authority is fully satisfied with the available documents and evidence submitted along with Independent External Monitor's recommendations/suggestions that no reasonable doubt is possible in the matter.
- 5.6 The decision of the Authority to the effect that a breach of the provisions of this Pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the Independent External Monitor(s) appointed for the purpose of this Pact.
- 6. Allegations against Bidders/Contractors/ Sub-Contractors/Associates:**
- That if the Authority receives any information of conduct of a Bidder/ Contractor or Sub- Contractor or of an employee or a representative or an associate of the Bidder, Contractor or Sub- Contractor which constitute corruption, or if the Authority has substantive suspicion in this regard, the Authority will inform the Vigilance Department for appropriate action.
- 7. Independent External Monitor(s).**
- 7.1. That the Authority has appointed competent and credible Independent External Monitor(s) for this Pact.
- 7.2. The task of the Monitor(s) is to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact. He will also enquire into any complaint alleging transgression of any provision of this Pact made by the Bidder, Contractor or Authority.
- 7.3. That the Monitor(s) is not subject to any instructions by the representatives of the parties and would perform his functions neutrally and independently. He will report to the Chairperson of the Board of the Authority.
- 7.4. That the Bidder / Contractor accept that the Monitor(s) has the right to access without restriction to all project documentation of the Authority including that



provided by the Bidder/Contractor. The Bidder/Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation including minutes of meeting. The same is applicable to Sub - Contractors and Associates. The Monitor is under obligation to treat the information and documents of the Authority and Bidder/ Contractor / Sub- Contractors/ Associates with confidentiality.

- 7.5. That as soon as the Monitor notices, or believes to notice, a violation of this Pact, he will so inform the management of the Authority and request the management to discontinue or heal the violation, or to take other relevant action. The Monitor(s) can in this regard submit his recommendations/ suggestions. Beyond this, the Monitor(s) has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
- 7.6 That the Authority will provide to the Monitor(s) sufficient information about all meetings among the parties related to the project provided such meetings could have an impact on the contractual relations between the Authority and the Contractor / Bidder. The parties offer to the Monitor(s) the option to participate in such meetings.
- 7.7 That the Monitor(s) will submit a written report to the Chairperson of the Board of the Authority within 2 weeks from the date of reference or intimation to him by the Authority and, should the occasion arise, submit proposals for correcting problematic situations.
- 7.8 That if the Monitor(s) has reported to the Chairperson of the Board a substantiated suspicion of an offence under relevant Anti- Corruption Laws of India and the Chairperson has not, within reasonable time, taken visible action to proceed against such offence or
- 7.9 reported it to the Vigilance Department, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.
- 7.10 The word 'Monitor' would include singular and plural.

## **8. Facilitation of Investigation.**

In case of any allegation of violation of any provisions of this Pact or payment of commission, the Authority or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER and the BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such Examination.

## **9. Law and Place of Jurisdiction.**

That this Pact is subject to provisions under Indian Law. The place of performance and jurisdiction is the Corporate Headquarter /the Regional Headquarter / office of the Authority, as applicable.

## **10. Other Legal Actions**





10.1 That the changes and supplements as well as termination notice need to be made in writing.

10.2 That if the Bidder / Contractor are a partnership or a consortium, this Pact must be signed by all the partners and consortium members or their authorized representatives.

#### 11. **Pact duration (Validity)**

11.1 That this Pact comes into force when both the parties have signed it. It expires for the Contractor 12 months after the final payment under the respective contract, and for all other Bidders 3 months after the contract is awarded.

11.2. That if any claim is made / lodged during this period, the same shall be binding and continue to be valid despite the lapse of this Pact as specified herein before, unless it is discharged/determined by Chairman of the Authority.

11.3 That should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

#### 12. **Company Code of Conduct**

Bidders are also advised to have a company code of conduct (clearly rejecting the use of bribes and other unethical behavior) and a compliance program for the implementation of the code of conduct throughout the company.

13. The parties hereby sign this Integrity Pact at \_\_\_\_\_ on \_\_\_\_\_

##### **Buyer**

Name of the Officer

Designation

Deptt./Ministry/PSU

Witness

1. \_\_\_\_\_

2. \_\_\_\_\_

##### **Bidder**

CHIEF EXECUTIVE OFFICER

Witness

1. \_\_\_\_\_

2. \_\_\_\_\_



## APPENDIX-XVII

(To be filled by Contractor)  
(CLAUSE-47)

Ratio of direct payment to the specialized: % of the net payment to be made to specialized agency in case of composite contract agency

Sl.	Sub-head	Nature of work	% of the net payment to be made to Specialized agency
1	Sub-head I		

**Note:**

1. NIT approving authority must ensure that all sub-heads of works are covered in above table. The bidder must indicate percentage payable to specialized agency in case of all sub-heads.
2. If % is not filled in by the contractor against one or more subhead in this schedule, then 75% of the net payment admissible as per AAICLAS for the subhead under consideration shall be paid directly to specialized agency in case of composite contract.



# Annexure to clause 34 (x)

**Annexure to clause 34 (x) showing quantities of materials for areas of surfacing to be considered for working out minimum period for which hire charges of road roller.**

**[NOT APPLICABLE FOR THIS WORK]**

Sl.No	Material of surfacing	Quantity or areas
1.	Consolidation of earth subgrade	1860 Sq.m
2.	Consolidation of stones soling 15 cm to 22.5 cm thick	170 Cu.m
3.	Consolidation of brick soling 10 cm to 20 cm thick	230 Cu.m
4.	Consolidation of wearing coat of stone ballast 7.5 cm to 11.5 cm thick	30 Cu.m
5.	Consolidation of wearing coat of brick ballast 10 cm thick	60 Cu.m
6.	Spreading and consolidation of red bajri 6mm	1860 Sq.m
7.	Painting one coat using stone aggregate 12.5mm nominal size	
	(a) @ 1.65 m3 per 100 m2 and paving bitumen A-90 or S-90@2.25 Kg per m2or	
	(b) @ 1.50 m3 per 100 m2 and bitumen emulsion or Road tar @2.25 Kg per m2	930 Sq.m.
8.	Painting two coats using	
	(a) For first coat, stone aggregate 12.5 mm nominal size	
	(i) @ 1.50 m3 per 100 m2 and paving bitumen A-90 or S-90@2 Kg per m2or	
	(ii) @ 1.35 m3 per 100 m2 and bitumen emulsion @2 Kg per m2 600 Sq.m. or	
	(iii) @ 1.25 m3 per 100 m2 with roadtar @2.25 Kg per m2	600 Sq.m.
	(b) For 2nd Coat, stone aggregate 10 mm nominal size 0.9 Cu.m. per 100Sq.m with	
	(i) 1kg of paving bitumen A-90 or S-90 or bitumen emulsion per Sq.m. or	
	(ii) 1.25 Kg. of road tar, per Sq.m. 600 Sq.m.	600Sq.m.
9.	Re-painting with stone aggregate 10 mm nominal size 0.9 Cu.m. per 100 Sq.m. with	
	(i) 1kg of paving bitumen A-90 or S-90 per Sq.m. ;k or	
	(ii)1.25 kg of bitumen emulsion per Sq.m. 1670 Sq.m.	1670 Sq.m.
10.	2 cm premix carpet surfacing using 2.4 m3 of stone aggregate 10 mm nominal size per 100 m2 and binder including tack coat, the binder being hot cut back bitumen or bitumen emulsion in specified quantities.	930 Sq.m
11.	2.5 cm premix carpet surfacing using 3 m3 of stone aggregate 10 mm nominal size per 100 m2and binder including tack coat, the binder being hot cut back bitumen or bitumen emulsion in specified Quantities.	930 Sq.m
12.	4 cm thick bitumen concrete surfacing using stone aggregate 3.8 Cu.m. (60%20mm nominal size and 40% 12.5 mm nominal size) per 100m2 and coarse sand 1.9 Cu.m. per 100m2 and hot cut back bitumen over a tack coat of hot cut back bitumen.	460 Sq.m.



13.	5 cm thick bitumen concrete surfacing using stone aggregate 4.8 Cu.m.(60%25 mm nominal size and 40% 20 mm nominal size) per 100m2 and coarse sand 2.4 Cu.m. per 100m2 and hot cut back bitumen overatack coat of hot cut back bitumen.	370 Sq.m.
14.	6 cm thick bitumen concrete surfacing using stone aggregate 5.8 Cu.m. (60%40 mm nominal size and 40% 25 mm nominal size) per 100m2 and coarse sand 2.9 Cu.m. per 100m2 and hot cut back bitumen overatack coat of hot cut back bitumen.	280 Sq.m.
15.	7.5 cm thick bitumen concrete surfacing using stone aggregate 7.3 Cu.m. (60%50 mm nominal size and 40% 40 mm nominal size) per 100m2 andcoarse sand 3.65 Cu.m. per 100m2 and hot cut backbitumen over a tack coat of hot cut back bitumen.	230 Sq.m.
16.	2.5 cm bitumastic sheet using stone aggregate 1.65 Cu.m. (60% 12.5 mm nominal size, 40% 10 mm nominal size) per 100 Sq.m. and coarse sand 1.65 Cu.m. per 100 Sq.m. and hot cut back bitumen over a tackcoat of hot cut back bitumen.	750 Sq.m.
17.	4 cm bitumastic sheet, using stone aggregate 2.6 Cu.m. (60% 12.5 mm nominal size, 40% 10 mm nominal size) per 100 Sq.m. and coarse sand 2.5Cu.m.per100Sq.m.andhotcutbackbitumenoveratackcoat of hot cut back bitumen.	560 Sq.m.
18.	Laying full grouted surface using stone aggregate 40 mm nominal size6.10 Cu.m. per 100 Sq.m. with binder, binding with 20 mm to 12.5 mm nominal size stone grit. 1.83 Cu.m. per 100 Sq.m. and seal coatofbinder and stone grit 10 mm nominal size, 1.07Cu.m. per 100 Sq.m., the binder being hot bitumen or tar as specified.	460 Sq.m.
19.	Laying full grouted surface using stone aggregate 50 mm nominal size9.14 Cu.m. per 100 Sq.m. with binder, binding with stone grit 20 mm to12.5mmnominalsize1.83Cu.m.per100Sq.m.andsealcoatofbinder and stone grit 10 mm nominal size, 1.07Cu.m. per 100 Sq.m., thebinder being hot bitumen or tar.	370 Sq.m.
20.	4cm. thick premix macadam surfacing using stone aggregate 25 mmnominal size 4.57 Cu.m. per 100 Sq.m. and hot bitumenbinding with stone aggregate 12.5 mm nominal size 1.52 Cu.m. per 100 Sq.m. andseal coat of hot bitumen and stone aggregate 10 mm nominal size 1.07 Cu.m. per 100 Sq.m.	560 Sq.m.
21.	5cm. thick premix macadam surfacing using stone aggregate 25 mm nominal size 6.10 Cu.m. per 100 Sq.m. and hot bitumen binding with stone aggregate 12.5 mm nominal size 1.52 Cu.m. per 100 Sq.m. andseal coat of hot bitumen and stone aggregate 10 mm nominal size 1.07 Cu.m. per 100 Sq.m.	460 Sq.m.



