

Notice Inviting e- Tender (2 BOT-2 envelope, Open tender)

1.a) Item Rate e-tenders are invited through the e-tendering CPP Portal by DGM (Cargo) AAICLAS (Bid Manager) on behalf of CEO, AAICLAS from the eligible reputed firms/Agencies/consultants) for Selection of Consultant cum Transition Advisor for finalization of Request for Proposal (RFP) For CONCESSION TO DESIGN, FIT-OUT, FINANCE, DEVELOP, MARKET, OPERATE, MAINTAIN , MANAGE And TRANSFER the Newly Created cargo facilities at Kolkata Airport for a period of 15 years with period for consultancy of 21 (Twenty One) months .

The tendering process is online at CPP-portal and the URL address is <https://etenders.gov.in/eprocure/app>. Prospective Tenderers may download and go through the tender document.

b) Prospective Tenderers are advised to register themselves at CPP-portal, obtain 'Login ID' and 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etenders.gov.in/eprocure/app>. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAICLAS Help Desk Support through path [AAICLAS.aero/tender/e-tender/help desk support](http://AAICLAS.aero/tender/e-tender/help%20desk%20support).

i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below: -
Tel: 0120-4001002, 0120-4001005, 0120-6277787
E-mail: support-eproc@nic.in

ii) For any further technical assistance with regard to functioning of CPP portal, the bidder should contact personnel at following AAI help desk numbers on all working days as below:

(a) 08.00 hrs to 20.00 hrs (Mon-Sat)-
011-24632950, Ext-3512 (Six Lines), E-Mail: -eprochelp@aai.aero

(b) 09.30 hrs to 18.00 hrs (Mon-Fri)-
011-24632950, Ext-3523, E-Mail: -etendersupport@aai.aero,
sanjeevkumar@aai.aero.

(c) 09.30 hrs to 18.00 hrs (Mon-Fri)-
011-24657900, E-Mail: -gmitchq@aai.aero

Tenderers are requested to mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

i) **Tender processing fee of Rs. 59000 /-** (Including GST) along with **Earnest Money Deposit (EMD) of Rs. 2,00,000/-** will be required to be paid online by NEFT/RTGS only in favor of AAI cargo Logistics & Allied Services Company Ltd as **per details mentioned below** and scan copy of the same is required to be uploaded on CPP Portal:

Name of bank :- ICICI Bank

SOURCE_ACCOUNT	IFSC Code	ACCOUNT NAME
000705044092	ICIC0000007	AAI CARGO LOGISTICS & ALLIED SERVICES COMPANY LTD

2. Following 2 envelopes shall be submitted through online at CPP-Portal by the tenderer as per the following schedule: -

CRITICAL DATA SHEET

Publishing Date	Date
Bid Document Download / Sale Start Date	Date 17-02-2023 from 13:00 hrs.
Clarification Start Date	Date 17 -02-2023 from 13:30 hrs.
Clarification End Date	Date 22-02-2023 upto18:00 hrs.
Bid Submission Start Date	Date 01-03-2023 from 10:30 hrs.
Bid Submission End Date	Date 13-03-2023 upto15:00 hrs.
Bid Opening Date (Envelope- I)	Date 14-03-2023 at 15:00 hrs.
Bid Opening Date (Envelope- II)	To be intimated via portal

Envelope-I (Technical Bid and Pre-qualification): - Bid containing following:

A. Technical Bid containing the following: -

- i) Scanned copy of Tender Acceptance Letter on Bidder's Letter Head. (Annex 1)
- ii) Scanned copy of Permanent Account Number (PAN) and GST Registration Number. (Annex 2)
- iii) Scanned copy of 'Undertaking' regarding Blacklisting/ Debarment on Bidder's Letter Head. (Annex 3)
- iv) Scanned copy of - details of similar works completed (Annex4)
- v) Scanned copy of - Financial Information. (Annex 5)
- vi) Scanned copy of – Net Worth. (Annex 6)
- vii) Bidder shall submit scanned copy of 'Undertaking' on Company's Letter Head that I/ We will deploy sufficient technical Manpower as per requirement to achieve the milestones/targets and overall completion within the time period. (Annex 7)
- viii) Bidders other than propriety firm shall submit, scanned copy of Authorization Letter/Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding AAICLAS to assign Power of Attorney. Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.
- ix) Proof of payment of EMD and tender Fee through NIFT/RTGS (Scan Copy)

- x) Details of Key personnel's. (Annex.-8)
- xi) Details of Relevant Assignments of the Applicants. (Annex.-9)
- xii) Details of Relevant Assignments of Key Personnel. (Annex.-10)
- xiii) Curriculum Vitae (CV) of Professional Personnel. (Annex.-11)
- xiv) Bank gurantee (Appendix-1)
- xv) Cover Note as per Form I
- xvi) General information as per form II
- xvii) Litigation History of the Applicant and its Directors form III
- xviii) Time Schedule, Quality, health and safety information of past engagements as per Form IV
- xix) Additional information as per Form V
- xx) Duly filled Form VI (Integrity pact)