## SCHEDULES

### SCHEDULE `A`

The Tenderer shall upload the digitally signed **Schedule of Price Bid in the Form of BoQ.xls**. ~~Bidders may please note that, the Schedule of Quantities is available in the Portal.~~ The same (BoQ) shall be downloaded and be filled in the editable (Un protected/Coloured) cells only and they should necessarily submit their Financial Bids in the format provided after entering the financial quotes, Name of Bidder etc. No other cells (protected-un-colored) should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ File is found to be modified /altered in protected un-colored cells by the bidder, the respective bid will be rejected and EMD will be forfeited.

### SCHEDULE `B`

Schedule of materials to be issued to the contractor.

Sl. No.	Description of Item	Quantity	Rates in figures & words at which the material will be charged to the contractor	Place of Issue
1	2	3	4	5
NOT APPLICABLE				

### SCHEDULE `C`

Tools and plants to be hired to the contractor.

Sl.No.	Description	Hire charges per day	Place of Issue
1	2	3	4
TO BE HIRED BY THE CONTRACTOR			

### SCHEDULE `D`

Extra schedule for specific requirements/ documents for the work, if any. As per special and additional condition

### SCHEDULE `E`

Name of Work	"Painting of Cargo Buildings (Phase III i/c Warehouse Sheds & CUDCT) at Integrated Air Cargo Complex at Chennai Airport, Chennai."
Estimated Cost of Work	<b>Rs.2,70,56,650.00 (Including GST)</b>
Earnest Money Deposit	<b>Rs.8,11,700.00 (Including GST)</b>
Performance Guarantee	<del>5% of Contract Value</del>
Security Deposit	<del>5% or</del> 10% of Contract Value



## SCHEDULE 'F'

### GENERAL RULES & DIRECTION

Officer Inviting Tender	Regional Manager, AAICLAS
Maximum Percentage for Quantity of Items of work to be executed beyond which rates are to be determined in accordance with Clauses 12.2& 12.3	a) 15% ( For above foundation level) b) 100% (for Foundation Items) c)30% (Overall i/c Extra items if any,)

### CONDITIONS OF CONTRACT-DEFINITIONS:

2(v) Engineer-in-Charge	<u>Jt.GM (Engg.-Civil), AAICLAS</u>
2(viii) Accepting Authority	<u>Regional Manager, AAICLAS</u>
2(x) Percentage on Cost Materials & Labour to cover All Overheads & Profits	15%
2(xi) Standard Schedule of Rates	DSR 2023/Market Rates.
2(xii) Department	AAICLAS, Engineering-CIVIL

#### Clause 1

(i)	Time allowed for submission of Performance Guarantee from the date of issue of letter of acceptance	NA
(ii)	Maximum allowable period of extension	NA

#### Clause 2

	Authority for fixing compensation under Clause 2	As per AAICLAS DoP
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#### Clause 2A

	Whether Clause 2A shall be applicable	Yes/No
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#### Clause 5

	Number of Days from the Date of Issue of Letter of Acceptance for Reckoning Date of Start	from the 10th date of after issue of award letter
	Time Allowed for Execution of Work Authority to decide Extension of Time	<b>06 (Six) months (excluding rainy season)</b> As per AAICLAS DOP
	Rescheduling of mile stone Shifting of date of start in case of delay in handing over of site	Regional Manager Regional Manager



**Mile Stone(s) as per table given below:**

Sl.No.	Description of Milestones (Physical)	Time allowed in days (from date of start)	Amount to be withheld in case of non achievement of milestone
1	1/8 th of work	23 days	10 % value of work remain Incomplete
2	3/8 th of work	68 days	
3	3/4 th of work	135 days	

**Clause 6, 6**

Clause applicable – (6 or 6A) : 6/6A

**Clause 7**

Gross work to be done together with net payment/adjustment of advances for material Collected, if any since the last such payment for being eligible to interim payment.	Not less than 30lakhs
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**Clause 10A**

Applicable

**TESTING EQUIPMENT TO BE PROVIDED BY THE CONTRACTOR AT SITE LAB**

~~All the Testing equipment's required for conducting test for building/ pavement works as per CPWD, MORTH, IRC, maintenance and AAICLAS specifications as applicable and as specified by the Engineer in charge during Execution~~

**Clause 10 B(II)**

Whether Clause 10B(II) shall be applicable	<del>Yes</del> /No
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**Clause 10 C:**

**Applicable/ Not Applicable**

Component of labour expressed as percent of value of work: 15%

**Clause 10 CA Applicable/ Not Applicable**

Materials covered under this clause	Nearest Material (other than cement*, reinforcement bars, structural steel & Bitumen) for which All India Wholesale Price index is to be followed	Base price and its corresponding period of all the materials covered under clause 10CA
1. Cement (OPC/ PPC)		Base price for cement and reinforcement steel to be determined as issued under authority of DG (Works). CPWD or concerned Zonal Chief Engineer, CPWD as on last date of receipt of tender. In case base price for cement, reinforcement steel and Bitumen as to be issued by CPWD is not available concerned ED (Engg) empowered to determine the same.
2. Reinforcement steel bars (TMT)		
3. Structural Steel		
4. Bitumen		



**\*Note:**

- Includes cement component used in RMC brought at site from outside approved RMC plants, if any.
- Base price and its corresponding period of all the materials covered under clause 10CA is to be mentioned at the time of approval of NIT. In case of recall of tenders, the base price may be modified by adopting latest base price and its corresponding period.

**Clause 10 CC Applicable/ Not Applicable**

Clause 10CC to be applicable in contracts with stipulated period of completion exceeding the period shown in next column	18 Months
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Schedule of component of other materials, Labour, POL etc. for price escalation.

Component of civil (except material covered under clause 10 CA) / Electrical construction materials express as percentage total value of work .....Xm .....%.

Component of labour, expressed as % of total value of work.....Y ..... %.

Component of POL, expressed as % of total value of work.....Z ..... %

**Note:** Xm ..... % should be equal to (100) (material covered under clause 10CA i.e. cement, steel and

Other materials specified in clause 10 CA + component of labour + component of POL).

**Clause 11**

Specification to be followed for execution of work	<ul style="list-style-type: none"> <li>• “CPWD Specification 2009, Vol. I &amp; II with upto date correction slips, MORTH or other specification as applicable.</li> <li>• Technical specification.</li> <li>• Manufacturer’s Specification.</li> </ul>
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**Clause 12**

12.2 & 12.3	Deviation limit beyond which clauses 12.2 & 12.3 shall apply for buildings, pavements and all other works above foundation level.	15% (Fifteen Percent)
12.5	Deviation limit beyond which clauses 12.2 & 12.3 shall apply for foundation work	100% (for foundation Items upto plinth)
	Overall Deviation i/c extra items, if any.	30% (Thirty Percent)

**Clause 16**

Competent Authority for deciding reduced rates	Regional Manger
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**Clause 18**

**MANDATORY MACHINERY TOOLS & PLANTS TO BE DEPLOYED BY THE CONTRACTOR AT SITE:**

To be provided as per NIT and other Machinery required for timely completion of work and as per CPWD specification.





## Clause 25

**Place of Arbitration: Chennai**

## Clause 36(1)

**Requirement of Technical Representative(s) and recovery rate**

Sl. No.	Minimum Qualification of Technical Representative	Discipline	Designation (Principal Technical Representative)	Minimum Experience	No	Rate at which recovery shall be made from the contractor in the event of not fulfilling provision of clause 36	
						Figures Rs.	Words
1.	Graduate Engineer/ Diploma Engineer	Civil	Site Engineer	Graduate - Minimum 2 Years OR Diploma Holder - Minimum 7 Years	01 No	Not exceeding a sum of Rs. 35,000.00 (Rupees thirty-five thousand only) per month during execution of work at site.	
2.	Graduate/ Diploma Engineer	Civil	Site Supervisor	Graduate/ Diploma Holder – Minimum 2 Years	01 No	Not exceeding a sum of Rs. 25,000.00 (Rupees Twenty five thousand only) per month during execution of work at site.	

- Assistant Engineers retired from Government services that are holding Diploma will be treated at par with Graduate Engineers.

## Clause 37

License Fee for unpaved land

As per Contract

## Clause 41(b)

Integrity Pact applicable

Yes/No

## Clause 42

Schedule/statement for determining theoretical quantity of cement & bitumen on the basis of Delhi Schedule of Rates Variations permissible on theoretical quantities Cement for works with estimated cost put to tender not more than Rs.5 lakhs	DSR 2016 printed by C.P.W.D with up- to-date correction slips till last date of submission of tender, technical specifications & BOQ. 3% plus/minus
For works with estimated cost put to tender more than Rs.5 lakhs Steel Reinforcement and structural steel section for each diameter, section and category Bitumen All other materials	2% plus/minus 2% plus/minus 2.5% plus only & NIL on minus side



## RECOVERY RATES FOR QUANTITIES BEYOND PERMISSIBLE VARIATION

Sl. No.	Description of items	Rates in figures and words at which recovery shall be made from the contractor	
		Excess beyond permissible Variation	Less use beyond the permissible variation*
1.	Cement		
2.	Steel reinforcement		
3.	Structural Sections		
4.	Bitumen issued free		
5.	Bitumen issued at stipulated fixed price		

\* Provided work is considered technically sound. Otherwise work has to be re-executed as per direction of Engineer-in-charge

### Clause 48

**Escrow Account:** ~~Applicable~~ / Not Applicable.



## **SPECIAL CONDITIONS**

### **1. GENERAL:**

The following special conditions shall be read in conjunction with General Conditions of Contract and amendments / corrections thereto. If there are any provisions in these Special Conditions which are at variance with the provisions in the above-mentioned documents the provisions in these special conditions shall take precedence.

#### **(A) CIVIL WORKS**

- a. The work in general shall be carried out as per CPWD specifications, 2009 Vol-I to Vol-II, New Delhi with up-to-date correction slips unless otherwise specified in the nomenclature of the individual item or in the particular specification of AAICLAS.
- b. For items not covered under “CPWD” Specifications, 2009 Vol-I to Vol-II, with up-to-date correction slips the work shall be done as per relevant BIS / IRC codes of practice.
- c. Should there be any difference / discrepancy or contradiction in the provision of the said specification of work and the description of the item given in the schedule of quantities, the scope of the items shall be taken accordingly to the following order of preference as per provision given in clause Conditions of Contract 8.1 (i) to (vi) of General Condition of Contract. 2017(GCC 2017).

### **2. INSPECTION OF SITE:**

For the purpose of inspection of site and relevant documents the contractor is required to contact the concerned Engineer-in-charge (or) his authorized representative who shall give reasonable facilities for inspection of the site. The contractor shall be deemed to have satisfied himself as to the nature of the site of work, local facilities of access, availability of materials and all other matters affecting his prices for the execution and completion of work. He is required to make himself fully acquainted with the nature and scope of work.