B. Qualifying requirements of consultants /Agencies/reputed firms/ tenderers containing the following:

Key Personnel	Qualifications
Project Director/ Team Leader	<ul style="list-style-type: none"> • Expert should have a Master's Degree in Business Administration or equivalent from a recognized University or Institution. • Minimum 10 years of professional experience in Cargo / Air field. • Should have led assignments in Multi-model logistics / Airports / Surface transport infrastructure / Logistics.
Air Cargo Expert	<ul style="list-style-type: none"> • Expert should have a Master's Degree in Business Administration or equivalent from a recognized University or Institution. • Minimum 5 years of professional experience in studying cargo movements, developing cargo strategy for airports, hinterland assessment for cargo and developing cargo projections.
Aviation Strategy Expert	<ul style="list-style-type: none"> • Expert should have a Master's Degree in Business Administration or equivalent from a recognized University or Institution. • Minimum 5 years of professional experience. • Should have led assignments strategy related on Airports and / or Air Cargo and / or airline cargo operations.

Cargo Traffic Modeling Expert	<ul style="list-style-type: none"> • Expert should have a Master’s Degree in Business Administration or equivalent from a recognized University or Institution. • Minimum 5 years of professional experience covering traffic modeling of cargo / freight movement through land / rail / air for airports and airline. • Should have led projects in cargo / freight traffic modeling.
-------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

- i) Should have satisfactorily completed consultancy works for any Multilateral Agencies, Statutory Authority, National Government, Public Sector entity or Private Sector entity for Cargo related Services or (O & M consultancy contract) Multi-model logistics / Airports / Surface transport infrastructure / Logistics to handle Minimum 50000 MTPA of which minimum 5000 MTPA cargo handled was for International) at a particular station/Airport in a Year during last 5 years ending last day of month previous to the one in which tenders are invited.
- ii) Should have Average Annual Financial Turnover of ₹1,50,00,000/-on consultancy works during last three years ending 31st March of the previous financial year ending on 31/03/2022. The Financial Information shall be submitted in the given format –((Annex5). Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iii) The tenderer should have a minimum net worth of ₹75,00,000/- issued by certified Chartered Accountants. The Certificate should be submitted in the given format as described above. (Annex6)

C. Minimum qualifying criteria: - (to be filled as per enclosed Annexures and forms with supporting documents). Proposals of only those Applicants who undertake the deploy of the key personal with minimum qualification prescribed below will be considered for evaluation:

Envelope-II: - The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue colored (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer).

No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

3. Refund of EMD

EMD amount of the rejected bidders will be refunded after submission of Technical / Financial evaluation report on CPP portal by bid Manager.

4. Bid Submission -

The tenderer shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

5. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
6. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAICLAS.

7. Bids Opening Process is as below: -

Envelope-I (Technical bid and Pre-qualification):

Envelope-I containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope – I, he will be asked to provide it through CPP portal, if required. The tenderer shall upload the requisite clarification/documents within time specified by AAICLAS, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope-II (Financial Bid):

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET or shall be intimated to qualified bidder. (Date and time for opening of Envelope-II (Financial bid) shall be intimated through CPP Portal).

8. AAICLAS reserves the right to accept or reject any or all applications without assigning any reasons. AAICLAS reserves the right for not considering bidders of having litigation history and pending court/arbitration cases. AAICLAS also reserves the right to call off tender process at any stage without assigning any reason.
9. AAICLAS reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary or Permanent debarment/black listing by any department of AAI/AAICLAS or Central /State Govt. Depts./PSUs/World Bank/ ADB etc. AAI/AAICLAS reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAICLAS shall take the following action:
 - a) Forfeit the entire amount of EMD submitted by the tenderer.
 - b) The tenderer shall be liable for debarment from tendering in AAICLAS, including termination of the contract apart from any other appropriate contractual/legal action.
10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
11. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and Handloom etc., to be given as per the provisions of Public Procurement Policy for MSEs order 2012 with up to date amendments, shall be applicable for tenders of supply/services and shall not be extended to construction work.
12. Tenderers have to submit Unique Document Identification Number (UDIN) generated documents like Balance Sheet / Turnover certificate, Working Capital Certificate (works done during last 5 financial years & works in hand), Net worth Certificate, Tax Deduction at Source (TDS) Certificates for Non- Govt. works etc. as per NIT conditions (If required) duly certified by CA having UDIN. The documents submitted by bidders without UDIN shall not be entertained.

Dy. Gen Manager (Cargo)
For & behalf of CEO
AAICLAS, DELHI