### **3. ADMISSION TO SITE:**

- a. If the work lies in restricted area, SHA/airside of Cargo building and the contractor shall apply in writing in advance of the commencement of work, for the issue of security passes and shall submit a list of the personnel concerned and shall satisfy the Engineer-in-charge who shall, at his discretion, have the right to recommend the issue of passes to control the admission of the contractor, his agents, his staff and workmen / workwomen. The cost of photographs, required fees applicable from time to time for the passes will be borne by the contractor. The contractor shall ensure his men / women will work in area / zones allotted to them. Passes shall be deposited with the Engineer- in-charge on demand and in case immediately after completion of work. The contractor, his staff and workmen / workwomen shall observe all the rules promulgated from time to time by the Authority e.g. Prohibition of smoking and lighting, search of persons on entry and exit, keeping to specified routes etc. Any persons found violating the security rules laid down by the authority will be expelled from the area without assigning any reason whatsoever and contractor shall have no claim on this account. There are restrictions on movements in operational area imposed by the Authority and the contractor shall abide by all the rules and regulations in this regard and shall acquaint himself and on his staff, thoroughly with the rules and regulations. Working in operational area/air side of cargo building needs special permission and



passes for labour, vehicles to enter the inside airport area, also site in critical zone will require NOTAM/special permission with competent authority.

- b. The contractor shall ascertain the security and other regulation promulgated at the Airport from time to time and in the event of violation any such regulation he/they should be liable to be debarred from tendering in AAI/AAICLAS and subject to other legal proceedings.

#### **4. SUFFICIENCY OF TENDER:**

- a. Particulars and data furnished in the various sections of the tender documents need not be taken as complete by themselves. They are intended to serve as rough guidance only for the contractor to quote for the percentage rate tender. The tenderers shall, therefore in their own interest examine the drawings, conditions of the contract and specification of work furnished in the tender documents. They shall also inspect the site and specify themselves on their own as to the hydrological, climatic and physical conditions prevailing at site, the nature extent of practicability of works, all existing and required roads and other means of communications and access to site, availability of housing and other facilities, the sources of supply of different materials and their adequacy, royalties and ferry charges, if any, labour and probable site for labour camps, stores and godowns etc.
- b. They shall also obtain for themselves all necessary information as to risks, contingencies and other circumstances, which may affect or influence their tender. No extra charges consequent on any insufficient appreciation or otherwise shall be allowed. The contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in the schedule of works / items, qualities or in bills; of quantities which rates and prices shall expect as provided, cover all his obligations under the contract and all the matters and things necessary for the proper completion and maintenance of the works.
- c. Should there be any discrepancy in or any doubt or obscurity as to the meaning of any of the tender documents, clarification should be sought through e-portal with in time as mentioned in the tender document of critical data. The department will have a right to make any amendments in the tender documents and any such changes will be intimated to the tenderer before the receipt of tender document through e-portal.

#### **5. CONTRACTOR REPRESENTATIVE AGENT WORKMEN/WORKWOMEN**

- a. The contractor shall employ only Indian Nationals and verify their antecedents and loyalty before employing them on work. He shall ensure that no person of doubtful antecedents and nationality is in any way associated with the work.
- b. The contractor shall, on request from the Engineer-in-Charge promptly cease to employ in connection with the contract and replace any person whose continued employment in connection there with this, in the opinion of the Engineer-in-Charge undesirable. He shall not be re-employed in connection with contract without the written permission of the Engineer-in-Charge. The decision of the CEO, AAICLAS upon any matter arising under these conditions shall be final and conclusive.



## **6. CONSUMPTION OF CEMENT:**

~~Proper record of the daily consumption of cement shall be maintained at the site of work for each item directed by the engineering-in-Charge.~~

## **7. SITE FOR PLANTS, EQUIPMENT AND STACKING OF MATERIALS:**

- I. Contractor will have to install his hot mix plant, miller and cement concrete batching plant etc. if required as instructed by E.I.C for production of bitumen mix and cement concrete mix respectively at site approved by Engineer-in-Charge in AA land and rent for the land used for the above will be charged as per AAICLAS approved rates @ Rs.7285/- per sqm per annum for unpaved area and @ Rs.8740 per sqm per annum for paved land with applicable tax, as on 01.04.2017 without any annual escalation.. Security deposit @Rs.500/-per sqm in cash or in the form of Bank Guarantee shall be submitted by the contractor.
- II. The contractor shall stack materials at area allotted at the site of work strictly as per the instructions of the Engineer-in-Charge keeping in view the operational requirements of the Director General of Civil Aviation and AAICLAS. The storage yard need not be necessarily in the proximity of the work site and nothing extra shall be paid on this account No.
- III. Recovery will be made for the land used for stacking of materials at worksite and machinery used for works.
  1. AAICLAS reserves full right to vacate the land without any notice if the site is required by AAICLAS anytime during the period of allotment.
  2. The contractor will vacate the area immediately on expiry of the license and handover vacant position of the area to AAICLAS
  3. The final bill of the contract will not be settled unless the area is vacated and handed over to AAICLAS in vacant possession on expiry of license.
  4. The contractor will ensure that no unauthorized construction comes within the area allotted.
  5. The allotment will be only for the existing contract with AAICLAS and will not be extended for any further period for other contract.
  6. A proper agreement would be got executed with the contractor for stacking construction material, site office and labour huts for a specific period.
  7. Land shall be allotted with clear understanding that AAICLAS reserves right to vacate the land without any notice if site is required by AAICLAS any time during the period of allotment.

## **8. CO-ORDINATION**

The contractor shall co-operate with the Authority's other contractors, compare plans specifications and the time schedules and so arrange his work that there will be no interference. The contractor shall forward to the Engineer-in-Charge all correspondence and drawings so exchanged. Failure to check plans and conditions will render the contractor responsible for bearing the cost of any subsequent change and necessary.

## **9. BYE-LAWS**

- I. The contractor shall comply with all by laws and regulations of local and statutory authorities having jurisdiction over the work and shall be responsible for payment of all fees and other charges and giving and receiving off all necessary notices and keeping the engineer-in-charge informed off the said complaints with the by-laws, payment made, and notice issued and received. The contractor indemnify the authority against all claims in respect of patent rights, design,



trademarks off name or other protected rights in respect of any plant, machinery or materials used for in connection with the work or temporary works and from and against all claims demands, proceedings, cost, charges and expenses whatsoever in respect of or in relation there to.

- II. The contractor shall depend all actions arising from such claims and shall himself pay all royalties, license fees, damages, cost and charges of all and every sort that may legally be incurred in respect thereof. Environmental and other clearances from regulatory authorities, if required, shall be obtained by the contractor at his own cost for installation of plant and machinery and other equipment.

## **10. POWER SUPPLY**

Power supply if provided by Authority in Cargo building and premises, the contractor shall provide all necessary energy meter, connections, cables, fittings, etc., from the main switch onwards, in order to ensure a proper and suitable supply of electricity for the execution of work. The Authority does not guarantee continuity of supply and no compensation whatsoever shall be allowed for supply becoming intermittent or for break down in the system. The contractor shall be charged for the electric energy at the prevailing rate as stipulated by AAICLAS from time to time plus service charges as applicable.

## **11. STANDARD OF WORKMANSHIP**

To determine the acceptable standard of workmanship, the contractor shall execute a portion of the items of works as a sample for approval of the Engineer-in-Charge before taking up the actual execution of the particular item of work. These samples on approval of the Engineer-in-Charge shall be guiding samples for execution of the particular item of work. Work not conforming to approved samples shall be rejected. The cost of samples is to be borne by the contractor.

## **12. PERFORMANCE**

- a. The contractor shall perform all works in substantial and acceptable manner in accordance with the plans and specifications and in accordance with such further and explanatory drawings, details and instructions as may, from time to time be given by the Engineer-in-Charge. The work must be proceeded within such sections and such times as directed by the Engineer-in-Charge.
- b. The contractor shall provide and do everything necessary for the proper execution of the works according to the true intent and meaning of the drawing and specifications taken together whether the same may or may not be particularly shown on that provided that.
- c. The same can be reasonably inferred there from, figured dimensions to be followed in preference to scale dimensions and all dimensions and particulars to be taken from the actual work.
- d. It must be clearly understood that the whole of the conditions are intended to be strictly enforced, and that no extra charges in respect of extra work will be allowed unless they are clearly outside the spirit and meaning of the conditions or unless such works shall have been ordered in writing by the Engineer-in-Charge.



### 13. PROGRAMME OF CONSTRUCTIONS

- a. Time is the essence of the contract and it shall be clearly understood that the tenderer has a definite program to carry out the work within the time limit set. ~~The time of completion stipulated in the contract covers the rainy season and no extension of time of account of dislocation due to rains during the above mentioned period will be granted.~~
- b. Immediately after the conclusion of the agreement and before the work is started, the contractor shall furnish, in writing for approval, to the Engineer-in-Charge a program of his proposed general and detailed arrangement for carrying out the works and of the time, order and manner in which it is proposed to execute the various sections of the work to be read in conjunction with milestone given in Schedule F.

### 14. PROGRESS OF WORKS

- a. Contractor shall give the Engineer-in-Charge a monthly or other periodical progress of the work done during that period.
- b. It shall be ensured that the works are carried out according to the agreed program and no changes are made except with the prior approval or at the instance of the Engineer-in-Charge.
- c. The progress of work will be reviewed periodically by the Engineer-in-Charge with the contractor and shortfalls, if any sorted out. The contractor shall thereupon take such actions as may be necessary to bring back his work to schedule without additional cost to the department either by employing overtime operation, increasing the number of shifts, capacity of equipment, or as otherwise directed by the Engineer-in-Charge.
- d. Should the work be suspended by reason of rain, strike, lockouts or other cause, the contractor shall take all precautions necessary for the protection of the work and at his own expenses shall make good any damage arising from any of these causes.
- e. The contractor shall furnish to the Engineer-in-Charge twelve photographs or more as appropriate per month of the spots indicated by him to evaluate the progress of the work. Two Nos. of photographs shall be pasted on one sheet and these sheets shall be kept in a folder for record. The photographs shall be taken from selected reference points ~~in such a manner so that the progress of work.~~

### 15. SITE PRECAUTIONS

- (i) Strict precautions must be exercised by the contractor to avoid interference with aircraft operations on that portion of the aerodrome close to aircraft traffic. Where there are restrictions of movement imposed by the Civil Aviation Department and AAICLAS, the contractor shall abide by all rules and regulations laid down in this regard by the Department and the authority
- ~~(ii) When not in use, all equipment, and stockpiled materials must be so placed that after darkness their tops are below a fifty to one ratio from the ends of the basic trip of the runway and twenty to one from sides of the useable aircraft traffic areas and must be marked with red flags by day and red lights by nights to indicate that they project above the general contour of the aerodrome.~~





- (iii) Any materials or T&P etc., found lying outside the sites approved by Engineer-in-Charge shall be got removed at once by the Engineer-in-Charge at the risk and cost of the contractor, allow ~~availability of the site~~ on certain days due to unavoidable reasons when it will not be possible to execute any work at all on these days. Nothing extra shall be paid towards the idle establishment, labour and machinery etc. on this account.
- ~~(iv) When the contractor's equipment's or personnel require to cross areas which are not closed to aircraft operations, the contractor shall provide competent flagmen at locations designated by the Engineer in Charge to relay signals from airport traffic control to personnel wishing to cross such areas.~~
- ~~(v) It will be the responsibility of the contractor to see that air traffic control tower signals are instantly and rigidly observed and acted upon by all personnel employed by the contractor on the job.~~
- (vi)
  - (a) Every transport vehicle shall carry a permit issued by the Airport Director and shall be produced on demand by the Airport Director or his authorized agent. All vehicles entering the Airport limits shall follow the routes prescribed by the Airport Director for entering the area and shall display red flags on top. No vehicle shall be allowed between sunset and sunrise and also during day when visibility is 500 meter or less within the Airport limits where motor vehicle etc., does not apply.
  - (b) "No person shall drive any vehicle in the operational area of the Airport or other areas as may be notified from time to time, unless, he has been specifically authorized by the Airport Director of the Airport after passing any test or examination as may be considered necessary. Provided, however that the Airport Director of the Airport may also require such a person to possess driving license under motor vehicle Act.
  - ~~(c) For occasional entry of vehicles in the airport operational area, for which a separate daily temporary vehicle entry permit is issued, training to the drivers of vehicles and issue of Airfield Driving Permits (ADP) may not be necessary. However, such a vehicle should enter the operational area only if "Follow Me" service is provided with authorized driver of agency / contractor accompanying the drivers of the vehicle in the front seat, for guidance.~~
- (vii) With regard to construction safety measures, the contractor shall adhere to various Indian Standard codes of Practice, requirements of Provincial Government and local Municipal authorities wherever the provisions of the latter two agencies shall be more stringent than the provisions of the former, When these codes do not exist, the contractor shall, adhere to such safety measures as directed by the Engineer-in-charge.
- (viii) The contractor shall during construction provide barricades at his own cost as per specifications prescribed by the Engineer-in-Charge to segregate the working area to ensure safety of all concerned.
- (ix) The contractor shall be responsible for any damage, resulting from his operations, to existing airport fixtures such as underground cable, contact lights, hard surface areas, water mains, other operational installations, airports road, etc. the contractor shall restore, replace or repair any such damage to the complete satisfaction of the Engineer-in-Charge ~~should be advised in sufficient time ahead as to what areas the contractor may operating on.~~





~~EXCAVATION: While carrying out the excavation work over the area or in the foundation trenches the contractor shall carry out the excavation work very carefully assuming that there may be certain power / connection cables and other services like storm water drain, water supply line, chill water pipe lines and firefighting lines and man holes etc. In case of any damages to the services while carrying out the work, the contractor has to make good the same at his own expenses.~~

~~Before any excavation work is started with the help of heavy machinery, the contractor shall cut/open the trench of size approximately 1.00 (W) x 1.50 (D) Meters as per direction of Engineer-in-Charge. To find out the underground services if any, then excavate further along the alignment of such service lines after giving the temporary support to these cable services lines and then only switch over to the excavation with the help of heavy machinery. Nothing extra shall be paid for the same.~~

- ~~(x) The work shall be carried out in phases in such a way that there is least obstruction to the movements of Air Traffic at the Airport. The phasing shall be decided by the Engineer-in-Charge who will be at liberty to change the phasing to suit the requirements. The contractor shall have to abide by these instructions and nothing extra shall be paid to him on this account.~~
- (xi) If any time there is Hindrance by the Contractor in the execution of the work due to any reason whatsoever, the Authority shall not be responsible and shall not entertain any claim whatsoever so any account from the contractor.
- (xii) If on handing over site or at any time thereafter during the execution of the works the contractor considers that any drawing or information necessary for the execution of the work has not been provided he is to inform the Engineer-in-Charge in writing giving details.
- (xiii) If at any time during the execution of work and for any reasons whatsoever there is some difficulty in availability of site, the contractor shall adjust his labour accordingly and nothing extra shall be paid on this account.
- (xiv) No labour huts shall be permitted to be constructed inside the operational area.
- (xv) Contractor shall be responsible for the police and antecedent verification of the labour employed by him ~~in the operational area~~ and shall indemnify the department of any security problems arising
- (xvi) ~~The contractor arrange his work schedule according to the flying operations. Unavoidable adjustments in the timings may however have to be made depending upon the emergency operational requirements which may result in lesser availability of working hours or rescheduling of working hours. Operational requirements may also not allow availability of the site on certain days due to unavoidable reasons when it will not be possible to execute any work at all on these days. Nothing extra shall be paid towards the idle establishment labour and machinery etc. on this account.~~



**16. CONTRACT DOCUMENT:**

The agreement shall be executed on a non-judicial stamp paper of appropriate Value of Rs. 100/- (One hundred) and the cost to the stamp paper shall be borne by the contractor.

17. ~~The contractor shall take all precautions to avoid all accidents by exhibiting necessary caution boards day and night, speed limit board, red flags, red lights and providing barriers. He shall be responsible for all damages and accidents caused due to negligence, on his part. No hindrances shall be caused to traffic during execution of work.~~

18. ~~For items pertaining to building work the specification detailed under relevant subheads for building work shall be followed.~~

19. No payment will be made to the contractor for damage caused by rains or other natural calamities during the execution of the works and no such claim on this account will be entertained.

20. The rate for all items shall unless and until clearly specified otherwise include cost of all the component labour, material and other input involved on the execution of the item.

21. The contractor shall adjust his labour, staff, plant, machinery etc., according to the requirement of work from time to time and no claim shall be entertained on account of idle labour plant, machinery, etc, due to any reason whatsoever.

**22. RCC WORKS:**

- i. The centering and shuttering for all RCC works shall be of steel or ply of approved thickness and quality. The design of centering and shuttering for the work shall be got approved from the Engineer-in-Charge before starting the work.
- ii. Where steel bars are supplied in coils, nothing extra shall be paid for straightening the bars.

23. Timber required for all wood-work shall be well seasoned so that the moisture content does not exceed the limits laid down in IS-2813 – 1973 (I.S. Recommendations for maximum permissible moisture content for timber used for different purposes).

24. The contractor's rate for brick work shall include cost of all scaffolding, curing and providing necessary set back projections, cutting, toothing, string course, holes for cables mark on as and brick on edge wherever required in the building in strict conformity with drawing or as directed by the Engineer-in-Charge. The bricks shall have crushing strength not less than 50 kg / sq.cm

**25. WATER PROOFING:**

~~The work shall be got executed by the firm specialist in the type of water proofing as specified in the schedule of quantities. The contractor shall give the guarantee for water proofing for a period of 5 years (five years) and execute the guarantee bond in the form prescribed by the Engineer in Charge. Any leakage / seepage noticed during the guarantee period from the date of completion of the work will be rectified by the contractor at his own cost, failing to which the Department after giving 1 (one) weeks' notice, will get it rectified at the risk and cost of the contractor. For the purpose of this in addition to the Security Deposit an amount equal to 25% (twenty five percent) of the value of the water~~



~~proofing items in DSR 2016 or any such market rate items executed under the agreement will be withheld and will be released after the expiry of 5 (five) years from the date of completion of the work. Bank Guarantee of equivalent value from a Scheduled Bank/Nationalized bank (but not from Gramin Bank or co-operative bank) will also be accepted in lieu of above guarantee amount.~~

- ~~26. The Contractor shall arrange to provide portable lights and or markings with the luminous paint to indicate the areas under construction / or repairs as per the directions of Engineer in Charge. These lights shall be of the approved colour and capacity and shall be operated throughout the night and during bad weather. In addition to these markings, light cone markers painted with luminous paints shall also be put.~~
- ~~27. The percentage rate quoted by the contractor for all the items except those where specific provisions are indicated in the schedule of quantities shall include all leads, lifts, heights and working in or under water and / or liquid mud in or under foul condition, pumping out water caused by springs, tidal or river seepage, broken water mains or drains or due to any other causes. Nothing extra shall be paid on this account.~~
28. The contractor will remove the labour huts on completion of the work. The payment of final bill will be subject to the compliance of this condition by the contractor.
- ~~29. In all contracts relating to security, Watch and ward services, the contractor shall engage ex-servicemen or ex-police personnel to the contracted job.~~
- ~~30. The contractor shall regulate the movement of vehicles in accordance with the regulations of local traffic authority and shall provide necessary roads, diversions etc. for access of vehicles to the site of work. Nothing extra over and above rates quoted by him shall be paid on this account.~~
31. **SCOPE OF THE WORK:**  
As per NIT.
32. **INTENT OF THE PLANS AND SPECIFICATION**  
The cross-sectional drawings, if any, together with the contract specifications, are intended to show and explain the manner of executing the work and to indicate the type and class of materials to be used. The work to be carried out under the contract shall, except as otherwise provided in these conditions, include all labour, materials, tools, plant, equipment and transport that may be required in preparation of and for and in the full and entire execution and completion of the works and maintenance of the same during the construction and observation period. The description given in the schedule of works shall, unless otherwise stated, be held to include wastage on materials, carriage and cartage, carrying or hoisting, setting and fixing in position and all other labour necessary and for the full and entire execution with good practice and recognized principles and any urgent and temporary works, fully contingent on the work.
33. **CO-OPERATION BY CONTRACTORS:**  
The contractor shall give the work his constant attention to facilitate the progress thereof and shall co-operate with the department in every way possible. He shall have to be present on the work at all times. During his absence, a competent representative who can speak the local language and English and could be able to communicate with the department's representative and who is authorized to receive order and act on behalf of contractor, should be present.



**34. INSTRUCTIONS AND NOTICES:**

- a) Subject as otherwise provided in this contract, all notices to be given on behalf of the department and all other actions to be taken on its behalf, may be given or taken by the Engineer-in-Charge/ Regional Manager (Cargo) or any officer, for the time being entrusted with the function of duties and powers of the Engineer-in-Charge.
- b) All instructions, notices and communication, etc. under the contract shall be given in writing and if sent by registered post to the last known place, of above or the business of the contractor, shall be deemed to have been served on the date on which in the ordinary course of post, these would have been delivered to him.
- c) Contractor or his agent shall be in attendance at the site(s) during all working hours and shall superintend the execution of the works with such additional assistance.
- d) ~~In each trade as the Engineer-in-Charge may consider necessary and.~~ The orders given to the contractor's agent shall be considered to have the same force as if they had been given to the contractor himself.
- e) The Engineer-in-Charge shall communicate or confirm his instructions to the contractor in respect of the execution of work in a "works site order Book" maintained at the site office of the Engineer-in-Charge and the contractor or his authorized representative shall confirm receipt of such instructions by signing the relevant entries in this book. If required by the contractor, he shall be furnished a certified true copy of such instructions(s).

**~~35. PLANS & SPECIFICATIONS:~~**

~~The contractor shall submit to Engineer in-Charge for approval such additional plan or working drawings of structure as may be required. The contract rates shall include the cost of furnishing such drawings.~~

**36. WATCH AND WARD & LIGHTING:**

The contractor shall provide and maintain at his own expense all lights, fencing and watch & ward when and where necessary or required by the Engineer-in-Charge for the protection of the work or for safety and convenience of those employed on the work or the public.

**37. DEPARTMENTAL REPRESENTATION:**

The Engineer-in-Charge during his absence on the works shall be represented by one of his subordinates, whose duties in relation to the contractor shall be to ensure that the work is performed in conformity with the plans and specifications in all respects. He shall communicate to the contractor the instructions and directions of the Engineer-in-Charge on all questions relating to the work, and the contractor shall comply with such instructions and directions. He shall request the contractor in writing to suspend the performance of any part of the work, if in his judgment the contractor is deviating from the plans and specifications, ~~in spite of his instructions and~~ contractor shall comply.



### **38. BITUMEN**

38.1. The Contractor shall procure straight run bitumen of specified grade directly from the manufacturers or nearest delivery point of Govt. Refinery. The invoice against the purchase of bitumen shall be submitted along with below mentioned.

- a) Manufacture's name or trade mark if any:
- b) Month and year of manufacture:
- c) Grade and:
- d) Batch number:
- e) Site Location of supply:

38.2. The contractor shall work-out procurement plan of the bitumen well in advance as per the execution program so as to ensure that the progress of work shall not suffer for want of availability of bitumen at site.

38.3. Engineer-in-charge at his discretion may get the quality of bitumen tested in a laboratory. In case the test result does not comply with specified order of the bitumen specified the contractor shall have to remove the quality of bitumen of proper order and specification. Testing charges and related expenses of this accounts shall be borne by the contractor.

### **39. SITE CONDITIONS, REQUIREMENTS & SOURCES OF MATERIALS BENCH MARKS AND SETTING OUT OF WORKS:**

- a) The levels of the various floors of building and pavements, road work etc. Shall be as shown in the architectural level plans. Should there be any discrepancy in the floor ground levels, the decision of the Engineer-in-Charge shall be final and binding and no claim whatsoever shall be entertained on this account.
- b) The contractor shall be responsible for the true and proper setting out of the work and for the correctness of the positions, levels dimensions and alignments of all parts of the works and for the provisions of all necessary applications and labour in connections therewith.
- c) If any time during the progress of the work any error may appear or arise in the position, levels dimension or alignments of any part of the work, the contractor on being required to do so by the Engineer-in-Charge shall at his own expense, rectify such errors to the satisfaction of the Engineer-in-Charge.
- d) The checking or any setting out of any line or level by the Engineer-in-Charge or his representative shall not relieve in any way the contractor of his responsibility for the correctness thereof and he shall carefully project and preserve all Bench marks, site rails, pegs and other things used in the setting out of works.
- e) Completion of all items of the work in question shall be carried out by the contractor at his own cost.
- f) The T.B.M.'s shall be established by high precision theodolite total station, and the center line marks shall be engraved on the metallic surface embedded in smoothly finished and properly anchored concrete pillars of such dimension and constructed at such intervals and places as may be directed by the Engineer-in-Charge or prior approval of Engineer in Charge and shall be maintained in



proper manner throughout the period of construction and till the final measurements of the work are completed.

- g) The contractor shall also keep proper record of such permanent Bench marks established denoting therein their correct levels.
- h) The work of establishing all such bench marks shall be carried out only by experienced staff of the contractor with the help of precision
- i) Instruments suitable for this type of work. The instruments used shall be checked for their accuracy and for permanent adjustment before the commencement of the work and also at frequent interval during the progress of the work.
- j) All such Bench marks established by the contractor shall be subjected to check and approval of the Engineer-in-Charge or his representative and any variations noticed in the work as a result of improper establishment or maintenance of such Bench marks shall be at the contractor's risk and expense.
- k) The contractor has to adjust his work and progress the work in co-ordination with other agencies working at site.

#### **40. CONDITIONS FOR STORING OF MATERIALS**

- a) The contractor shall bear all incidental charges for cartage, storage and safe custody of materials if any issued by department.
- b) The contractor shall construct godown suitable at site of work for storing the materials safe against damage by sun, rain, dampness, fire, theft, etc. He shall also employ necessary watch and ward establishment for the purpose.
- c) Cement to be stored in separate godowns. Each godown shall be provided with a single door with two locks. The keys of one lock shall remain with the Jr. Exe, AM, and Manager or Authorized representative of. Engg. in-Charge of the work and that of the other lock with the authorized agent of the contractor at the site of work so that the cement is removed from the godown according to the daily requirement with the knowledge of both the parties. The day-to-day receipt and issues account of cement shall be maintained by Manager Engineering / Assistant Manager Engg./ Senior Supdt. Engg. In Charge of work and signed daily by the contractor or his authorized agent.
- d) Cement shall be stored and stacked in bags in dry and water proof sheds. The bags shall be stacked in rows of two and at least 10 to 20 cm clear above the floor consisting of two layers of dry bricks laid on well consolidated earth. A space of 60 cms. Should be kept around, as well as between the exterior walls and the stacks. Cement bags should be placed together in the stack to reduce circulation of air as much as possible. Cement bags shall not be stacked more than 10 bags high to avoid lumping under pressure.
- e) Contractor shall distinctly display a board at work site on the cement store indicating the opening balance on a particular day, receipt during the day and issue during the day and closing balance at the end of the day. (The entries shall be updated immediately on physical receipt and physical issues.)





#### 41. CONDITIONS OF STEEL

- (i) The Contractor shall procure steel reinforcement bars conforming to relevant BIS codes from main producers i.e., TISCO, IISCO, SAIL, RINL, etc., as approved by the Ministry of Steel. The contractor shall have to obtain and furnish test certificates to the Engineer in charge in respect of all supplies of steel brought by him to the site of the work. Samples shall also be taken and got tested by the Engineer-in-charge as per the provisions in this regard in relevant BIS codes. In case the test results indicate that the steel arranged by the Contractor does not conform to BIS codes; the same shall stand rejected and shall be removed from the site of work by the contractor at his cost within a week time from written orders from the Engineer-in-charge to do so.
- (ii) The steel reinforcement shall be brought to the site in bulk supply as per the requirement of programme submitted by the firm & approved by Engineer-in-charge.
- (iii) The steel reinforcement shall be stored by the contractor at site of work in such a way as to prevent distortion & corrosion and nothing extra shall be paid on this account. Bars of different sizes and lengths shall be stored separately to facilitate physical verification.
- (iv) For checking nominal mass, tensile strength, bend test, re-bend test etc., specimen of sufficient length shall be cut from each size of the bar at random at frequency not less than specified below:-

Size of Bar	For consignment	For consignment over 100 tonnes
Below 100 tonnes		
Under 10 mm dia	One sample for each 25.00 Tonnes or part thereof.	One sample for each 40.00 Tonnes or part thereof.
10 mm to 16 mm dia	One sample for each 35.00 Tonnes or part thereof.	One sample for each 45.00 Tonnes or part thereof.
Over 16 mm dia	One sample for each	One sample for each 50 Tonnes or part thereof

- ~~(v) The contractor shall supply free of charge the steel required for testing. The cost of tests including all incidental charges shall be borne by the contractor.~~
- ~~(vi) The actual receipt and consumption of steel on work shall be regulated and proper accounts maintained. The theoretical consumption of steel shall be worked out as per procedure prescribed in Clause 42 of the contract and shall be governed by the conditions laid therein.~~
- ~~(vii) Steel brought to site and steel remaining unused after completion of work shall not be removed from site without written permission of Engineer in charge.~~



#### 42. CONDITIONS FOR CEMENT

1. The contractor shall procure cement conforming to B.I. Standards Codes, as required in the work from reputed manufacturers of cement, such as ACC., L&T, J.P. Rewa, Vikram, Shree Cement, Birla Jute, Zuari, Vishu, Priya, Ramco, Indian Cement and Cement Corporation of India etc. as approved by Ministry of Industry, Government of India and holding license to use B.I.S. certification mark for their product, whose name shall be got approved from Engineer-in-Charge. Supply of cement shall be taken on 50 kg bags bearing manufacturer's name and B.I.S. marking. Samples of cement arranged by the contractor shall be taken by the Engineer-in-Charge and got tested in accordance with provisions of relevant BIS codes. In case test results indicate that the cement arranged by the contractor does not conform to the relevant BIS codes, the same shall stand rejected and shall be removed immediately from the site by the contractor at his own cost and not more than a week's time of written order from the Engineer-in-Charge to do so.
2. The cement shall be brought at site in bulk supply as per the requirement to meet out the programme submitted by the firm and approved by the Engineer-in-Charge.
3. The cement godown of the capacity to store a minimum of 200 bags stored in rows with stack not more than 15 bags, always countable state, of cement shall be constructed by the contractor at site of work for which no extra payment shall be made. Double lock provision shall be made to the door of the cement godown. The keys of one lock shall remain with Engineer-in-Charge or his authorized representative and the key of the other lock shall remain with the contractor. The contractor shall be responsible for the watch and ward and safety of the cement godown. The contractor shall facilitate the inspection of the cement godown by the Engineer-in-Charge and his authorized representative at any time. The cement procured should be stored in such a manner that it is kept protected from rain and water.
4. The contractor shall supply the sample of cement required for testing free of charge. The cost of tests including all incidental charges shall be borne by the contractor.
5. The actual consumption of cement on work shall be regulated and proper accounts maintained. The theoretical consumption of cement shall be worked out as per procedure prescribed in clause 43 of the contract and shall be governed by the conditions laid therein.
6. Cement brought to site and cement remaining unused after completion of work shall not be removed from site without written permission of Engineer-in-Charge.
7. The contractor shall use one source of cement for entire work. In case of change in source, all items of work requiring mix design shall have to be redesigned and no extra cost for the same shall be payable.
8. The contractor shall submit Photostat copies of the vouchers duly signed by their authorized representative and original for the verification of actual purchasing of cement.
9. ~~The contractor has to make his own arrangement of cement required for the cement works from reputed suppliers. Before using it in the work, the testing report/ Test results conducted at approved Laboratories are to be submitted to the Engineer-in-~~





~~Charge and all the testing charges shall be borne by the agency. The testing has to be done for each lot of individual brand. Cement has to be procured as per requirement at site and as directed by Engineer-in-Charge.~~

#### **43. STORES AND MATERIALS:**

- a) All the stores and materials except the materials stipulated for issue by the Authority required for the satisfactory completion of the work shall be arranged by the contractor from his own sources from market. No claim whatsoever shall be entertained by the Authority on account of delay in either providing these materials or non-availability of these materials in the market.
- b) The contractor shall, up on demand forward for the Engineer-in-Charge's inspection, test certificates rendered by the suppliers for all materials furnished by the contractor.
- c) All materials brought on the site of works and meant to be used in the same, shall be the best of their respective kind and to the approval of the Engineer-in-Charge. The Engineer-in-Charge or his representative will accept that the materials are really the best of their kinds, when it is proved beyond doubt that the materials are really the best of their kinds, when it is proved beyond doubt that no better materials so the particular kind in question are available in the market.
- d) The contractor shall obtain the approval of the Engineer-in-Charge, of samples of all materials to be used in the works and shall deposit these samples with him before placing an order for the materials with the suppliers. The materials brought on the work shall conform in every respect to their approved samples. Fresh samples shall be deposited with the Engineer-in-Charge whenever the type of source of any materials changes.
- e) The Engineer-in-Charge shall have power to cause the contractor to purchase and use such materials from any particular source, as if in his opinion, be necessary for the proper execution of the work. ~~The contractor shall distinctly display a board at work site on the cement stores indicating the opening balance on a particular date, receipt during the day, and issue during the day and closing balance at end of the day. (The entries shall be updated immediately on physical receipt and physical issue).~~
- f) ~~The copy of invoice for purchase of cement and steel shall be submitted to the Engineer in-charge for every lot of cement / steel brought at site along with manufacturer's test certificate.~~
- g) ~~Copies of the invoice for purchase of cement and steel shall be handover to the Engineer-in-Charge by the contractor.~~

#### **44. TESTS:**

The various tests as indicated in the CPWD specifications or BIS as considered necessary by the Engineer –in- charge shall be carried out in the Laboratory as approved by the Engineer- in-Charge. The contractor shall bear the entire cost of samples, testing charges, carriage and any other incidental expenditure incurred, thereon. The results shall be final and binding on the contractor.



#### **45. SAMPLING AND TESTING:**

- a.** The contractor shall provide proper facilities at all times for the inspection and testing of material and the Engineer-in-Charge shall have access at all times to the place of stores or manufacture. The contractor shall give sufficient advance notice for placing order so as to permit test to be completed before the material is incorporated in the work and shall afford such facilities as the Engineer-in-Charge may require for collection and forwarding samples and making inspection. The contractor shall not make use of or incorporate in the work the materials represented by the samples, until tests have been made and materials found to be in accordance of the specifications.
- b.** All tests of materials furnished by the contractor shall be made in accordance with commonly recognized methods of Indian or of other International organization or such other methods and tests as are prescribed in the specifications or are in use in conformity with standard practice of the department and charges therefore, will be borne by the contractor.
- c.** Field tests of materials will be made by the Engineer-in-Charge as deemed necessary and these tests shall be made in accordance with standard practices of the department. The cost involved in all such field tests will be borne by the contractor. The various tests as indicated in the particular specifications/ IRC/ MoRTH/CPWD Specification/BIS/ASTM Standard or as considered necessary by the Engineer in Charge shall be carried out in the laboratory approved by the Engineer-in- Charge.
- d.** The contractor shall bear the entire cost of samples, testing charges, carriage and other incidental expenditure incurred thereof. The results shall be final and binding on the contractor.
- e.** The contractor shall submit certified true copies of the vouchers for verification of actual purchase of any materials whenever directed by the Engineer-in-Charge.
- f.** The contractor shall not be entitled for any extra payment whatsoever on account of the above special conditions of contract, until and unless specified otherwise.



## **ADDITIONAL CONDITIONS - I**

The following Additional conditions shall be read in conjunction with General Conditions of Contract and special conditions, amendments/ corrections thereto. If there are any provisions in these Additional Conditions which are at variance with the provisions in the above-mentioned documents the provisions in these Additional conditions shall take precedence.

Where ever the work is to be executed inside the operational area/ Cargo Building of Chennai Airport entry is restricted by security as per the rules promulgated by Airport Security Authorities from time to time. The Contractor shall obtain necessary entry passes and shall bear all expenses connected to it including cost of photographs, entry permit fees etc. The following is the procedure currently in force for obtaining passes from the Airport Security Authorities. The contractor shall inspect the site of proposed work and study the logistical requirement in executing the work before quoting the tender.

1. All contractors/ agencies who got award of work in Cargo area are required to submit the application giving the details of name and award of work, duration of work with award letter. The list containing worker's name, address also be enclosed along with application while submitting to the concerned department for recommendation. The application duly recommended by the concerned department will be forwarded to the Chief Security Officer, AAICLAS.
2. The contractor while applying for passes are required to submit required documents for each worker along with the application. The contractor shall be responsible for the workers under his list. The contractor should submit police verification certificate of work force/pass port copy along with pass application.
3. Entry permit is required to be obtained for the vehicles carrying the construction materials into the Cargo Complex from AAICLAS.
4. Each workman shall carry the pass issued to him or her individually and the passes should not be collected by the contractor en-bloc.
5. The labours should be got frisked thoroughly by authorized security personnel at every gate before entry to the Cargo Complex. Labours will enter and work in their allotted area under the supervision of their supervisor only.
6. The contractor or his agent shall also be fully be liable to BCAS/ APSU for any fraudulent/ unauthorized use of the passes by the workers whether with or without his knowledge and for any theft or loss of the same.
7. While working in the Cargo Area fluorescent jackets are to be worn by all the work force of contract and the arrangement of the same have to be made by the contractor.
8. The contractor or his agency shall not use for himself nor shall he permit any of his laborers to use tokens disclosed as lost or stolen even in the instance of the recovery of the same at any later date unless duly authorized by the APS Unit.
9. Loss of passes will be intimated immediately by the contractor to the CSO, AAICLAS who will further inform to concerned RDCOS (CA) BCAS through APSU/ ASG and also to the concerned Police Station. It should also be notified to other gates to prevent misuse. BCAS authority will charge penalty prevailing from time to time per token lost and the amount should be deposited immediately and receipt should be obtained. Non-payment and delay will lead to stopping of issuance of further tokens.



10. Any other rules imposed by the regulatory authority from time to time due to security reason will be applicable to the contractor.
11. The contractor shall provide and maintain at his cost necessary fencing, watch and ward, lights etc. as directed by the Engineer in charge, considering the security and operational requirements of the Cargo wherever required, in respect of his labor camp and plant and machinery.
12. During the course of work, proper and elegant direction boards and “Work in progress – Inconvenience caused is regretted” etc. should be displayed at appropriated places, matching with the International Standards.
13. Carriage of materials / dismantled materials is to be taken carefully to avoid any spillage and to keep the area clean.
14. The contractor shall adjust his working hours and deployment of men and material to suit the restrictions in the cargo complex and nothing extra shall be paid on this account.
15. Where there are restrictions of movement imposed by the Civil Aviation Department and AAICLAS, the contractor shall abide by the rules and regulations laid by the department and authority. Any other rules imposed by the regulatory authority from time to time due to security reason will be applicable to the contractor.
16. If the contractor is found to violate any of the security regulations, he shall be black listed in addition to being subjected to other legal proceedings.
17. The contractor also need to follow the rules enforced/modified by AAICLAS/BCAS from time to time and no extra rates will be allowed on the above account.
18. It shall be deemed that where ever AAI/Airports Authority of India is given in this document shall be read as AAI Cargo Logistics and Allied Services Company Ltd. (AAICLAS) wherever applicable.



## **ADDITIONAL CONDITIONS-II**

1. Before quoting the rates/ submitting the tender, the contractor must inspect the proposed site, with the prior approval of the Engineer-in-charge for the works and study specifications and conditions carefully.
2. The entire work shall be carried out without disturbing other working agencies, buildings, lawn, plants and other facilities.
3. Entry of Labourers and plying of vehicles carrying materials to work site shall strictly be as per the direction of Engineer-in-charge. If the instructions are not strictly complied with, suitable penalty shall be imposed as per the rules in force and nothing extra shall be paid.
4. Working during night hours shall be permitted with the written permission from the Engineer-in-charge.
5. The contractor shall be fully responsible for all the materials brought to site / finished items or work, against damage due to water leakage, fire, theft etc., until the work is taken over by the Engineer-in-charge.
6. The contractor shall maintain all works executed in good condition till the completion of entire works allotted to the contractor.
7. The contractor shall be responsible for all damages and accidents caused to negligence on his part.
8. In case of any Damages to the existing structures and services while carrying out work, the contractor has to make good the same at his own expenses or otherwise it will be made good by other agency under risk and cost of the contractor.
9. The contractor shall make his own arrangement for tools and plants required for the work and the department will not supply anything.
10. Necessary register and stationeries for entering data and test results shall be provided by the contractor at his own cost as directed by Engineer-in-charge.



**UNDERTAKING BY THE AIRLINES, GOODS/SERVICES PROVIDERS AND CONTRACTORS OF CHENNAI AIRPORT/CARGO COMPLEX, MEENAMBAKKAM**

1. Airports Authority of India, Chennai Airport has established an Integrated Management System (IMS) under ISO 9001:2015 (Quality Management System), ISO 14001:2015 (Environment Management System) & OHSAS 18001:2007 (Occupational Health and Safety Assessment) International Standards to provide Quality and Environment friendly services of International Standards.
2. We, the Airlines, Goods/Services providers and Contractors of Chennai Airport appreciate and respect the commitment & initiatives taken by the management of AAI, Chennai airport to protect and preserve the environment at Airport.
3. We hereby abide by the conditions stipulated herein with respect to our activities in the airport and not to pollute the environment of the airport in any manner & cooperate with the Airports Authority of India, Chennai Airport. We hereby undertake that:
  - a) The work areas shall be kept clean
  - b) Adequate number of Waste bins shall be placed in working space to collect different type of Scraps and the Wastes.
  - c) The following wastes shall be segregated and stored in designated place, as far as possible.
    - Oil soaked cotton wastes
    - Spent oil (Haz wastes)
    - Asbestos wastes
    - Worn out Tyres
    - Discarded Equipment's, structures
    - Construction wastes, debris
    - Glass wastes
    - Insulation wool waste
    - Metallic wastes
    - Empty Paint drums, containers (Haz wastes)
    - Metallic Cans
    - Polythene/plastic wastes
    - Paper/card board waste
    - Discarded food
    - Other bio degradable wastes
    - E wastes ( Haz wastes)
    - Automotive/ Industrial Battery etc.
4. The waste shall be stored at locations identified by AAICLAS Management of Chennai airport. Subsequently the wastes shall be disposed off in accordance with waste management plan.
5. Hazardous wastes (Spent oil, contaminated jute/cotton/gloves, e-wastes, bio medical wastes shall be secured and disposed as per guidelines of regulatory authority (TNPCB).
6. To the extent possible, fuel oil, electrical power, water, cooking gas etc. will be conserved.
7. Plastic bags of less than 40 micron shall not be used and /or issued by us inside AAICLAS premises.



8. We shall obtain the MSDS (Material Safety Data Sheet) of all chemicals used by us in AAICLAS campus and study their characteristics and the disposal method. Chemicals which are found to be environmental friendly shall only be used.
9. If any chemical is found not environmental friendly/safe, additional precautions for their use and disposal shall be taken as indicated in MSDS.
10. Copies of MSDS will be retained by us & made available as and when requested by AAI/AAICLAS officials.
11. Wherever any chemical like fuel oil, lub oil, Hydraulic oil , grease, paints are used , we shall arrange or keep ready a spill control kit at our own cost, for emergency purpose and shall use the same in case of emergency.
12. Diesel/ Petrol operated Vehicles used by us for transportation of man & material to and from AAICLAS campus, Apron, Runway etc. shall be PUC (pollution under control) compliant. Copies of the PUC certificate shall be handed over to concerned AAI dept.
13. Wherever we arrange food for our workmen, we shall keep waste bins for collection of waste generated in the process.
14. Failure to comply with the requirements mentioned above shall attract a penalty or any other strictures as deemed fit by the AAICLAS authorities.
15. We understand that AAICLAS, Chennai Airport will organize briefing/ training of our designated Supervisor/Manager about the IMS requirements. We shall ensure the presence/participation during such session. Thereafter, we shall ensure the necessary training of our workmen and staff and compliance of the requirements.
16. We shall identify one supervisor responsible for EMS compliance.
17. We understand and agree that no additional payment shall be made by AAI Management for IMS compliance

Date:

Seal:

Authorized Signatory

Name of the Agency



### **PARTICULAR CONDITIONS**

1. The agency has to obtain security clearance for the firm/companies/ individual including owner / directors through online portal e-SAHAJ, for issue of entry passes.
2. The work is to be executed in the Cargo area. The Contractor shall obtain necessary Entry permits / Photo identity cards for all their employees issued by Airports Security Authorities after verification of antecedents of individuals by the State Police.
3. The Contractor shall provide and maintain at his own cost necessary fencing, watch and ward lights etc., as directed by the Engineer-in- charge considering the security and operational requirements of the Cargo Complex.
4. The Contractor / supervisor should furnish to the Airport Security unit a list of labourers requiring access to the Cargo Complex in the prescribed format. Each labourer shall carry the Entry permit issued to him or her individually.
5. Labourers will enter and work in allotted area under the supervision of their supervisor only.
6. Loss of Entry permit shall be reported to Security Manager (Cargo) and to the concerned police station. It should also be notified to other gates to prevent misuse.
7. In case the labourers are required to remain in the Cargo Complex / Operation area for continuity of work in the night, the contractor should inform the same to the Engineer-in-charge well in advance so that he will inform the Security Manager about this requirement and take clearance from the Security Department.
8. Strict precautions must be, exercised by the contractor to avoid interference with Cargo Operations. Where there are restrictions of movement imposed by the AAI, the contractor shall abide by the rules and regulations laid down by the authority. Violation of above instructions will attract appropriate disciplinary action.
9. The Contractor shall quote the rates in the tender considering the extra expenditure involved in the above additional requirements for, which no claim whatsoever will be admissible.
10. If the Contractor is found to violate any of the Security regulation, he shall be black listed in addition to being subjected to other legal proceedings.
11. The contractor shall adjust his working hours and deployment of men and material to suit the above restrictions and nothing shall be paid extra on this account.
12. The Contractor shall submit original vouchers for the verification of the actual purchase of materials whenever directed by the Engineer-in- charge.
- ~~13. The drawing enclosed in the tender document is a preliminary drawing only. The detailed design / drawing shall be provided by the Engineer in charge at this office. The work shall have to be carried out as per design / drawings and direction of the Engineer in charge.~~





Annexure – II

**Request letter: Transmission of Bank Guarantee cover message (to be submitted by applicant to BG issuing bank)**

Date

The Manager,  
Bank,  
(Branch)

Sub: **Inclusion of unique identifier code of AAI while transmitting BG cover messages where beneficiary bank is ICICI Bank (IFSC – ICICI0000007).**

Dear Sir/Ma'am,

I/We request you to include unique identifier in field 7037 of the SFMS cover messages IFN COV 760 ( for BG issuance) IFN COV 767 ( for BG amendment) while transmitting the same to the beneficiary bank (ICICI Bank- IFSC- ICICI00000007).

Thanking you,

(Vendor / Customer/Concessionaire)



Annexure –A

**Form of Insurance Surety Bond towards EMD  
(To be stamped in accordance with stamp Act of India)**

**Insurance Surety Bond No:**

**Date:**

Name of Work:

To

{AIRPORTS AUTHORITY OF INDIA \_\_\_\_\_  
AIRPORT}

WHEREAS THE SURETY BOND AGREEMENT is executed at \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

BETWEEN

a. M/s. \_\_\_\_\_ (Name of the bidder) having its Registered/Head office at \_\_\_\_\_ (Hereinafter called "the Bidder" which expression shall include its successors, administrators, executors and assigns);

AND

b. \_\_\_\_\_ (Name and Address of Insurer) having its Registered/Head office at \_\_\_\_\_ (Hereinafter called "the Bidder" which expression shall include its successors, administrators, executors and assigns);

AND

c. Airports Authority of India, a Statutory Body constituted under the Airports Authority of India Act, 1994 State Bank of India Act, 1955 having its central Headquarters at Rajiv Gandhi Bhavan, Safdarjung Airport, New Delhi 110003 (hereinafter called the "AAI");

Dear Sirs,

In accordance with Invitation for Bids No. \_\_\_\_\_ our Bid Document No. (Tender Reference No.), dated..... M/s (Agency Name) having its Registered/Head Office at (address)(hereinafter called the 'Agency) wish to participate in the said bid for (Tender Title).

As an irrevocable Insurance Surety Bond against Bid Security for an amount of..... valid for..... days (\*\*\*). Required to be submitted by the Supplier as a condition precedent for participation in the said bid which amount is liable to be forfeited on the happening of any contingencies as mentioned under the Bidding Documents/NIT No.....

We, the Insurer of the Insurer) having our Head Office at (address of the insurer) guarantee and undertake to pay truly AND immediately on demand by **Airports Authority of India** (hereinafter called the "Owner") and its successors and assigns by these presents the amount of..... on the first written demand, without any DEMUR, reservation, protest, demand and receipt. The Insurer binds itself, its successors and assigns by these presents. Any such demand made by the Owner' shall be conclusive and binding on us irrespective of any dispute or difference raised by the Agency and/or any right/remedy available to the Agency in terms thereof.



THE CONDITIONS of this obligation are:

(1) If the Bidder withdraws its bid during the period of bid validity specified by the Owner in the Bid Form; or

(2) In case the Bidder does not withdraw the deviations proposed by him, if any, or the cost of withdrawal stated by him in the bid and/or accept the withdrawals/rectifications submitted by him, or the declaration/confirmation made by him, or

(3) In the case of a successful Bidder, if the Bidder falls or refuses to sign the Contract Agreement within the specified time limit

1. To execute the Contract Agreement, or

2. To furnish the required performance security/guarantee within the specified time.

3. The proceeds of Surety Bond (EMD) shall be payable to Owner in case of breach of any of the terms and conditions of the tender by the bidder.

WE undertake to pay to the Owner up to the above-mentioned amount on receipt of its first written demand, without the Owner having to substantiate its demand, and that in its demand the Owner may note that the amount claimed by it is due to the occurrence of any of the above-named CONDITIONS or their combination, and specifying the occurred condition or conditions.

The Surety Bond shall not be affected by any change in the constitution or winding up, any absorption, merger or amalgamation or any other change in the parties to this surety bond, with any other person.

In the event that the obligations of Owner of this Surety Bond are assigned or novated to a third party, the Surety agrees that this Bond shall remain in full force and effect and shall be deemed to apply to the assignee or novatee if originally named herein, provided that the Surety's liability shall not be extended or modified beyond the original terms of this Bond

This Surety Bond shall be governed by Indian Law and is to be construed in accordance with Indian Law in all its aspects. Each hereby agrees to submit to the jurisdiction of the Courts at (#), and to comply with all requirements necessary to give such Court the jurisdiction. All matters arising hereunder shall be determined in accordance with the law and practice of the Courts of India.

This Surety Bond shall be unconditional as well as irrevocable and shall remain valid up to the expiry of the period specified herein. If any further extension of this Insurance

Surety Bond is required, the same shall be extended to such required period (not exceeding one year) on receiving instructions from M/s (Agency's Name) on whose behalf this insurance Surety Bond is issued.





## **TECHNICAL SPECIFICATIONS**

### **1.0 PREAMBLE**

These technical specifications shall be read in conjunction with the various other documents forming the contract, namely Notice Inviting Tender & Instructions to Tenderers, Conditions of Contract, Special Conditions of Contract, Bill of Quantities and other related documents, together with any addendum issued thereto.

- 1.01 Absence of terms such as providing, supplying, laying, installing, fixing etc. in the description does not even remotely suggest that the contractor is absolved of such providing, supplying etc. unless an explicit stipulation is made in this contract. The owner shall bear no costs of materials, equipment's duties, taxes, royalties etc.
- 1.02 The classification of various items of work for purpose of measurements and payments shall be as per bills of quantities (BoQ). Except where distinguished by the BOQ, the rates apply to all heights, depths, sizes, shapes and locations. They also cater for all cuts and wastages.
- 1.03 The specifications may have been divided in different sections/sub-head for convenience only. They do not restrict any cross-reference. The Contractor shall take in to account inter-relations between various parts of works/trades. No claim shall be entertained on basis of compartment interpretations.

### **2.0 OBLIGATIONS OF THE CONTRACTOR**

- 2.01 In order to ensure that the contract work is executed strictly in accordance with this Agreement and in time, the Contractor shall have the following obligations at no extra cost to AAI in addition to such other obligations and responsibilities as have been specified elsewhere in this Contract.
  - i) Provision of adequate number of constructional plant and machinery for mechanized system of construction, handling and transportation.
  - ii) Fulfil all the Contractor's labour regulations i.e. fair wages, display of notices regarding wages, payment of wages, labour records, attendance cards-cum- wage slips, labour welfare etc. as per standard practices and norms applicable at site;
- 2.02 All fossils, gold, silver, oil and other minerals, precious stones, coins, article of value, of antiquity and structures and other remains/ things of geological or archaeological interest discovered on the site of the works shall be notified by the Contractor immediately to the Engineer-in-Charge for onward information to the concerned authorities.
- 2.03 The Contractor shall take all reasonable precaution to prevent his workmen or any other person from removing or damaging any such article(s) or thing(s) and protect the same till the removal as per the instructions of the Engineer-in-Charge.
- 2.04 Clearance of the site of all rubbish, debris, materials, temporary structures, plant and machinery, scaffoldings and filling of all pits, excavation and hand over the site in a tidy and clean condition after completion of the work.
- 2.05 Opening up of covered work, if instructed by the Engineer, if such covering was done before inspection by the Engineer or without permission/ approval from the Engineer-in-Charge.



### 3.0 GENERAL

3.01 The works will be executed as indicated in the nomenclature of each item and technical specifications as given hereunder as made applicable to this contract.

3.02 In the absence of any definite provision in the technical specifications contained herein, reference may be made to the latest CPWD, MORTH, IRC, ICAO Specifications and IS codes, in that order. Wherever these are silent, the construction and completion of the works shall conform to sound engineering practice and in case of any dispute arising out of the interpretation of the above, the decision of the Engineer-in-Charge shall be final and binding on the Contractor.

3.03 In addition, the abbreviations CPWD, IRC, MORTH, IS, BS, ICAO ASTM, AASHTO shall be considered to have the following meaning:-

CPWD	:	Central Public Works Department
IRC	:	Indian Road Congress
MORTH	:	Ministry of Road Transport and Highways, Govt. of India
IS	:	Indian Standard of the Bureau of Indian Standards.
BS	:	British standard of the British standard
ICAO	:	International Civil Aviation Organization
ASTM	:	American Standards of the American Society of Testing Materials
AASHTO	:	American Association of State Highway and Transportation Officials

3.04 All the codes of practice, standards and specifications applicable shall be the latest editions with up to date correction slips etc. or as directed by the Engineer-in-Charge.

### ~~4.0 SUBMISSION AND APPROVAL OF PROPOSED FINISHED LEVELS AND PROFILE~~

- ~~i. There is provision to take spot levels specified in various item before commencement of that item.~~
- ~~ii. The Contractor shall establish working bench marks tied with the Airport Reference Point (ARP) bench mark in the area soon after taking possession of the site. The Reference bench mark for the area shall be as indicated in the Contract Documents and the values of the same shall be obtained by the Contractor from the Engineer-in-Charge. The working bench marks shall be at regular intervals as decided by Engineer-in-Charge. The working bench marks/levels should be got approved from the Engineer-in-Charge. Checks must be made on these bench marks once every month and adjustments, if any, got approved from the Engineer and recorded. An up-to-date record of all bench marks including approved adjustments, if any, shall be maintained by the Contractor and also a copy supplied to the Engineer-in-Charge for his record.~~
- ~~iii. In order to facilitate the setting out of the works, Co-ordinates of the car parking and other area must be accurately established by the Contractor and approved by the Engineer.~~
- ~~iv. The contractor after taking complete spot levels jointly with Engineer in Charge or his/her authorized representative shall submit the proposed finished levels and profile (longitudinal and cross section @30m or less as decided by Engineer in Charge) as per~~





- ~~ICAO of car parking, roads, shoulder, drains, and landscaping mounds etc. along with anticipated quantity of item(s) in hard and soft copy as per ICAO to Engineer in Charge at least 45 days in advance of the scheduled date to the start of the activity as per his approved work programme/ mile stone for each activity. The Engineer shall review the profile submitted by contractor, revise the profile, if required, approve and issue to the Contractor two copies of Good for Construction (GFC) profile at least 10 days in advance of the scheduled date of the start of the activity.~~
- ~~v. Examination and/or approval by the Engineer in Charge of any profile/drawings or other documents submitted by the Contractor shall not relieve the Contractor of his responsibilities or liabilities under the Contract.~~
  - ~~vi. The tendered rates/prices for the work shall be deemed to include the cost of preparation, supply and delivery of all necessary drawings/profiles, prints, tracings and negatives which the Contractor.~~
  - ~~vii. The lines and levels of formation, side slopes, drainage works, car parking, roads, shoulder shall be carefully set out and frequently checked, care being taken to ensure that correct gradients and cross sections are obtained everywhere.~~
  - ~~viii. The Contractor will be the sole responsible party for safe guarding all survey monuments, bench marks, beacons, etc. The Engineer in Charge will provide the Contractor with the data necessary for setting out the centre line. All dimensions and levels shown on the drawings or mentioned in documents forming part of or issued under the Contract shall be verified by the Contractor on the site and he shall immediately inform the Engineer of any apparent errors or discrepancies in such dimensions and levels.~~
  - ~~ix. The construction staking shall be done by personnel who are trained and experienced in construction layout and staking of the type and kind required in the Contract.~~
  - ~~x. The Contractor shall correct any deficient staking or construction work which resulted from inaccuracies in the staking operations or from the Contractor's failure to report inaccuracies in the plans or survey data furnished by the Department. Physical execution of items of contract shall start only after the final submission of profile etc by contractor and approval of same by Engineer in charge.~~

~~All the above operations shall be deemed to have included under the scope of Contractor, and nothing shall be paid extra on this account.~~

## **5.0 SAMPLING AND TESTING**

The Contractor or his accredited representative shall be present during sampling/testing and signify his concurrence for sampling/ testing carried out by signing the test records. The Contractor shall be liable of all actions consequent to the test and their results as if he himself attended to the tests. The Contractor is duly advised to be present himself for sampling and testing or in the alternative, have fully qualified duly authorized Engineer for this Purpose

## **6.0 CONSTRUCTION EQUIPMENT**

In addition to the conditions indicated in the Contract Documents, the following conditions regarding use of equipment in works shall be satisfied:

- i. The Contractor shall be required to give a trial run of the equipment for establishing their capability to achieve the laid down Specifications and tolerances to the satisfaction of the Engineer before commencement of the work;
- ii. All equipment provided shall be of proven efficiency and shall be operated and maintained at all times in a manner acceptable to the Engineer:



- iii. Plants, equipment and instruments provided shall have adequate sensitivity, facility for calibration to desired level and shall be robust
- iv. Plant, equipment and instrument provided shall have data logging arrangement and control systems to enable automatic feedback control of process;
- v. Plants, equipment's, and instruments provided shall have adequate safety features and pollution control devices.
- vi. Plant, equipment and instruments provided shall be operated by skilled and qualified operators.
- vii. All the plant/equipment to be deployed on the works shall be got approved from the "Engineer-in-Charge for ensuring their fitness and efficiency" before commencement of work.
- viii. Any material or equipment not meeting the approval of the Engineer-in- Charge shall be removed from the site forthwith.
- ix. No equipment shall be removed from site without permission of the Engineer-in-Charge.
- x. The contractor shall also make available stand by equipment and spare Parts.
- xi. The Contractor shall also make available equipment for site quality control work as directed by the Engineer -in-Charge.

## **7.0 Quarry operations**

The Contractor shall obtain materials from quarries only after obtaining the consent of the Mining Department or other concerned authorities. The quarry operations shall be undertaken within the purview of the rules and regulations in force.

## **8.0 Pollution from Plants and Batching Plants**

The Contractor shall take every precaution to reduce the levels of noise, vibration, dust and emissions from his plants and shall be fully responsible for any claims or damages caused to the department, fields and residences in the vicinity and violation of pollution control norms, if any.

## **9.0 GENERAL LIST OF CODES, STANDARDS AND SPECIFICATIONS ADOPTED IN THE TENDER DOCUMENTS.**

- 9.1 The following IRC standards and Is, ASTM, British standards, Codes and CPWD Specifications have generally been adopted in the tender documents. This list however does not limit the use of any other relevant code or standards by the Engineer-in-Charge solely at his discretion either referred to in the tender documents or not, to achieve the desired quality of work. All the codes practice, standards and specifications applicable shall be the latest edition with all correction slips, etc. or as directed by the Engineer-in-Charge.

<b>NUMBER/ DESIGNATION</b>	<b>TITLE</b>
<b>IRC SPECIFICATION</b>	
IRC:10-1961	Recommended Practice for Borrow pits for Road
IRC:19-1977	Standard Specifications and Code Practice for Water Bound Macadam (Second Revision)
IRC:SP 11-1977	Hand Book of Quality Control for Construction of
<b>INDIAN STANDARDS</b>	





IRC:383-1970	Coarse and fine aggregate from natural Sources for concrete.
IS:456-2000	Code of practice for plain and reinforced

NUMBER/ DESIGNATION	TITLE
IS:460-1985 (Part-I to III)	Testing Sieves
IS:516-1959	Methods of test for strength of concrete.
IS:1124-1974	Method of test for water absorption, apparent specific gravity and porosity apparent specific gravity and porosity of Natural Building Stone.
IS:1199-1959	Methods of sampling and analysis of concrete
IS:2386-1963	Methods of test for aggregate for concrete
(Part-I)-1963	Particle size and shape
(Part-II)-1963	Estimation of deleterious materials and Organic
Part-III)-1963	Specific gravity, density, voids, absorption and bulking.
Part-IV)-1963	Mechanical Properties
Part-V)-1963	Soundness
Part-VI)-1963	Measuring mortar making properties of fine aggregates.
Part-VII)-1963	Alkali Aggregate reactivity
Part-VIII)-1963	Petrographic examination
IS-2720	Methods of test of Soils
Part-II)-1973	Determination of water contents
Part-III)-Section-I 1980	Determination of specific gravity. Section-I Fine grained soils.
Part-III)-Section-II 1980	Determination of specific gravity fine medium and coarse grained soils
Part-IV)- 1985	Grain size analysis
Part-V)- 1985	Determination of liquid and plastic limit
Part-VII)- 1980	Determination of water content dry density relation using light compaction.
Part-VIII)- 1983	Determination of water content dry density relation using heavy compaction.
Part-XVI)- 1987	Laboratory determination of CBR
Part-XXVII-1977	Determination of total soluble sulphate
Part-XXVIII-1974	Determination of dry density of soils in place by the sand replacement methods.
Part-XXIX-1975	Determination of dry density of soils in place by core cutter method.
IS-5640-1970	Method for determining the aggregate impact value of soft coarse aggregate.
IS:6241-1971	Method of test for determination of stripping value of road aggregate.
IS:8112-1989	43 grade ordinary Portland cement
IS 1489 (part 1): 1991	43 grade Portland Pozzolona Cement



IS 3812-2003	Fly Ash
ASTM/BS STANDARDS / SPECIFICATIONS	
ASTM:D-1559-1976	Test for resistance to plastic flow of bituminous mixtures using Marshall apparatus.
ASTM:D-2172-1975	Extraction quantitative, of Bitumen from bituminous paving mixtures
ASTM:E-11-39	Sieves for testing purpose ``Wire Cloth sieve round hole and square" hole plate screen or sieves.
BS:410-1969	Test Sieves.
MOST Specification	"Specifications for Road and Bridge works" second revision reprinted in July 1993. Issued by Ministry of surface Transport (Roads Wing) and Published by Indian Roads Congress.
ASTM- A653	Galvanized Steel
BS - 2989	Galvanized Steel
BS - 476	Fire propagation & surface spread of flames.



### **LIST OF PREFERRED MAKES**

<b>S.No</b>	<b>Name of the Product/Item</b>	<b>Proposed Brands/Makes/Manufactures</b>
1	Paints for Steel Structure (Epoxy Paints)/ PU Paints/ Water Proof Cement Paints/ Primer/ Distemper/ Texture Finish Paint/ Synthetic Enamel Paint/ Fire Retardant Paint	Akzo Nibel India Pvt. Ltd./ Jenson & Nicholson/ Oikos India Pvt. Ltd./ Asian Paints Ltd./ Berger Paints India Ltd./ Nerolac/ Acro Paints Ltd./ Smowcem India Ltd./ Shallmar (Shalimar Paints Ltd.)/ Jotun/ Grauer & Weil (India) Ltd./ STP Ltd. / Hempel Paints India Pvt. Ltd.
2	Wall Putty	J.K. Cement/ Toyo Ferrouscrete India Pvt. Ltd./ Birla White/ Dalmia Magic Premium Skim Coat (Dalmia Cement (Bharat) Ltd./ NCL Buildtek Pvt. Ltd/ Ferrous Crete (India) Pvt. Ltd./ Satin-Gobian India Pvt. Ltd.



### **SCHEDULE OF QUANTITIES**

**Name of work:** “Painting of Cargo Buildings (Phase III i/c Warehouse Sheds & CUDCT) at Integrated Air Cargo Complex at Chennai Airport, Chennai.”

S.No	Description of Item	Unit	Qty	Rate	Amount
1	Wall painting with premium acrylic emulsion paint of interior grade, having VOC (Volatile Organic Compound) content less than 50 grams/ litre of approved brand and manufacture, including applying additional coats wherever required to achieve even shade and colour. a) One coat	Sqm	92,775.00		
2	Finishing walls with Acrylic Smooth exterior paint of required shade : a) Old work (One or more coat applied @ 0.90 ltr/10 sqm).	Sqm	16,765.00		
3	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade a) One or more coats on old work	Sqm	64,830.00		
4	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete	Sqm	250.00		
5	Applying priming coats with primer of approved brand and manufacture, having low VOC (Volatile Organic Compound) content. A) With water thinnable cement primer on wall surface having VOC content less than 50 grams/litre	Sqm	250.00		
6	Wall painting with premium acrylic emulsion paint of interior grade, having VOC (Volatile Organic Compound) content less than 50 grams/ litre of approved brand and manufacture, including applying additional coats wherever required to achieve even shade and colour. A) Two coats	Sqm	250.00		
7	Extra for painting one or more coat at height more than 5m up to 18m (Irrespective of Type of Paint and Surface to be painted)	Sqm	1,02,041.00		